

ANNUAL REPORTS

OF THE TOWN OF

LITCHFIELD

New Hampshire

2000

EMERGENCY TELEPHONE NUMBERS

Ambulance	911
Fire	911
Police	911

BUSINESS TELEPHONE NUMBERS

Selectmen's Office	424-4046
Town Clerk & Tax Collector	424-4045
Police Chief	424-4047
Building Inspector	424-4592
Health Officer	424-4592
Library	424-4044
Planning Board	424-2131
Animal Control	424-4047
Road Agent	424-4592

—OFFICE HOURS—

Selectmen's Office	Town Hall
8:00 a.m. to 4:00 p.m. Monday through Friday	
Town Clerk & Tax Collector	Town Hall
Every Weekday, 8:00 a.m. to 3:00 p.m.	
Every Monday Evening 6:30 to 8:00 p.m.	
Last Saturday of month: 10:00 a.m. to 12 Noon	
Closed Holiday Weekends	
Building Department	Town Hall
Weekdays 8:00 a.m. to 4:00 p.m.	
Monday Evenings 7:00 to 9:00 p.m.	
Library Hours:	
Monday: Closed; Tuesday, Wednesday & Thursday: 10-8;	
Friday: 10-6; Saturday: 9-12	
No Saturday hours during the months of July and August. Closed Holidays	
Incinerator Facility Hours:	
Sunday: 9:00 a.m. to Noon – Brush & Landfill Items Only	
Wednesday: 3:00 p.m. to 7:00 p.m.; Saturday: 7:00 a.m. to 4:00 p.m.	
Thursday: 7:00 a.m. to Noon; Friday: 4:00 p.m. to 8:00 p.m.	

—PUBLIC MEETINGS—

Selectmen	Town Hall the 1st, 2nd, 3rd, and 4th Monday evenings at 6:00 p.m. during the months of September-May; and the 2nd and 4th Monday evenings during the months of June-August.
Planning Board	Town Hall
1st Tuesday of the month at 7:30 p.m.	
Zoning Board of Adjustment	Town Hall
2nd Wednesday of the month at 7:00 p.m.	
Library Trustees	Library
1st Monday of the month at 7:30 p.m.	
Conservation Commission	Town Hall
1st Thursday of the month at 7:30 p.m.	

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2000

**Annual Reports
OF THE TOWN OF
LITCHFIELD
NEW HAMPSHIRE**

YEAR ENDING DECEMBER 31, 2000

ALSO

ANNUAL REPORTS OF THE SCHOOL DISTRICT

YEAR ENDING JUNE 30, 2000

**Printed by
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Nashua, N.H.**

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TOWN OFFICERS, 2000

Office:	Office Holder a/o 12/31/00	Term Expires
Moderator:	Philip M. Reed	2002
Selectmen:	Thomas W. Levesque, Sr., chairman	2002
	John R. Devereaux	2003
	M. Patricia Jewett	2002
	John G. Lazzaro	2001
	John Pinciario	2001
Administrative Assistant:	Cecile Durocher	
Budget Committee:	William Spencer, chairman	2001
	Ralph Boehm	2002
	John Devereaux, Selectmen Rep.	
	Sue Ann Johnson	2001
	James J. McLaughlin	2003
	David P. Michaud	2001
	Donna Straight, School Board Rep.	
	Timothy Wade	resigned
	Cecil A. Williams	2003
Checklist Supervisors:	Robert Redding, chairman	2003
	Andrea Hamilton	2006
	Christine Lepine	2002
Code Enforcement Officer:	Roland E. Bergeron	tenure
Asst. Code Enforce. Officer:	Thomas J. Malley	2001
Conservation Commission:	Joan McKibben, chairman	2002
	John Devereaux, Selectmen Rep.	
	Debra J. Endyke	2003
	Raymond C. Peeples, Jr.	2003
	Marjorie Z. Pitcher	2001
	Bruce Reinemann	2002
	Torene Tango-Lowy	2001
Fire Chief:	Brent Lemire	2001
Health Officer:	Roland E. Bergeron	tenure
Library Trustees:	Steven Calawa, chairman	2002
	Zendelle Bouchard	resigned
	Pamela Boutselis	resigned
	Candace M. Hale	2002
	Carolyn Leary Lambert	2001
	Emilie Sue Levesque	2001
	Robert Stankard	resigned
	Quentin J. Lewis	2001

Recreation Commission:	Horace W. Seymour III, chairman	2003
	Ralph Boehm	2001
	Mark Ferguson	2001
	John Ferlan	2002
	David Hansberry	2003
	Scott Innes	2003
	Nancy Lewis	2001
	James Queenan	2002
	Richard T. Rafferty, Jr.	2003
	Judith Tracy	2002
	M. Patricia Jewett, Selectmen Rep.	
Planning Board:	Frank A. Byron, chairman	2001
	Stephen Beauregard	2001
	John Blackadar	2003
	Peggy Drew, alternate	2003
	Mary Anne Geist	2002
	Joel Kapelson	2001
	Thomas Levesque, Selectmen Rep.	
	Raymond C. Peeples	2003
	Alfred C. Raccio	2003
	Richard Tango-Lowy	2002
Police Chief:	Thomas F. Iverson, Jr.	tenure
Road Agent:	Roland E. Bergeron	2001
So. NH Reg. Plann. Comm.:	Andrew Prolman	2001
	Richard J. L. Quinn	2001
Town Clerk/Tax Collector:	Diane L. Jerry	2002
Deputy Town Clerk/		
Tax Collector:	Patricia A. Gibeault	2002
Sub Register:	Fire Chief Brent Lemire	2002
Treasurer:	Marion Cason	2002
Trustees, Town Trust Funds:	Sheryl Hartling	2001
	Susan M. Rafferty	2003
	Joseph Stapleton	2002
Zoning Board of Adjustment:	Gregory Lepine, chairman	2002
	John Brunelle, alternate	2002
	Carl V. Erickson, II	2001
	Andrew A. Prolman, alternate	2003
	John G. Regan	2003
	Cecil A. Williams, alternate	2001

TOWN WARRANT TOWN OF LITCHFIELD

The State of New Hampshire

To the inhabitants of the Town of Litchfield in the County of Hillsborough in said State, qualified to vote on Town affairs:

You are hereby notified that the first session of the annual meeting of the Town of Litchfield will be held at Campbell High School, 1 Highlander Court, in said Litchfield on Friday, February 9, 2001 at 7:00 o'clock in the evening for explanation, discussion and debate of each warrant article. Warrant Articles may be amended at this session per RSA 40:13, IV, except for Warrant Article 2, the wording of which is prescribed by law and cannot be amended per RSA 40:13 (IV) (a).

You are hereby notified that the second session of the annual meeting of the Town of Litchfield will be held at the Litchfield Middle School, McElwain Drive, in said Litchfield on Tuesday, March 13, 2001, at 7:00 o'clock in the fore noon for the choice of Town Officers elected by official ballot to vote on questions required by law to be inserted on the official ballot and to vote on all Warrant Articles from the first session on official ballot per RSA 40:13, VII. The polls for the election of Town Officers and other action required to be inserted on said ballot will open on said date at 7:00 o'clock in the fore noon and will not close earlier than 7:00 o'clock in the evening.

Article 1. To elect by ballot the following Town Officers:

Two Selectmen - three-year terms; one Road Agent - one-year term; one Fire Chief - one-year term; one Trustee of Town Trust Funds - three-year term; two Budget Committee members - three-year terms; one Budget Committee member - one-year term; two Library Trustees - three-year terms; one Library Trustee - one-year term.

Article 2. Are you in favor of the adoption of Zoning Ordinance Amendment No. 1 as proposed by the Planning Board for the Town of Litchfield Zoning Ordinance as follows:

Add new Section 1025.00 *HOUSING FOR OLDER PERSONS*. The purpose of this section is to create the opportunity for housing for older persons, aged 55 years of age and older, in compliance with all applicable state and federal laws. This ordinance is an Overlay Zoning District, which prevails over the underlying zoning districts in which this type of use is permitted. The ordinance will require a minimum lot size of ten (10) acres of contiguous dry land with 20 or more dwelling units and accessory uses, with each additional unit requiring one half (0.5) acre of additional contiguous dry land. At least fifty (50) percent of the gross buildable area will be set aside as permanently protected low-impact recreational open space. A fifty (50) foot permanent open space buffer is required between each development and all adjacent property.

The maximum number of dwelling units approved in a calendar year shall not exceed five (5) percent of the total dwelling units existing in the Town at the end of the prior calendar year?

The Planning Board approves the amendment.

YES ☐

NO ☐

Article 3. Are you in favor of the adoption of Zoning Ordinance Amendment No. 2 as proposed by the Planning Board for the Town of Litchfield Zoning Ordinance as follows:

Contingent upon an affirmative vote to adopt a new section 1025.00, Housing For Older Persons, amend zoning ordinance Section 501 *Permitted Uses* for the *RESIDENTIAL DISTRICT*, Section 601 *Permitted Uses* for the *HIGHWAY COMMERCIAL DISTRICT*, Section 701 *Permitted Uses* for the *SOUTHERNWESTERN COMMERCIAL DISTRICT*, Section 801 *Permitted Uses* for the *NORTHERN COMMERCIAL DISTRICT* and Section 901 *Permitted Uses* for the *TRANSITIONAL DISTRICT*, to allow Independent Living / Open Space Housing Development for Older Persons as a permitted use in these zones. The effect of this change is to allow Older Persons Housing developments within each of these zones?

The Planning Board approves the amendment.

YES ☐

NO ☐

Article 4. Are you in favor of the adoption of Zoning Ordinance Amendment No. 3 as proposed by the Planning Board for the Town of Litchfield Zoning Ordinance as follows:

Amend zoning ordinance Section 1200 WETLANDS CONSERVATION DISTRICT to incorporate current State guidelines for the delineation and protection of wetlands. These changes include clarification of the purpose and intent, updated definitions, permitted uses, reference sources for wetland delineation, addition of buffers and prohibited uses sections and an update of building setbacks. Definitions for Artificial Wetlands, Vernal Pools, Fen, Basin Marshes and sandy pondshore marshes and Buffer were added. The Permitted Uses section now references Best Management Practices for permitted uses requiring disturbance of wetlands. A new Prohibited Uses section was added to clarify prohibited uses within the district. Building setbacks must be seventy five (75) feet, and leachfields must be one hundred (100) feet, from the edge of delineated wetlands of 2000 square feet or greater in size. A non-disturbance Wetland Buffer of at least fifty (50) feet from the delineated edge of wetlands is required, with a two hundred (200) foot buffer around fens, bogs and vernal pools. A provision for a Special Exception is provided for residential buildings existing prior to December 29, 2000 allowing structures to within twenty five (25) feet of delineated wetlands with an evaluation from a wetlands scientist and review by the Conservation Commission, Planning Board and Health Officer. This is intended to protect property rights of existing building owners?

The Planning Board approves the amendment.

YES ☐

NO ☐

Article 5. Are you in favor of the adoption of Zoning Ordinance Amendment No. 4 as proposed by the Planning Board for the Town of Litchfield Zoning Ordinance as follows:

Amend zoning ordinance *Section 200.25, Wetlands* in the *DEFINITIONS* section of the ordinance. The purpose is to update the definition of wetlands to conform with the State of New Hampshire definition and use updated reference source for the delineation of wetlands. The delineation of wetland areas shall be in accordance with the Corps of Engineers Wetlands Delineation Manual and the hydric soils component of wetlands shall be determined using Field Indicators for identifying Hydric Soils in New England?

The Planning Board approves the amendment.

YES ☐ NO ☐

Article 6. Are you in favor of the adoption of Zoning Ordinance Amendment No. 5 as proposed by the Planning Board for the Town of Litchfield Zoning Ordinance as follows:

Amend zoning ordinance *Section 502, Lot Requirements for the RESIDENTIAL DISTRICT, Section 602, Lot Requirements for the HIGHWAY COMMERCIAL DISTRICT, Section 702, Lot Requirements for the SOUTHWESTERN COMMERCIAL DISTRICT, Section 802, Lot Requirements for the NORTHERN COMMERCIAL DISTRICT, Section 902, Lot Requirements for the TRANSITIONAL ZONE, Section 952, Lot Requirements for the NORTHERN COMMERCIAL/INDUSTRIAL SERVICE DISTRICT and Section 1002, Lot Requirements for the SOUTHERN COMMERCIAL/INDUSTRIAL SERVICE DISTRICT*, to incorporate the words “contiguous dry” in the Area sections of each district when describing the minimum lot size requirements. The purpose of this change is to clarify in writing the intent of the Planning Board with regard to minimum lot size requirements. This clarification requires one (1) acre of contiguous dry land in all districts to meet the minimum lot size requirement of this ordinance. In addition, in the Residential District, one and one-half (1½) acres of contiguous dry land is required for duplexes and two-family residences?

The Planning Board approves the amendment.

YES ☐ NO ☐

Article 7. Are you in favor of the adoption of Zoning Ordinance Amendment No. 6 as proposed by the Planning Board for the Town of Litchfield Zoning Ordinance as follows:

Amend zoning ordinance *Section 2100, GROWTH MANAGEMENT*, to update and clarify the methodology for certification calculations, periodic review by the Planning Board, change from quarterly to semi-annual allocation of certificates, add Housing for Older Persons to the exemption from building certificate allocation requirements and update the sunset clause. Periodic review requirements now states that specific reliable information, including building permits issued versus building permits used and recommends sources for the information. The Building Inspector’s reporting

requirements are now based on the previous four (4) semi-annual periods. Calculations of annual certificate pool and semi-annual certificate allocation has been modified to clarify the methodology. Distribution of certificates has also been changed from quarterly to semi-annual. The intent is to simplify administration of certificates while maintaining the current growth controls?

The Planning Board approves the amendment.

YES ☐

NO ☐

Article 8. Are you in favor of the adoption of Zoning Ordinance Amendment No. 7 as proposed by the Planning Board for the Town of Litchfield Zoning Ordinance as follows:

Amend zoning ordinance *Section 1800, ENFORCEMENT AND ADMINISTRATION* to define the procedures for notifying, and subsequent investigation of alleged ordinance violations by the Code Enforcement Officer and the Board of Selectmen and to establish a timeframe for action. An update of fines and references to applicable statutes was also added. The intent of this change is to define minimum information required when the Town is informed of an alleged violation. Secondly, to set deadlines for action by the Code Enforcement Officer and Board of Selectmen. These changes are intended to ensure reliability of information and timely resolution of alleged violations?

The Planning Board approves the amendment.

YES ☐

NO ☐

Article 9. Are you in favor of the adoption of Zoning Ordinance Amendment No. 8 as proposed by the Planning Board for the Town of Litchfield Zoning Ordinance as follows:

Amend zoning ordinance *Section 1308, Review and Establishment of Fees* for the *PUBLIC CAPITAL FACILITIES IMPACT FEES* and *Section 1409, Review and Establishment of Fees* for the *PUBLIC SCHOOL FACILITIES IMPACT FEES* to clarify the intent of this ordinance by stating that individual lots shall be subject to the impact fees in effect at the time the building permit for the lot is issued?

The Planning Board approves the amendment.

YES ☐

NO ☐

Article 10. Are you in favor of the adoption of Zoning Ordinance Amendment No. 9 as proposed by petition for the Town of Litchfield Zoning Ordinance as follows:

Amend the zoning ordinance *Section 900.00 TRANSITIONAL DISTRICT* to remove Tax Map 2, Lots 83, 84, 85 and 86 from the Transitional District. These four lots are located on the north side of Cutler Road, between Rotterdam Drive and Bixby Road. Removal of these lots from the Transitional District will reclassify these four lots as being in the Residential District?

The Planning Board disapproves the amendment.

Petition Warrant Article as submitted:

“We, the undersigned voters of the Town of Litchfield, request that Lots 83, 84, 85 and 86/Map 2 Cutler Road be rezoned from T-Transitional Zone to Residential Zone. This rezoning to Residential would be compatible with the existing residential uses on lots 84 and 85 as well as the adjacent residential houses along the north side of Cutler Road and on Woodburn Road. The exiting T-Transitional zone is not appropriate for this existing residential neighborhood”.

YES ☐

NO ☐

Article 11. To see if the Town will vote to raise and appropriate the sum of \$623,965.00 to construct 3,500 feet of Albuquerque Avenue (Center Section) from Meadowbrook Lane to Hillcrest Road, to construct approximately 500 feet of Liberty Way from Albuquerque Avenue to the Town Hall/Police Station, and to reconstruct the Hillcrest Road intersection at Albuquerque Avenue and to authorize the issuance of \$400,000.00 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33), and to authorize the Board of Selectmen to issue and negotiate such bonds or notes not to exceed 5 years, and to determine the rate of interest thereon and to further authorize the use/transfer of \$111,465.00 of the December 31, 2000 fund balance for this purpose; and to further authorize the withdrawal of \$112,500.00 from the road impact fees and Hillcrest Road offsite fund. This will be a non-lapsing account per RSA 32:3, VI and will not lapse until the work is completed or in two years whichever shall occur first. (3/5 Ballot Vote required.) The Selectmen and the Budget Committee recommend this appropriation.

Article 12. Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$2,685,383.00. Should this article be defeated, the operating budget shall be \$2,418,376.00, which is the same as last year, with certain adjustments required by previous action of the Town or by law or the governing body may hold one special meeting, in accordance with RSA 40:13,X and XVI, to take up the issue of a revised operating budget only.

NOTE: This warrant article (operating budget) does not include special warrant articles or individual articles.

Article 13. To see if the Town will vote to raise and appropriate the sum of \$182,622.00 to construct a handicapped accessible entrance, lift and bathroom facility at the Aaron Cutler Memorial Library to meet federal ADA requirements. The Selectmen recommend this appropriation. The Budget Committee does not recommend this appropriation.

Article 14. To see if the Town will vote to raise and appropriate the sum of \$360,022.00 for drainage design of Jeff Lane, Lance Avenue and part of Garden Drive and for the full depth reclamation and reconstruction of Jeff Lane and to

authorize the use of \$236,269.00 from the State Highway Block Grant Aid fund with the balance of \$123,753.00 to be raised by taxation. The Selectmen and Budget Committee recommend this appropriation.

Article 15. To see if the Town will vote to raise and appropriate the sum of \$11,115.00 to be placed in the Farmland Capital Reserve Fund previously established. (Note: The amount appropriated herein is funded from taxes but is equivalent to the unappropriated balance of the land use change tax revenue received during the prior fiscal year and which will be recognized as general fund revenue for the current fiscal year.) The Selectmen recommend this appropriation. The Budget Committee does not recommend this appropriation.

Article 16. To see if the Town will vote to raise and appropriate the sum of \$10,500.00 to paint the exterior of the Meeting House (former Town Hall building). The Selectmen recommend this appropriation. The Budget Committee does not recommend this appropriation.

Article 17. To see if the Town will vote to raise and appropriate the sum of \$25,000.00 to be placed in the Fire Facilities Capital Reserve Fund previously established. This sum to come from fund balance (surplus) and no amount to be raised from taxation. (Majority Vote required). The Selectmen and Budget Committee recommend this appropriation.

Article 18. To see if the Town will vote to approve the cost item for wage and benefit increases that have been included in the collective bargaining agreement reached between the Town of Litchfield and Council 93 of the American Association of State, County and Municipal Employees, which provides for the following approximate increases in wages and benefits; \$29,879.00 in 2001; \$14,124.00 in 2002; \$18,490.00 in 2003; and, \$19,154.00 in 2004; and further to raise and appropriate the sum of \$29,879.00 for the 2001 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation at current staffing levels, paid in the prior fiscal year. This collective bargaining agreement covers full and part time patrol officers, and full and part time dispatchers. The Selectmen and Budget Committee recommend this appropriation.

Article 19. To see if the Town will vote to raise and appropriate the sum of \$15,000.00 to be placed into the Conservation and Land Acquisition Fund previously established. The purpose of said fund is to purchase land, conservation or trail easements, or purchase of development rights. The Selectmen recommend this appropriation. The Budget Committee does not recommend this appropriation.

Article 20. To see if the Town will vote to establish a Recreation Land Acquisition Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of purchasing or transferring land, easements, or development rights on land, which will be used for recreation purposes and to raise and appropriate the sum of \$10,000.00 toward this purpose to be placed in this fund. The Selectmen recommend this appropriation. The Budget Committee does not recommend this appropriation.

Article 21. To see if the Town will vote to create a Playground Development Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of purchasing or acquiring equipment and making capital improvements to playground areas in Litchfield Recreation Parks, and to designate the Litchfield Recreation Commission and the Litchfield Board of Selectmen as agents to expend or act on anything relative hereto and further, to raise and appropriate the sum of \$20,000.00 to be placed in this fund. The Selectmen recommend this appropriation. The Budget Committee does not recommend this appropriation.

Article 22. To see if the Town will vote to raise and appropriate the sum of \$50,000.00 to design and construct a paved parking/basketball and ice-skating area with walkway paved to Talent Hall at Roy Memorial Park. The Selectmen recommend this appropriation. The Budget Committee does not recommend this appropriation.

Article 23. To see if the Town will vote to raise and appropriate the sum of \$3,500.00 to construct a paved walkway to Talent Hall at Roy Memorial Park from the existing parking lot. If Warrant Article 22 shall pass, then this Warrant Article shall be deemed void and of no further effect. The Selectmen and the Budget Committee recommend this appropriation.

Given under our hands and seal, this 22nd day of January, in the year of our Lord two thousand and one.

Litchfield Board of Selectmen

Thomas W. Levesque, Sr., Chrm.

John R. Devereaux

M. Patricia Jewett

John E. Pinciario

John G. Lazzaro

A true copy of Warrant — Attest:

Litchfield Board of Selectmen

Thomas W. Levesque, Sr., Chrm.

John R. Devereaux

M. Patricia Jewett

John E. Pinciario

John G. Lazzaro

LITCHFIELD DELIBERATIVE SESSION

FRIDAY, FEBRUARY 2, 2001

Time, Place: Meeting called to order at 7:10 p.m. in the Campbell High School auditorium.

Present: Assistant Moderator John Regan, presiding; Selectmen Thomas Levesque, chairman; John Devereaux (who is also Selectmen rep. to the Budget Committee); M. Patricia Jewett and John Pinciario; Administrative Assistant Cecile Durocher; Town Counsel Robert Bossie and Michael McGrath; Budget Committee members William Spencer, chairman; Ralph Boehm, Cecil Williams, David Michaud, and School Board rep. Donna Straight; approximately 90 voters and guests. Ballot clerks on duty were Joan McKibben, Bertha Mieckowski, and Torene Tango-Lowy.

Troop 11 Scouts Randy and Travis Durand presented the colors and led the assembly in the Pledge of Allegiance.

Retiring Fire Chief Brent Lemire reflected upon accomplishments through his sixteen years as Fire Chief. He thanked those who helped him and the Department through the years. Brent is not seeking re-election to office in March.

Selectman Tom Levesque presented Brent with a proclamation from the Town, expressing particular appreciation for the Chief's administrative expertise. Brent joined the Litchfield Fire Department on February 9, 1977, was promoted to Captain by then-Fire Chief Levesque in 1979, and was elected Fire Chief in March, 1985.

Chief Lemire was offered a rising vote of thanks from the assembly.

Moderator Regan explained the rules under which business would be conducted. On a voice vote, citizens approved allowing non-voters to speak.

The Moderator noted that Article 1 is the election of officers. It generated no discussion.

Planning Board Chairman Frank Byron and Vice-Chairman Mary Ann Geist were recognized to present the 8 zoning amendments proposed by the Litchfield Planning Board, and the one submitted by petition. These Articles were being presented for informational purposes only, as they could not be amended.

Mary Ann presented Article 2, which she explained as an attempt to "foster and develop" housing for older persons: Are you in favor of the adoption of Zoning Ordinance Amendment No. 1 as proposed by the Planning Board for the Town of Litchfield Zoning Ordinance as follows:

Add new Section 1025.00 *HOUSING FOR OLDER PERSONS*. The purpose of this section is to create the opportunity for housing for older persons, aged 55 years of age and older, in compliance with all applicable state and federal laws. This

ordinance is an Overlay Zoning District, which prevails over the underlying zoning districts in which this type of use is permitted. The ordinance will require a minimum lot size of ten (10) acres of contiguous dry land with 20 or more dwelling units and accessory uses, with each additional unit requiring one half (0.5) acre of additional contiguous dry land. At least fifty (50) percent of the gross buildable area will be set aside as permanently protected low-impact recreational open space. A fifty (50) foot permanent open space buffer is required between each development and all adjacent property. The maximum number of dwelling units approved in a calendar year shall not exceed five (5) percent of the total dwelling units existing in the Town at the end of the prior calendar year?

The Planning Board approves the amendment.

Mary Ann presented Article 3, which she explained is contingent upon passage of Article 2, above. It enumerates the districts in which senior housing could be built: Are you in favor of the adoption of Zoning Ordinance Amendment No. 2 as proposed by the Planning Board for the Town of Litchfield Zoning Ordinance as follows:

Contingent upon an affirmative vote to adopt a new section 1025.00, Housing For Older Persons, amend zoning ordinance *Section 501 Permitted Uses* for the *RESIDENTIAL DISTRICT*, *Section 601 Permitted Uses* for the *HIGHWAY COMMERCIAL DISTRICT*, *Section 701 Permitted Uses* for the *SOUTHWESTERN COMMERCIAL DISTRICT*, *Section 801 Permitted Uses* for the *NORTHERN COMMERCIAL DISTRICT* and *Section 901 Permitted Uses* for the *TRANSITIONAL DISTRICT*, to allow Independent Living / Open Space Housing Development for Older Persons as a permitted use in these zones. The effect of this change is to allow Older Persons Housing Developments within each of these zones?

The Planning Board approves the amendment.

Frank presented Article 4, which he said would update definitions and add buffers. The proposal, he said, would provide a special exception for residential buildings existing prior to December 29, 2000. Frank explained that the printed reference to December 29, 2001 was due to a typographical error: Are you in favor of the adoption of Zoning Ordinance Amendment No. 3 as proposed by the Planning Board for the Town of Litchfield Zoning Ordinance as follows:

Amend zoning ordinance *Section 1200 WETLANDS CONSERVATION DISTRICT* to incorporate current State guidelines for the delineation and protection of wetlands. These changes include clarification of the purpose and intent, updated definitions, permitted uses, reference sources for wetland delineation, addition of buffers and prohibited uses sections and an update of building setbacks. Definitions for Artificial Wetlands, Vernal Pools, Fen, Basin Marshes and sandy pondshore marshes and Buffer were added. The Permitted Uses section now references Best Management Practices for permitted uses requiring disturbance of wetlands. A new Prohibited Uses section was added to clarify prohibited uses within the district. Building setbacks must be seventy five (75) feet, and leachfields must be one hundred (100) feet, from the edge of delineated wetlands of 2000 square feet or greater in size. A non-disturbance Wetland Buffer of at least fifty (50) feet from the delineated edge of wetlands is required, with a two hundred (200) foot buffer around fens, bogs and vernal pools. A provision for a Special Exception is provided for residential

buildings existing prior to December 29, 2000 allowing structures to within twenty five (25) feet of delineated wetlands with an evaluation from a wetlands scientist and review by the Conservation Commission, Planning Board and Health Officer. This is intended to protect property rights of existing buildings owners?

The Planning Board approves the amendment.

Frank presented Article 5, which he said merely changes a definition: Are you in favor of the adoption of Zoning Ordinance Amendment No. 4 as proposed by the Planning Board for the Town of Litchfield Zoning Ordinance as follows:

Amend zoning ordinance Section 200.25, Wetlands in the DEFINITIONS section of the ordinance. The purpose is to update the definition of wetlands to conform with the State of New Hampshire definition and use updated reference source for the delineation of wetlands. The delineation of wetland areas shall be in accordance with the Corps of Engineers Wetlands Delineation Manual and the hydric soils component of wetlands shall be determined using Field Indicators for identifying Hydric Soils in New England?

The Planning Board approves the amendment.

Mary Ann presented Article 6, which she identified as a “housekeeping ordinance:” Are you in favor of the adoption of Zoning Ordinance Amendment No. 5 as proposed by the Planning Board for the Town of Litchfield Zoning Ordinance as follows:

Amend zoning ordinance Section 502, Lot Requirements for the RESIDENTIAL DISTRICT, Section 602, Lot Requirements for the HIGHWAY COMMERCIAL DISTRICT, Section 702, Lot Requirements for the SOUTHWESTERN COMMERCIAL DISTRICT, Section 802, Lot Requirements for the NORTHERN COMMERCIAL DISTRICT, Section 902, Lot Requirements for the TRANSITIONAL ZONE, Section 952, Lot Requirements for the NORTHERN COMMERCIAL/INDUSTRIAL SERVICE DISTRICT and Section 1002, Lot Requirements for the SOUTHERN COMMERCIAL/INDUSTRIAL SERVICE DISTRICT, to incorporate the words “contiguous dry” in the Area sections of each district when describing the minimum lot size requirements. The purpose of this change is to clarify in writing the intent of the Planning Board with regard to minimum lot size requirements. This clarification requires one (1) acre of contiguous dry land in all districts to meet the minimum lot size requirement of this ordinance. In addition, in the Residential District, one and one-half (1½) acres of contiguous dry land is required for duplexes and two-family residences?

The Planning Board approves the amendment.

Frank presented Article 7. He said the existing Growth Management Ordinance is cumbersome and makes it difficult to do calculations for certification. Also, the new proposal, if adopted, would require the issuance of certificates twice rather than four times per year: Are you in favor of the adoption of Zoning Ordinance Amendment No. 6 as proposed by the Planning Board for the Town of Litchfield Zoning Ordinance as follows:

Amend zoning ordinance Section 2100, GROWTH MANAGEMENT, to update and clarify the methodology for certification calculations, periodic review by the

Planning Board, change from quarterly to semi-annual allocation of certificates, add Housing for Older Persons to the exemption from building certificate allocation requirements and update the sunset clause. Periodic review requirements now states that specific reliable information, including building permits issued versus building permits used and recommends sources for the information. The Building Inspector's reporting requirements are now based on the previous four (4) semi-annual periods. Calculations of annual certificate pool and semi-annual certificate allocation has been modified to clarify the methodology. Distribution of certificates has also been changed from quarterly to semi-annual. The intent is to simplify administration of certificates while maintaining the current growth controls?

The Planning Board approves the amendment.

Frank presented Article 8, which incorporates a method for bringing issues to the attention of the Code Enforcement Officer and Board of Selectmen, and institutes a time frame for taking action on them: Are you in favor of the adoption of Zoning Ordinance Amendment No. 7 as proposed by the Planning Board for the Town of Litchfield Zoning Ordinance as follows:

Amend zoning ordinance *Section 1800, ENFORCEMENT AND ADMINISTRATION* to define the procedures for notifying, and subsequent investigation of alleged ordinance violations by the Code Enforcement Officer and the Board of Selectmen and to establish a timeframe for action. An update of fines and references to applicable statutes was also added. The intent of this change is to define minimum information required when the Town is informed of an alleged violation. Secondly, to set deadlines for action by the Code Enforcement Officer and Board of Selectmen. These changes are intended to ensure reliability of information and timely resolution of alleged violations?

The Planning Board approves the amendment.

Mary Ann presented Article 9, which provides for the payment of impact fees when building permits are issued: Are you in favor of the adoption of Zoning Ordinance Amendment No. 8 as proposed by the Planning Board for the Town of Litchfield Zoning Ordinance as follows:

Amend zoning ordinance *Section 1308, Review and Establishment of Fees* for the *PUBLIC CAPITAL FACILITIES IMPACT FEES* and *Section 1409, Review and Establishment of Fees* for the *PUBLIC SCHOOL FACILITIES IMPACT FEES* to clarify the intent of this ordinance by stating that individual lots shall be subject to the impact fees in effect at the time the building permit for the lot is issued?

The Planning Board approves the amendment.

Frank presented Article 10, which had been presented by petition. It proposes to change Tax Map 2, lots 83, 84, 85, and 86 from Transitional to Residential zoning. Frank said the Planning Board is concerned that such a change would decrease the existing buffer separating the Residential zone on one side of these lots from the Commercial/Industrial zone on the other side of them. The Board, he said, is also wary that passage of this change might lead to a "cascade" of requests from property owners wanting to change the zoning on individual lots, essentially negating the established parameters: Are you in favor of the adoption of Zoning Ordinance

Amendment No. 9 as proposed by petition for the Town of Litchfield Zoning Ordinance as follows:

Amend the zoning ordinance *Section 900.00 TRANSITIONAL DISTRICT* to remove Tax Map 2, Lots 83, 84, 85 and 86 from the Transitional District. These four lots are located on the north side of Cutler Road, between Rotterdam Drive and Bixby Road. Removal of these lots from the Transitional District will reclassify these four lots as being in the Residential District?

The Planning Board disapproves the amendment.

The Petition Warrant Article as it was submitted had read:

“We, the undersigned voters of the Town of Litchfield, request that Lots 83, 84, 85 and 86/Map 2 Cutler Road be rezoned from T-Transitional Zone to Residential Zone. This rezoning to Residential would be compatible with the existing residential uses on lots 84 and 85 as well as the adjacent residential houses along the north side of Cutler Road and on Woodburn Road. The exiting T-Transitional zone is not appropriate for this existing residential neighborhood”.

John Devereaux presented Article 11: Shall the Town vote to raise and appropriate the sum of \$623,965.00 to construct 3,500 feet of Albuquerque Avenue (Center Section) from Meadowbrook Lane to Hillcrest Road, to construct approximately 500 feet of Liberty Way from Albuquerque Avenue to the Town Hall/Police Station, and to reconstruct the Hillcrest Road intersection at Albuquerque Avenue and to authorize the issuance of \$400,000.00 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33), and to authorize the Board of Selectmen to issue and negotiate such bonds or notes not to exceed 5 years, and to determine the rate of interest thereon and to further authorize the use/transfer of \$111,465.00 of the December 31, 2000 fund balance for this purpose; and to further authorize the withdrawal of \$112,500.00 from the road impact fees and Hillcrest Road offsite fund. This will be a non-lapsing account per RSA 32:3, VI and will not lapse until the work is completed or in two years whichever shall occur first. (3/5 Ballot Vote required.) The Selectmen and the Budget Committee recommend this appropriation.

Discussion centered on Police and Fire Department response times, pressure created on Albuquerque by the high school, and constantly increasing traffic. Several residents objected to having the proposal presented for a third year, though Selectmen replied that the article had garnered more than 50% of the vote both of the prior times.

No amendments were offered, and the Article will appear on the ballot as printed on the Warrant.

Jack Pinciario presented Article 12: Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$2,685,383.00. Should this article be defeated, the operating budget shall be \$2,418,376.00, which is the same as last year, with certain adjustments required by previous action of the Town

or by law or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

NOTE: This warrant article (operating budget) does not include special warrant articles or individual articles.

Jack Pinciario moved to amend the Article by adding \$32,000.00 to the line item for equipment purchase; the funds would be taken from the 2000 fund balance in order to purchase a tractor to keep the bike path clear of snow. Bill Spencer seconded the motion. On a voice vote, the amendment carried.

Jack Pinciario moved to amend the Article by adding \$20,000.00 to the line item for snow removal: \$10,000.00 for sand and salt, and \$10,000.00 for equipment hire; the funds would be raised by taxation. John Devereaux seconded. In the course of discussion, it was noted that this year's harsh winter has already stretched the snow removal line item, and after it's done we will still have to worry about November and December in this year's budget. The motion carried by voice vote.

The bottom line of the Municipal Budget had now changed from \$2,685,383.00 to \$2,737,383.00 and the ballot will reflect this new figure.

Quentin Lewis presented Article 13: Shall the Town raise and appropriate the sum of \$182,622.00 to construct a handicapped accessible entrance, lift and bathroom facility at the Aaron Cutler Memorial Library to meet federal ADA requirements. The Selectmen recommend this appropriation. The Budget Committee does not recommend this appropriation.

Quentin noted that the Library is one of the last municipal buildings in Town to remain inaccessible to handicapped people. He said the building is sound; the proposed entrance and lift would not add any interior space, but the stairway and bathroom would have to be reworked. This drives the cost up considerably. He said the bathroom is substandard even by standards established for non-handicapped people.

Town Counsel was asked about the ramifications of disapproving the renovations; Attorney Mike McGrath said under ADA, there is an obligation to make facilities accessible. In the event of a lawsuit, he said, the Town could be made to comply and to pay compensation and legal fees of the person(s) making the legal challenge.

Bill Spencer moved to amend the Article by authorizing the use/transfer of \$182,000.00 from the December 31, 2000 fund balance for purposes of this Article. Ralph Boehm seconded.

Asked about the status of the fund balance, Bill said there was approximately \$800,000.00 in the fund balance as of the end of December, and the auditors recommend leaving \$500,000.00 in it. He said sufficient money would be left after withdrawing funds to pay for the sidewalk plow and the extra road maintenance funds as proposed under Article 12, and to pay for the library lift under Article 13.

Following further discussion, the amendment carried by voice vote. Article 13 will now appear on the ballot as a proposal to take the \$182,000.00 from the fund balance rather than for raising and appropriating it from taxes.

Tom Levesque presented Article 14: Shall the Town raise and appropriate the sum of \$360,022.00 for drainage design of Jeff Lane, Lance Avenue and part of Garden Drive and for the full depth reclamation and reconstruction of Jeff Lane and to authorize the use of \$236,269.00 from the State Highway Block Grant Aid fund with the balance of \$123,753.00 to be raised by taxation. The Selectmen and Budget Committee recommend this appropriation.

Tom Levesque moved to amend this Article to read: To see if the Town will vote to raise and appropriate the sum of \$22,000.00 for the overlayment of Jeff Lane and to authorize the Selectmen the use of \$22,000.00 from the State Highway Block Grant Aid Fund for this purpose. Bill Spencer seconded the motion to amend.

This Article generated considerable discussion. Road Agent Roland Bergeron was unable to attend the deliberative session because he was recovering from surgery, but Bill said the amendment had Roland's full support. There were numerous questions about the effectiveness of an overlay in solving problems with the deteriorating roadbed. Voters asked how long an overlay would hold up under existing conditions; Selectmen indicated it would be 7 or 8 years. There were also questions about the sufficiency of \$360,022.00 to address the problem of water under the road bed.

Discussion continued for some time. Tom said the Road Agent wants to complete a study of all Town roads and propose a plan to tie renovation projects together; he said Roland wants road-drainage systems to be designed for entire areas and tied into each other. He expects one of the suggestions to come out of the study would be to have Jeff Lane repaired, and that the repair would involve draining the water out of the area.

A couple of Jeff Lane residents said Mr. Bergeron had told them doing an overlay would be throwing money away. Tom replied the main problem with Jeff Lane is that it was built over a pond, and putting drainage under the road would not solve the problem. The water would "have to be taken away from the area and piped down to the river, and that would cost a lot more than \$360,000 – closer to \$1,000,000.00." He said the million dollar figure was not an actual bid price, but just an estimate.

On a voice vote, the amendment lost. The Article will appear on the ballot as originally presented.

Pat Jewett presented Article 15: To see if the Town will vote to raise and appropriate the sum of \$11,115.00 to be placed in the Farmland Capital Reserve Fund previously established. (Note: The amount appropriated herein is funded from taxes but is equivalent to the unappropriated balance of the land use change tax revenue received during the prior fiscal year and which will be recognized as general fund revenue for the current fiscal year.) The Selectmen recommend this appropriation. The Budget Committee does not recommend this appropriation.

Pat said there are only 4 farms, comprised of some 500 acres, left in Litchfield. She noted that a good many of the people who have moved to Litchfield did so because they loved the farmland.

No amendments were proposed, and the Article will appear on the ballot as printed.

John Devereaux presented Article 16: Shall the Town raise and appropriate the sum of \$10,500.00 to paint the exterior of the Meeting House (former Town Hall building). The Selectmen recommend this appropriation. The Budget Committee does not recommend this appropriation.

John Said it had been the Selectmen's intent that tax dollars not be used to maintain the Old Town Hall, but they were overruled in this regard by vote of a previous Town Meeting. The contract for painting the building will require that it be scraped, that boards be replaced as needed, and that LITCHFIELD TOWN HALL lettering be removed.

Tom Levesque presented Article 17: Shall the Town raise and appropriate the sum of \$25,000.00 to be placed in the Fire Facilities Capital Reserve Fund previously established. This sum to come from fund balance (surplus) and no amount to be raised from taxation. (Majority Vote required). The Selectmen and Budget Committee recommend this appropriation.

Tom said this continues last year's Capital Reserve Fund program. Selectmen hope the amount is sufficient to keep up with inflation.

No amendments were proposed, and the Article will appear on the ballot as presented.

Jack Pinciaro presented Article 18: Shall the Town approve the cost item for wage and benefit increases that have been included in the collective bargaining agreement reached between the Town of Litchfield and Council 93 of the American Association of State, County and Municipal employees, which provides for the following approximate increases in wages and benefits; \$29,879.00 in 2001; \$14,124.00 in 2002; \$18,490.00 in 2003; and, \$19,154.00 in 2004; and further to raise and appropriate the sum of \$29,879.00 for the 2001 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation at current staffing levels, paid in the prior fiscal year. This collective bargaining agreement covers full and part time patrol officers, and full and part time dispatchers. The Selectmen and Budget Committee recommend this appropriation.

Jack said the contract includes 3% raises for the first 3 years of the contract and 4% for the 4th year. It's the first 4-year contract the Town and Police Union have ever negotiated. There was no discussion, and there were no amendments presented. The Article will appear on the ballot as printed.

Conservation Commission Chairman Joan McKibben presented Article 19: Shall the Town raise and appropriate the sum of \$15,000.00 to be placed into the Conservation and Land Acquisition Fund previously established. The purpose of said fund is to purchase land, conservation or trail easements, or purchase of development rights. The Selectmen recommend this appropriation. The Budget Committee does not recommend this appropriation.

Joan said there is currently \$62,000.00 in the land fund. Without this fund and the use of Federal matching dollars, she said, the Town would have been unable to purchase the Moore's Falls property on the river when it became available in 1995.

There was slight discussion, including a suggestion that the various municipal departments interested in purchasing land work together. Joan agreed that there should be cooperation, at least to the extent of cataloguing what the Town has. No amendments were offered. The Article will appear on the ballot as printed.

Mark Ferguson presented Article 20: Shall the Town establish a Recreation Land Acquisition Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of purchasing or transferring land, easements, or development rights on land, which will be used for recreation purposes and to raise and appropriate the sum of \$10,000.00 toward this purpose to be placed in this fund. The Selectmen recommend this appropriation. The Budget Committee does not recommend this appropriation.

No amendments were offered, and the Article will appear on the ballot as printed.

"Playground Partners" Committee member Douglas Orlando presented Article 21: Shall the Town create a Playground Development Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of purchasing or acquiring equipment and making capital improvements to playground areas in Litchfield Recreation Parks, and to designate the Litchfield Recreation Commission and the Litchfield Board of Selectmen as agents to expend or act on anything relative hereto and further, to raise and appropriate the sum of \$20,000.00 to be placed in this fund. The Selectmen recommend this appropriation. The Budget Committee does not recommend this appropriation.

Doug said the committee had been meeting Saturdays and was hoping the \$20,000.00 would be a start toward developing age-appropriate playground facilities, especially for pre-school age children. Facilities at the schools, he said, are unavailable during school hours for 10 months of the year, and are not designed for children younger than 6 years old. He also noted that equipment suitable for children up to age 15 is needed at Roy Memorial Park. The committee, he said, would seek matching grants and donations, as well as holding fundraisers.

There was considerable discussion, which sometimes blended Articles 21 and 22. Frank Byron said the Planning Board had secured \$40,000.00 in recreation fund impact fees from developers and asked whether some of this could be used. Recreation Commission member Dick Rafferty asked whether control of these funds lay with the Selectmen or with the Recreation Commission. Town Counsel Jay Hodes said impact fees are controlled by the Board of Selectmen.

It was noted that playground equipment at the Middle School had cost \$40,000.00 or more, and all the labor to install it was donated. Recreation Commission member Dick Rafferty moved to amend the money amount to \$40,000.00. Doug Orlando seconded. Eventually, Bill Spencer called the question. Cloture carried by voice vote. The amendment lost by voice vote.

Bill Spencer moved to amend the Article to read: To see if the Town will vote to raise and appropriate the sum of \$20,000.00 for the purpose of acquiring equipment and making capital improvements to playground areas in the Town of Litchfield and to further authorize the use/transfer of \$20,000.00 from the December 31, 2000 fund balance for this purpose. Donna Straight seconded.

A voice vote on the amendment was indecisive, and the Moderator called for a hand count. The results were: Yes 40; no 19. The amendment carried.

No further amendments were offered, and the Article will appear on the ballot as amended.

Recreation Committee Chairman Horace Seymour presented Article 22: Shall the Town raise and appropriate the sum of \$50,000.00 to design and construct a paved parking/basketball and ice-skating area with walkway paved to Talent Hall at Roy Memorial Park. The Selectmen recommend this appropriation. The Budget Committee does not recommend this appropriation.

The \$40,000.00 in recreation impact fees was brought up again. Commission members said using the \$40,000.00 for this purpose would pretty much cripple their goal of instituting a long-range recreational plan for the Town. They expressed reluctance to expend the funds before determining how they might be most effectively used.

Bill Spencer moved to amend the Article to read: To see if the Town will vote to raise and appropriate the sum of \$10,000.00 to design a paved parking/basketball and ice-skating area with walkway paved to Talent Hall at Roy Memorial Park and to further authorize the use/transfer of \$10,000.00 from the December 31, 2000 fund balance for this purpose. Cecil Williams seconded the motion.

Resident Greg Lepine asked whether this didn't change the intent of the Article; he noted the Article as presented was intended to build the facilities, whereas the amendment called only for designing them. Town Counsel Hodes said that was a legitimate concern, though the intent was probably close enough to allow it to go forward.

Eventually, resident Al Raccio moved the question. Cloture carried by voice vote.

A voice vote on the amendment proved inconclusive, and the Moderator asked for a show of hands. Results were 19 votes in favor of the amendment and 35 against. The amendment lost. No further amendments were proposed, and the Article will appear on the ballot as printed.

Mark Ferguson presented Article 23: Shall the Town raise and appropriate the sum of \$3,500.00 to construct a paved walkway to Talent Hall at Roy Memorial Park from the existing parking lot. If Warrant Article 14 shall pass, then this Warrant Article shall be deemed void and of no further effect. The Selectmen and the Budget Committee recommend this appropriation.

Mark Ferguson moved to amend the Article to note that the Article is contingent upon passage of Article 22. Bill Spencer seconded. Mark said a typographical error on the Warrant showed Article 23 to be contingent upon passage of Article 14, which has no relevance to Article 23. On a voice vote, the amendment carried.

Bill Spencer moved to amend the money figure to \$2,600.00. John Devereaux seconded the motion. There was no objection from the Committee, as the figure was a quote from Continental Paving. On a voice vote, the amendment carried.

There was no further discussion, and the Article will appear on the Ballot as amended.

Selectmen Chairman Levesque said that Selectman John Lazzaro will be retiring from office after six years of service on that board and three years on the Planning Board. The assembly offered a round of applause in thanks.

Selectmen Levesque and Jewett also noted the retirement of Rich Lascelles after 20 years of community service. Among other things, Rich has been a Recreation Committee member, a coach, a member of the Friends of Campbell High School, a School Board member, was instrumental in development of the Darrah Pond recreation area, has been Santa Claus at the annual Christmas Fair sponsored by the Litchfield Women's Club, and was responsible for getting an area health club to donate \$5,000.00 in weight equipment to Campbell High School. The assembly again offered a round of applause.

Al Raccio offered the assembly's thanks to officials who donate their time in service to the community, and moved to adjourn at 10:20 p.m. The motion was amply seconded from the floor, and carried by voice vote.

Respectfully submitted,
Diane L. Jerry
Town Clerk

DELIBERATIVE SESSION REVISION
BUDGET FOR THE TOWN OF LITCHFIELD, N.H.

PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	W.A. No.	Appropriations Prior Year As Approved By DRA		Actual Expenditures Prior Year		Selectmen's Appropriations Ensuing Fiscal Year		Budget Committee's Appropriations Ensuing Fiscal Year	
						Recommended	Not Recommended	Recommended	Not Recommended
GENERAL GOVERNMENT									
Executive		\$	89,609	\$	89,134	\$	89,395	\$	88,995
Election, Reg. & Vital Statistics			60,197		60,794		63,093		62,593
Financial Administration			161,983		167,387		175,025		173,892
Legal Expense			60,300		55,000		72,000		72,000
Personnel Administration			119,150		114,556		127,450		127,450
Planning and Zoning			40,010		39,054		44,763		41,813
General Government Buildings			30,493		30,122		49,293		33,743
Cemeteries			1,000		975		1,000		1,000
Insurance			47,650		44,845		48,100		48,100
Other General Government			23,000		1,180		35,000		25,000
									10,000
PUBLIC SAFETY									
Police			655,444		650,913		761,327		730,439
Ambulance			15,500		14,403		15,500		15,500
Fire			286,103		300,285		363,983		356,808
Building Inspection			66,800		67,833		71,581		67,246
Emergency Management			6,000		5,339		6,000		6,000
HIGHWAYS AND STREETS									
Administration			13,203		12,815		26,296		25,746
Highways & Streets			320,801		319,568		407,957		400,357
Street Lighting			14,250		10,514		11,850		11,850
									4,725
									23,656
									2,650

BUDGET FOR THE TOWN OF LITCHFIELD, N.H.

PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	W.A. No.	Appropriations Prior Year As Approved By DRA	Actual Expenditures Prior Year	Selectmen's Appropriations Ensuing Fiscal Year		Budget Committee's Appropriation Ensuing Fiscal Year	
				Recommended	Not Recommended	Recommended	Not Recommended
SANITATION							
Administration		47,783		49,314	905	48,014	2,205
Solid Waste Disposal		160,481	246,522	236,591		207,766	
HEALTH AND WELFARE							
Administration		3,028	3,058	3,240	120	3,215	145
Pest Control		13,752	13,504	14,471	9,322	14,471	9,322
Health Agencies & Hospitals & Other		7,050	7,050	7,050	3,812	7,050	3,812
Vendor Payments & Other		4,500	3,098	4,500		4,100	400
CULTURE AND RECREATION							
Parks and Recreation		75,068	70,834	66,963	10,219	65,561	11,621
Library		85,274	79,118	93,236	2,063	92,436	2,863
Patriotic Purposes		450	468	530		530	
Other Culture & Recreation		1,200	1,367	2,260		2,260	
CONSERVATION							
Admin. & Purchases of Natural Resources		11,296	11,296	3,612	35	3,447	200

BUDGET FOR THE TOWN OF LITCHFIELD, N.H.

PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	W.A. No.	Appropriations		Actual Expenditures	Selectmen's Appropriations		Budget Committee's	
		Prior Year As	Approved By		Ensnuing Fiscal Year	Not	Appropriation	Not
		DRA		Prior Year	Recommended	Recommended	Ensnuing Fiscal Year	Recommended
DEBT SERVICE								
Interest on Tax Anticipation Notes			1		1			1
CAPITAL OUTLAY								
Land		57,020		57,020				
Buildings		60,000		59,481				
SUBTOTAL 1		<u>\$2,538,396</u>		<u>\$2,537,533</u>	<u>\$2,851,381</u>	<u>\$ 79,738</u>	<u>\$2,737,383</u>	<u>\$ 162,911</u>

BUDGET FOR THE TOWN OF LITCHFIELD, N.H.

SPECIAL WARRANT ARTICLES

PURPOSE OF APPROPRIATION (RSA 32:3, V)	W.A. No.	Appropriations Prior Year As Approved By DRA	Actual Expenditures Prior Year	Selectmen's Appropriations		Budget Committee's	
				Recommended	Not Recommended	Ensuing Fiscal Year Recommended	Appropriation Ensuing Fiscal Year Not Recommended
Road Construction	11/14			\$ 983,987		\$ 983,987	
Farmland Fund	15			11,115			11,115
Fire Facilities Fund	17			25,000		25,000	
Conservation Fund	19			15,000			15,000
Recreation Land Fund	20			10,000			10,000
Playground Fund	21			20,000		20,000	
SUBTOTAL 2 RECOMMENDED				<u>\$1,065,102</u>		<u>\$1,028,987</u>	

INDIVIDUAL WARRANT ARTICLES

PURPOSE OF APPROPRIATION (RSA 32:3, V)	W.A. No.	Appropriations Prior Year As Approved By DRA	Actual Expenditures Prior Year	Selectmen's Appropriations		Budget Committee's	
				Recommended	Not Recommended	Ensuing Fiscal Year Recommended	Appropriation Ensuing Fiscal Year Not Recommended
Handicapped Entrance	13			\$182,622		\$182,622	
Painting	16			10,500			10,500
Negotiated Contract	18			29,879		29,879	
Parking Lot	22			50,000			50,000
Walkway	23			2,600		2,600	
SUBTOTAL 3 RECOMMENDED				<u>\$275,601</u>		<u>\$215,101</u>	

SOURCE OF REVENUE	Warr. Art. #	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year
TAXES				
Land Use Change Taxes		\$ 7,020	\$ 7,020	\$ 51,615
Timber Taxes		4,800	5,661	4,000
Payment in Lieu of Taxes		78,721	574	78,707
Interest & Penalties on Delinquent Taxes		28,550	32,152	24,850
Excavation Tax (\$.02 cents per cu yd)		3,680	3,765	3,500
Excavation Activity Tax		20,040	20,293	22,000
LICENSES, PERMITS AND FEES				
Business Licenses and Permits		40,200	53,225	53,225
Motor Vehicle Permit Fees		975,000	977,490	925,000
Building Permits		73,650	84,174	56,860
Other Licenses, Permits & Fees		53,830	57,118	49,715
FROM STATE				
Shared Revenues		38,538	64,378	35,000
Meals & Rooms Tax Distribution		161,674	161,674	160,000
Highway Block Grant		122,318	122,318	132,773
State & Federal Forest Land Reimbursement		654	654	700
Other (Including Railroad Tax)		11,822	9,269	4,035
FROM OTHER GOVERNMENTS		53,057	11,339	46,000
CHARGES FOR SERVICES				
Income from Departments		26,975	40,523	39,530
Other Charges		18,565	29,660	12,600

SOURCE OF REVENUE	Warr. Art. #	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year
MISCELLANEOUS REVENUES				
Sale of Municipal Property		1,100	1,150	25
Interest on Investments		85,000	137,668	92,000
Other		25,107	31,590	21,610
INTERFUND OPERATING TRANSFERS IN				
From Special Revenue Funds	14		13,162	236,269
From Trust & Agency Funds	11		17,114	112,500
OTHER FINANCING SOURCES				
Proc. from Long Term Bonds & Notes	11			400,000
Amounts VOTED From F/B ("Surplus")	11/12/13/17/21	75,000	75,000	371,087
TOTAL ESTIMATED REVENUES & CREDITS		<u>\$1,905,301</u>	<u>\$1,956,971</u>	<u>\$2,933,601</u>
BUDGET SUMMARY				
		Selectmen's Recommended Budget	Budget Committed's Recommended Budget	
SUBTOTAL 1 Appropriations Recommended		\$2,851,381	\$2,737,383	
SUBTOTAL 2 Special Warrant Articles Recommended		1,065,102	1,028,987	
SUBTOTAL 3 "Individual" Warrant Articles Recommended		275,601	215,101	
TOTAL Appropriations Recommended		<u>\$4,192,084</u>	<u>\$3,981,471</u>	
Less: Amount of Estimated Revenues & Credits (from above)		2,933,601	2,933,601	
Estimated Amount of Taxes to be Raised		<u>\$1,258,483</u>	<u>\$1,047,870</u>	

TOWN CLERK'S REPORT

January 1, 2000 through December 31, 2000

Candidate Filing Fees:		\$36.00	
Dogs:	Licenses:		
	1,240 regular	\$8,482.00	
	4 group	80.00	
	36 senior	72.00	
	Listing	11.00	
	Duplicate Dog Tags:	16.50	
	Fines & Penalties:	1,217.00	
Dredge & Fill Permits:		20.00	
Hawkers' & Peddlers' Permits:		100.00	
Incorporation Filing:		0.00	
Motor Vehicles:	Registrations:		
	7,606 regular	977,490.00	
	6 military	n.c.	
	22 municipal	n.c.	
	duplicates	258.00	
	municipal agent fees	18,620.00	
	Titles:	3,440.00	
	Boats:	17,579.92	
Overpayments:		15.00	
Photocopies:		5.00	
Pole Permit:		10.00	
Postage:		5,711.90	
Resident Decals:		25.00	
Returned-Check Fees:		317.96	
UCCs:	regular filings	1,204.00	
	IRS direct deposits	105.00	
	releases	270.00	
	searches	90.75	
Vital Records:	marriage licenses	1,485.00	
	certified copies	572.00	
Voter Checklist:		75.00	
Voter Registration Cards:		2.00	
Zoning/Subdivision Manuals:		47.00	
Total Receipts		\$1,037,358.03	
			includes \$105.00 direct-deposit

Diane L. Jerry
Town Clerk
January 3, 2001

2000 SUMMARY INVENTORY

Residential and Commercial Valuations:

Residential Land	\$126,745,687	
Commercial Land	14,652,771	
Current Land Use Values	550,035	\$141,948,493

Residential Buildings	\$229,965,985	
Manufactured Housing	4,058,200	
Commercial Buildings	10,841,800	244,865,985

Gross Taxable Valuation		\$386,814,478
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Less:

Blind Exemptions	\$ (45,000)	
Elderly Exemptions	(105,000)	
Physically Handicapped Exemptions	(50,700)	\$ (200,700)
Net Taxable Valuation		\$386,613,778

Gross Property Taxes		\$ 8,729,739
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Less War Service Exemptions		(29,300)
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Property Tax Commitments		\$ 8,700,450
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Excavation Activity Valuations:

Land Value	\$ 898,700	
Excavation Activity Tax Commitment		\$ 20,293

Utility Valuations:

Public Water Utility	\$ 2,031,900	
Gas Utility	12,600	
Electric Utility	3,127,600	

Total Valuations		\$ 5,172,100
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Utility Tax Commitment at Modified Rate (17.50)		90,512
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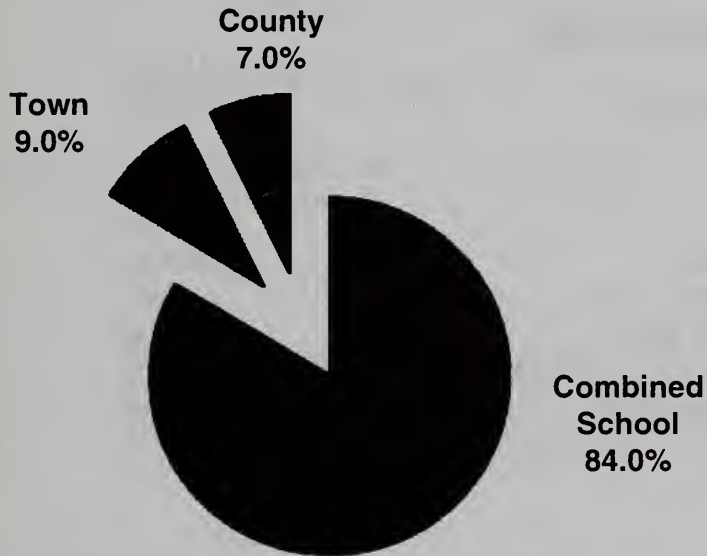
Total Property Tax Commitments		\$ 8,811,255
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Total Tax Exempt & Non-Taxable Property		\$ 29,008,014
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2000 TAX RATE

School	\$13.80
Town	2.09
County	1.61
	<hr/>
	\$17.50
State School Effort	5.08
Combined Tax Rate	<hr/>
	\$22.58

TAX ALLOCATION



Property assessed at \$150,000 has a resulting tax bill of \$3,387.00 which represents payment for each of the governmental units:

School	\$2,832.00
Town	313.50
County	241.50
	<hr/>
	\$3,387.00

TOWN OF LITCHFIELD, NEW HAMPSHIRE
TAX COLLECTOR'S REPORT
Year Ending December 31, 2000

DEBITS

Uncollected Taxes--Beginning of Year	2000 Levy	1999, Prior Levy
Property	\$ 0.00	\$221,358.79
Land Use Change	0.00	0.00
Yield	0.00	0.00
Excavation Activity	0.00	0.00
In Lieu of Taxes	0.00	38,612.00
Committed during 2000		
Property	8,811,255.00	0.00
Land Use Change	57,350.00	0.00
Yield	5,811.13	0.00
Excavation	3,764.86	0.00
Interest	3,857.76	6,618.34
Overpayments	31,899.55	318.92
Returned Check Costs	10.00	0.00
Duplicate Tax Bills	874.00	0.00
Pre-Lien Costs, levy of '99	0.00	693.00
TOTAL DEBITS	<u>\$8,914,822.30</u>	<u>\$267,601.05</u>

CREDITS

Remitted to Treasurer	2000 Levy	1999, Prior Levy
Property (CASH BOOK)	\$8,537,815.47	\$149,370.73
Land Use Change	57,350.00	0.00
Yield	5,661.48	0.00
Interest (all categories)	3,857.76	6,618.34
Excavation	3,764.86	0.00
In Lieu of Taxes	0.00	4,473.00
Duplicate Tax Bills	874.00	0.00
Returned Check Costs	10.00	0.00
Pre-Lien Costs	0.00	693.00
Total Remitted	<u>\$8,609,333.57</u>	<u>\$161,155.07</u>
Abatements, Property	\$ 634.00	\$ 1,545.00
Deeded	809.00	
Abatements, Yield	149.65	0.00
Converted to Lien	0.00	70,751.03
Uncollected Property	285,465.08	0.00
Uncollected Utility	18,431.00	0.00
Uncollected in Lieu of Taxes	0.00	34,139.00
Carried forward from '99	0.00	10.95
TOTAL CREDITS	<u>\$8,914,822.30</u>	<u>\$267,601.05</u>

**LIENS
DEBITS**

	2000 Lien '99 Levy	1999 Lien '98 Levy	1998 Lien '97 Levy
Unredeemed—Beginning of Year	\$ 0.00	\$ 78,303.21	\$ 24,244.38
Executed During 2000	78,513.85	0.00	0.00
Interest & Costs Collected	1,395.04	12,315.00	7,273.29
TOTAL DEBITS:	<u>\$ 79,908.89</u>	<u>\$ 90,618.21</u>	<u>\$ 31,517.67</u>

CREDITS

Remitted to Treasurer:

Redemptions of Principal	\$ 37,935.64	\$ 53,793.79	\$ 21,923.00
Interest & Costs	1,395.04	12,315.00	7,273.29

Non-Cash

Abatements	2,341.50	2,768.36	2,321.38
Unredeemed	38,236.71	21,741.06	0
TOTAL credits:	<u>\$ 79,908.89</u>	<u>\$ 90,618.21</u>	<u>\$ 31,517.67</u>

A true record of Tax Collector activity for the year 2000, attest:

Diane L. Jerry, Tax Collector
January 8, 2001

**TOWN OF LITCHFIELD, NEW HAMPSHIRE
SUMMARY OF YEARLY TOTALS
2000**

Cash and Investments Balance, December 31, 1999		\$ 2,378,162.24
Deposits:		
Town Clerk	\$1,037,255.03	
Tax Collector	8,905,122.40	
Tax Lien Fees Rec'd from IRS	105.00	
Selectmen's Office	534,887.57	
Building Department	85,950.26	
Interest on Investments	137,378.67	
Transfers from and due to		
Escrows/Other Funds	133,403.85	
NFS Checks (Net of redeposits)	95.00	
Void and Stale Dated Checks	<u>5,035.87</u>	
Total Receipts		<u>\$10,839,233.65</u>
		\$13,217,395.89
Less Selectmen's Orders Paid		<u>9,585,635.53</u>
Cash and Investment Balance, December 31, 2000		<u><u>\$ 3,631,760.36</u></u>
Summary of Balance:		
Overnight Repurchase Agreement BNH		\$ 526,883.79
Investment in NH Public Deposit Investment Pool		874,257.81
Investment in BNH Municipal Pool Plus		2,337,317.03
Investment in Fleet US Govt Agency Wkly Municash		258,600.25
Fleet Checking Account		23,670.89
Bank of NH Checking Account		134,056.01
Outstanding Checks		<u>-523,025.42</u>
Cash and Investment Balance, December 31, 2000		<u><u>\$ 3,631,760.36</u></u>

Marion E. Cason, Treasurer
Town of Litchfield
Litchfield, NH

**TOWN OF LITCHFIELD
RECREATION COMMISSION REVOLVING FUND
FOR THE YEAR ENDED DECEMBER 31, 2000**

ACTIVITIES (Net of Expenses)

Raffle - Comedy Night	\$ 635.00	
Comedy Night Tickets	(280.00)	
Skate Park Bike Demo	97.00	
Skate Park Contest	219.50	
Race Nite	18.50	
Teen Dances	1,837.35	
Basketball League	1,087.70	
Volleyball	<u>55.00</u>	\$3,670.05

INTEREST EARNED	<u>27.05</u>
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FUND BALANCE DECEMBER 31, 2000	<u><u>\$3,697.10</u></u>
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The above is a correct statement of the transactions received by the Treasurer for the year ended December 31, 2000.

Marion E. Cason
Treasurer

Town of Litchfield, New Hampshire
Statement of Receipts, Disbursements and Cash Balances – Other Accounts
As of December 31, 2000

NAME OF ACCT/PROPERTY	1-Jan-00 BALANCE	TOTAL DEPOSITS & INTEREST	TOTAL WITHDRAWN	31-Dec-00 BALANCE
AES Londonderry, LLC	\$ 0.00	\$ 2,501.84	\$ 0.00	\$ 2,501.84
AMP Properties, LLC	0.00	7,533.38	4,841.18	2,692.20
Brandy Circle - Continental Paving	1,885.56	35.16	28.00	1,892.72
Briarwood - Hudson Water Company	1,176.87	594.00	1,449.31	321.56
Chase Brook - Phase II (Pilgrim Est.) Ashwood Co.	1,452.98	27.28	0.00	1,480.26
Chase Estates	1,580.45	29.68	0.00	1,610.13
Chonghun Yim	5,368.63	72.81	0.00	5,441.44
CNC Trust - Mockingbird Lane	2,701.68	50.74	0.00	2,752.42
Colby Subdivision - Continental Paving	539.66	10.13	0.00	549.79
Continental Paving	1,840.55	71.86	37.50	1,874.91
Continental Paving (Mini Storage Office)	0.00	4,720.68	958.50	3,762.18
Continental Paving Quarry	0.00	5,021.52	0.00	5,021.52
Continental Paving, Inc.	0.00	61,983.17	46,295.00	15,688.17
Continental Paving, Inc. (Golf Course Proj.)	0.00	4,437.75	675.50	3,762.25
Continental Paving, Inc. (Quarry Proj.)	0.00	3,300.30	1,294.00	2,006.30
Continental Paving, Inc. (Subdivision)	0.00	1,608.66	855.95	752.71
Crofters Pub	0.00	1,513.91	478.00	1,035.91
Crowell Estates - Sawmill Brook Dev. Co.	3,115.44	58.50	0.00	3,173.94
Cummings Farm - Alukonis/Konis Corp.	1,934.58	36.33	0.00	1,970.91
Empire Homes, Inc.	1,503.49	3,273.93	3,247.30	1,530.12
Ernest Dion (Ponderosa)	0.00	5,808.85	5,808.85	0.00
Forest Hills-Phase III - Litchfield-Griffin	3,677.78	893.58	828.00	3,743.36
Grace Free Presbyterian Church	2,031.60	38.16	0.00	2,069.76
H. Eugene Ducharme	26,337.70	494.59	0.00	26,832.29

NAME OF ACCT/PROPERTY	1-Jan-00 BALANCE	TOTAL DEPOSITS & INTEREST	TOTAL WITHDRAWN	31-Dec-00 BALANCE
HJ Stable & Son, Inc.	1,505.38	3,358.43	3,470.05	1,393.76
Larchmount IV	2,275.18	3,147.94	3,385.15	2,037.97
Larchmount IV - Road Offsite	9,682.64	5,225.44	0.00	14,908.08
Larchmount-Phase II - Homes by Paradise	3,644.02	62.15	399.27	3,306.90
Larchmount-Phase III - Ashwood Companies	1,158.32	20.74	75.10	1,103.96
Larchmount-Phase IV - Hawkview Associates	1,840.57	744.04	710.10	1,874.51
Leary, Florence - Excavation Fund	2,743.76	51.53	0.00	2,795.29
Leary, Florence - Restoration Bond	12,894.55	174.85	0.00	13,069.40
M L-96 Investments, Inc.	2,332.01	493.12	511.50	2,313.63
McElwain, William H.	522.11	9.81	0.00	531.92
Nakomo Drive Drainage Offsite	3,171.67	59.55	0.00	3,231.22
Optimum Bldg Systems, Inc.	224.42	4.21	0.00	228.63
R. J. Moreau Companies, Inc.	0.00	1,501.53	0.00	1,501.53
Randy Turnel	0.00	2,758.61	318.00	2,440.61
Richard Charbonneau	1,482.66	3,565.47	3,604.76	1,443.37
Sanders, A Lockheed Martin Co.	1,144.53	12.47	1,157.00	0.00
Sawmill Brook Development Corp.	7,374.69	18,433.78	18,792.41	7,016.06
St. Francis of Assisi #2	1,520.82	28.49	40.31	1,509.00
St. Francis of Assisi (Water Line)	0.00	26,845.72	19,732.23	7,113.49
St. Francis of Assisi Site Plan	3,040.81	248.65	350.00	2,939.46
Taofila Estates - K. Blanchard	1,264.70	23.75	0.00	1,288.45
Vahrij Manoukian	413.69	7.76	0.00	421.45
Wren Street-West - Ernest Dion	1,700.45	18.72	1,719.17	0.00
Ernest Dion (Wren St. West)	0.00	1,733.89	0.00	1,733.89
Yun Chan Han	894.42	16.80	0.00	911.22
TOTALS	\$115,978.37	\$172,664.26	\$121,062.14	\$167,580.49

Town of Litchfield, New Hampshire
Statement of Receipts, Disbursements and Cash Balances – Other Accounts
As of December 31, 2000

SPECIAL ACCOUNTS:	1-Jan-00 BALANCE	TOTAL DEPOSITS & INTEREST	TOTAL WITHDRAWN	31-Dec-00 BALANCE
Cablevision Equipment Grant	\$ 14,436.96	\$ 471.11	\$ 7,814.39	\$ 7,093.68
Civil Defense/Fire Pond Dredge/Ind. Dev.	14,249.35	690.72	0.00	14,940.07
Crowell Estates - Albuquerque Offsite	20,306.03	241.85	3,750.00	16,797.88
Cummings Farm Offsite Recreational Fees	13,524.32	17.02	13,363.96	177.38
H. Eugene Ducharme - Briarwood Lane	25,044.83	474.50	0.00	25,519.33
H. Eugene Ducharme Road Bond	6,456.98	121.26	0.00	6,578.24
Parker Park Footbridge Fund	12,884.15	315.23	0.00	13,199.38
Town Office Complex - Furniture	3,128.29	108.92	0.00	3,237.21
Town of Litchfield Environmental Fund	795.03	36.95	0.00	831.98
D.A.R.E. Program	0.00	3,829.05	803.21	3,025.84
Recreation Commission Revolving Fund	0.00	9,065.05	5,367.95	3,697.10
Sawmill Brook Recreational Fund	0.00	40,849.40	0.00	40,849.40
Continental Paving	0.00	60,411.41	60,411.41	0.00
CONSERVATION FUND:				
Town of Litchfield, NH	55,396.68	25,313.86	10,500.00	70,210.54
Conservation Fund/Education		5,047.75	2,586.11	2,461.64

SPECIAL ACCOUNTS:	1-Jan-00 BALANCE	TOTAL DEPOSITS & INTEREST	TOTAL WITHDRAWN	31-Dec-00 BALANCE
IMPACT FEES:				
Road Impact Fees - North	37,791.26	24,492.50		62,283.76
Road Impact Fees - South	33,192.25	3,926.50		37,119.01
School Impact Fees	116,796.43	58,576.91		175,373.34
Municipal Impact Fees	5,948.50	3,837.31		9,785.81
Library Impact Fees	3,510.13	1,665.64		5,175.77
Recreational Impact Fees	5,521.67	3,898.11		9,419.78
New - Road Impact Fees - All	0.00	5,938.87		5,938.87
New - Campbell High School Impact Fees	0.00	16,181.44		16,181.44
New - Elementary Schools Impact Fees	0.00	26,558.05		26,558.05
New - Fire Impact Fees	0.00	858.94		858.94
New - Police Impact Fees	0.00	540.32		540.32
New - Municipal Impact Fees	0.00	249.38		249.38
New - Library Impact Fees	0.00	2,512.04		2,512.04
New - Recreational Impact Fees	0.00	5,758.79		5,758.79
TOTAL IMPACT FEES	\$202,760.24	\$154,995.06	\$ 0.00	\$357,755.30
GRAND TOTALS - OTHER FUNDS	\$484,961.23	\$474,653.40	\$225,659.17	\$733,955.46

**FINANCIAL REPORT
Town of Litchfield, N.H.**

January 1, 2000 to December 31, 2000

A.REVENUES

Revenues from taxes

Property taxes		\$ 8,794,654
State and local taxes assessed for school districts	\$7,370,735	
Land use change taxes		7,020
Timber taxes		5,661
Payments in lieu of taxes		574
Interest and penalties on delinquent taxes		39,915
Excavation Tax (@ \$.02 per cu. yd.)		3,765
TOTAL		\$ 8,851,589

Revenue from licenses, permits, and fees

Business licenses and permits	\$ 53,225
Motor vehicle permit fees	977,748
Building permits	84,174
Other licenses, permits, and fees	49,503
TOTAL	\$ 1,164,650

Revenue from the federal government

Resource officer grant	\$ 21,763
TOTAL	\$ 21,763

Revenue from the State of New Hampshire

Shared revenue block grant	\$ 64,378
Meals and rooms distribution	161,674
Highway block grant	122,318
State and federal forest land reimbursement	654
Other state grants and reimbursements	18,607
TOTAL	\$ 367,631

Revenue from other governments

Intergovernmental revenue - Other	\$ 5,219
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Revenue from charges for services

Income from departments	\$ 22,054
Recycling fees	15,051
Outside police duty	24,579
TOTAL	\$ 61,684

Revenue from miscellaneous sources

Sale of municipal property	\$ 1,150
Interest on investments	137,786
Rents of property	2
Fines and forfeits	4,227

Insurance dividends and reimbursements	16,832
Contributions and donations	803
Other miscellaneous sources not otherwise classified	9,786
TOTAL	\$ 170,586

Other financial sources

Other long-term financial sources	\$ 232,533
TOTAL	\$ 232,533

TOTAL REVENUES FROM ALL SOURCES \$10,875,655

TOTAL FUND EQUITY (Beginning of year) 1,005,269

TOTAL \$11,880,924

B. EXPENDITURES

General government	Total expenditure	Equipment and land purchases	Construction
Executive	\$ 88,828	\$	\$
Election, registration and vital statistics	62,303		
Financial administration	188,802		
Legal expense	55,000		
Personnel administration	113,951		
Planning and zoning	39,053		
General government building	29,810		
Cemeteries	975		
Insurance not otherwise allocated	44,845		
Other general government	1,180		
TOTAL	\$ 624,747	\$	\$

Public safety

Police	\$ 652,318	\$	\$
Ambulance	14,402		
Fire	532,951	224,462	
Building inspection	69,359		
Emergency management	5,339		
TOTAL	\$ 1,274,369	\$ 224,462	\$

Highways and streets

Administration	\$ 12,815	\$	\$
Highways and streets	319,881		
Street lighting	10,514		
TOTAL	\$ 343,210	\$	\$

Sanitation

Administration	\$ 58,076	\$	\$
Solid waste disposal	195,196	8,071	
TOTAL	\$ 253,272	\$ 8,071	\$

Health			
Administration	\$ 3,058	\$	\$
Pest control	13,504		
Health agencies and hospitals	7,050		
TOTAL	\$ 23,612	\$	\$
Welfare			
Direct assistance	\$ 3,098	\$	\$
TOTAL	\$ 3,098	\$	\$
Culture and recreation			
Parks and recreation	\$ 75,739	\$	\$
Patriotic purposes	468		
Other culture and recreation	1,367		
TOTAL	\$ 77,574	\$	\$
Conservation			
Other conservation	\$ 1,296		
TOTAL	\$ 1,296	\$	\$
Interfund operating transfers out			
Transfers to special revenue funds	\$ 83,219	\$	\$
Transfers to capital reserve funds	82,020		
TOTAL	\$ 165,239	\$	\$
Payments to other governments			
Taxes assessed for county	\$ 638,017	\$	\$
Local education taxes assessed	7,370,735		
TOTAL	\$ 8,008,752	\$	\$
TOTAL EXPENDITURES	\$10,775,169	\$ 232,533	\$
TOTAL FUND EQUITY	\$ 1,105,755		
TOTAL	\$11,880,924		

Item	Amount
Other state grants and reimbursements:	
Administrative cost reimbursement grant	\$ 4,986
Gas refund	645
Recreational trail grant	9,339
New Hampshire police standards and training	1,000
Highway safety grant	1,446
Identification certification grant	1,191
	\$ 18,607

GENERAL FUND BALANCE SHEET
As of December 31, 2000

	Beginning of year	End of of year
A. ASSETS		
Current assets		
Cash and equivalents	\$ 606,738	\$ 426,166
Investments	1,777,793	3,212,191
Taxes receivable	223,971	303,535
Tax liens receivable	102,547	59,978
Accounts receivable	714	720
Due from other governments		24,982
Due from other funds	7,994	859
TOTAL ASSETS	<u>\$2,719,757</u>	<u>\$4,028,431</u>
 B. LIABILITIES AND FUND EQUITY		
Current liabilities		
Warrants and accounts payable	\$ 62,052	\$ 103,950
Contracts payable	2,000	2,000
Due to school districts	1,639,777	2,768,763
Due to other funds		3,310
Deferred revenue	10,659	44,653
TOTAL LIABILITIES	<u>\$1,714,488</u>	<u>\$2,922,676</u>
 Fund equity		
Reserve for encumbrances	\$ 48,130	\$ 13,184
Reserve for continuing appropriations	117,417	274,582
Unreserved fund balance	839,722	817,989
TOTAL FUND EQUITY	<u>\$1,005,269</u>	<u>\$1,105,755</u>
TOTAL LIABILITIES AND FUND EQUITY	<u><u>\$2,719,757</u></u>	<u><u>\$4,028,431</u></u>

GENERAL FUND
As of December 31, 2000

LONG-TERM DEBT GROUP OF ACCOUNTS

	Beginning of year	End of year
	Debit	Credit
Amount to be provided for the retirement of long-term debt		
Other long-term liabilities	\$ 30,390	\$251,391
		\$251,391
TOTAL	<u>\$ 30,390</u>	<u>\$251,391</u>

Other long-term liabilities consist of the following:

Capital lease obligations	<u>\$251,391</u>
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RECONCILIATIONS

RECONCILIATION OF SCHOOL DISTRICT LIABILITY	Amount
School district liability at beginning of year	\$1,639,777
School district assessment for current year	7,370,735
TOTAL LIABILITY WITHIN CURRENT YEAR	9,010,512
Payments made to school district	(6,241,749)
School district liability at end of year	2,768,763

ALLOWANCE FOR ABATEMENTS WORKSHEET	Current year	Prior year	TOTAL
Overlay/Allowance for Abatements (Beginning of year)	174,943	36,000	210,943
Abatements made (From tax collector's report)	(1,443)	(8,976)	(10,419)
Refunds (Cash abatements)	(7,682)		(7,682)
ESTIMATED ALLOWANCE FOR ABATEMENTS AT END OF YEAR	(34,500)		(34,500)
Excess of estimate	131,318	27,024	158,342

TAXES/LIENS RECEIVABLE WORKSHEET	taxes	liens	TOTALS
Uncollected, end of year	\$338,035	\$ 59,978	\$398,013
Allowance for Abatements	(34,500)		(34,500)
Receivable, end of year	303,535	59,978	363,513

Item	Amount
Reserve for encumbrances:	
General government	\$ 7,000
Operating transfers out	6,184
Total	<u>\$ 13,184</u>

Description

Reserve for continuing appropriations:	
Highway block grant	\$236,269
Fire pond dredging	970
Emergency management	511
Pinecrest offsite	2,496
Emergency generator	34,847
Subtotal	<u>275,093</u>
Less: Revenues not susceptible to accrual	<u>(511)</u>
Total	<u>\$274,582</u>

SUMMARY OF REVENUES FOR ALL OTHER FUNDS

January 1, 2000 to December 31, 2000

REVENUE AND OTHER FINANCING SOURCES	Special revenue
Revenue from taxes	\$ 4,545
Revenue from charges for services	
Recreation program	9,018
Revenue from miscellaneous sources	
Interest on investments	5,381
Other miscellaneous sources	41,835
Interfund operating transfers in	83,219
TOTAL REVENUE AND OTHER SOURCES	\$143,998

SUMMARY OF EXPENDITURES FOR ALL OTHER FUNDS

January 1, 2000 to December 31, 2000

EXPENDITURES (BY FUNCTIONS)	Special revenue
Culture and recreation	\$ 98,396
TOTAL EXPENDITURES	\$ 98,396

BALANCE SHEET FOR SUMMARY OF ALL OTHER FUNDS

As of December 31, 2000

ASSETS	Special revenue
Current assets	
Cash and equivalents	\$ 12,881
Investments	123,110
Due from other funds	3,310
TOTAL ASSETS	\$139,301
LIABILITIES AND FUND EQUITY	
Liabilities	
Warrants and accounts payable	\$ 4,424
Due to other funds	859
TOTAL LIABILITIES	\$ 5,283
Fund equity/Capital	
Unreserved fund balance	\$134,018
TOTAL FUND EQUITY	\$134,018
TOTAL LIABILITIES AND FUND EQUITY	\$139,301

SUPPLEMENTAL INFORMATION WORKSHEET

ALL FUNDS (ADDITIONAL)

Revenue

Parks and recreation	\$ 16,954
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Expenditure

Money paid directly to needy persons not covered by Federal programs (general relief, home relief, poor relief, etc.)	3,098
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Total wages paid

SALARIES AND WAGES

\$1,048,004

CASH AND INVESTMENTS HELD AT END OF FISCAL YEAR

**Amount at end
of fiscal year**

All other funds except
employee retirement funds

\$4,758,149

COMPARATIVE STATEMENT OF APPROPRIATIONS AND EXPENDITURES

FISCAL YEAR ENDING DECEMBER 31, 2000

Account	Appropriations	Expended	Unexpended Balances	Deficits
Executive	\$ 14,215.00	\$ 15,588.76	\$	\$ 1,373.76
Administration	58,344.00	58,128.72	215.28	
Town Meeting	17,050.00	15,416.81	1,633.19	
Town Clerk's Office	59,233.00	59,928.33		695.33
Voter Registration	964.00	865.30	98.70	
Accounting and Auditing	102,216.00	105,483.74		3,267.74
Tax Collector's Office	53,350.00	55,781.21		2,431.21
Treasury	6,120.00	5,881.10	220.90	
Budget Committee	315.00	241.04	73.96	
Legal Expenses	60,300.00	55,000.18	5,299.82	
Personnel Administration	119,150.00	114,556.01	4,593.99	
Planning Board	38,760.00	36,604.29	2,155.71	
Zoning Board of Adjustment	1,250.00	2,449.30		1,199.30
General Government Buildings	30,493.00	29,957.34	535.66	
Cemeteries	1,000.00	974.75	25.25	
Insurance	47,650.00	44,845.00	2,805.00	
Contingency	23,000.00	1,180.00	21,820.00	
Police Department	655,444.00	650,912.72	4,531.28	
Animal Control	13,752.00	13,504.45	247.55	
Ambulance	15,500.00	14,402.55	1,097.45	
Fire Department	286,103.00	300,285.09		14,182.09
Emergency Management	6,000.00	5,339.33	660.67	
Code Enforcement	66,800.00	67,833.13		1,033.13

Account	Appropriations	Expended	Unexpended Balances	Deficits
Highway Administration	13,203.00	12,815.24	387.76	
Highways and Streets	320,801.00	319,568.44	1,232.56	
Street Lighting	14,250.00	10,513.54	3,736.46	
Sanitation	208,264.00	246,369.89		38,105.89
Health Administration	3,028.00	3,057.78		29.78
Health Agencies	7,050.00	7,050.00		
Vendor Payments - Welfare	4,500.00	3,097.59	1,402.41	
Parks and Recreation	75,068.00	70,834.16	4,233.84	
Library	85,274.00	79,117.97	6,156.03	
Patriotic Purposes	450.00	468.17		18.17
Cable Advisory Committee	1,200.00	1,366.94		166.94
Conservation	1,296.00	1,296.00		
Interest Tax Anticipation Loans	1.00		1.00	
Conservation Land Acquisition	10,000.00	10,000.00		
Fire Facility Capital Fund	25,000.00	25,000.00		
Farmland Preservation Fund	57,020.00	57,020.00		
Town Hall/Police Station Generator	35,000.00	34,480.90	519.10	
Totals	\$2,538,396.00	\$2,537,215.77	\$63,683.57	\$62,503.34
			62,503.34	
Net Surplus of Appropriation			\$ 1,180.23	

EXECUTIVE

APPROPRIATION		14,215.00
Selectmen's Salaries	7,530.00	
Selectmen's Expenses	900.00	
Public Notices & Ads	738.05	
Recording Fees	73.65	
Consulting Services/Negotiations	2,895.94	
Printing	182.90	
Dues and Subscriptions	3,210.45	
Floral/Memorials	27.00	
Postage	30.77	
EXPENDED		15,588.76
DEFICIT		(1,373.76)

ADMINISTRATION

APPROPRIATION		58,344.00
Adm. Assistant's Salary	53,107.60	
Health Insurance	3,986.76	
Dental Insurance	298.32	
Short-Term Disability Ins.	275.40	
Dues & Subscriptions	95.00	
Mileage and Tolls	215.64	
Seminars	150.00	
EXPENDED		58,128.72
UNEXPENDED		215.28

TOWN MEETING

APPROPRIATION		17,050.00
Ballot Clerks Wages	1,609.11	
Election Workers Wages	140.09	
Moderator Wages	562.02	
Public Notices and Ads	656.50	
Optech Programming Support	2,378.00	
Printing	363.37	
Annual Town Report	8,032.50	
Ballots	1,675.22	
EXPENDED		15,416.81
UNEXPENDED		1,633.19

TOWN CLERK'S OFFICE

APPROPRIATION		59,233.00
Town Clerk's Salary	19,697.60	
Deputy Town Clerk Wages	12,779.08	
Clerk Wages	7,987.27	
Deputy Town Clerk O.T. Wages	763.55	
Clerk Overtime Wages	710.63	

Health Insurance	3,954.36	
Dental Insurance	386.29	
Short-Term Disability Insurance	245.22	
Telephone	748.29	
Software Support Services	2,744.00	
Microfilming and Binding	1,823.00	
Equipment Maint. Contract	455.86	
Dues and Subscriptions	78.00	
Office Supplies	755.60	
Dog Tags and License Forms	523.48	
Town Permits/Stickers	1,390.00	
Postage	3,125.96	
Equipment Repair and Maint.	782.50	
Mileage and Tolls	749.45	
Seminars and Conventions	228.19	
EXPENDED		59,928.33
DEFICIT		(695.33)

VOTER REGISTRATION

APPROPRIATION		964.00
Checklist Supervisors Salaries	744.00	
Office Supplies	61.00	
Postage	60.30	
EXPENDED		865.30
UNEXPENDED		98.70

ACCOUNTING AND AUDITING

APPROPRIATION		102,216.00
Sec/Bookkeeping Staff Wages	55,582.72	
Sec/Bookkeeping Staff O.T. Wages	1,154.54	
Health Insurance	9,143.52	
Dental Insurance	772.68	
Short-Term Disability Insurance	442.92	
Tax Map Update	2,000.00	
Telephone	794.47	
Software Support Service	1,705.43	
Payroll Service	5,053.30	
Equip. Maint. Contract	1,825.69	
Printing	563.23	
Dues and Subscriptions	385.46	
Office Supplies	2,141.62	
Postage & Envelopes	226.97	
Equipment Repair and Maint.	14.99	
Audit Services	6,254.50	
Assessing	17,421.70	
EXPENDED		105,483.74
DEFICIT		(3,267.74)

TAX COLLECTOR'S OFFICE

APPROPRIATION		53,350.00
Tax Collector Salary	19,697.60	
Deputy Tax Collector Wages	12,779.08	
Clerk Wages	7,987.27	
Deputy Tax Collector O.T. Wages	763.36	
Clerk Overtime Wages	710.64	
Health Insurance	3,954.36	
Dental Insurance	386.39	
Short-Term Disability Insurance	245.22	
Property Title Research	640.00	
Recording Fees	282.15	
Telephone	588.49	
Software Support Services	618.40	
Equip. Maint. Contract	455.89	
Printing	551.93	
Dues & Subscriptions	78.00	
Office Supplies	1,428.40	
Postage & Envelopes	2,390.83	
Equip. Repairs & Maint.	65.00	
Copier Charges	-	
Equipment Purchases	717.50	
Mileage and Tolls	585.00	
Seminars & Conventions	855.70	
EXPENDED		55,781.21
DEFICIT		(2,431.21)

TREASURY

APPROPRIATION		6,102.00
Treasurer Salary	4,912.00	
Town Trustees Salaries	210.00	
Safety Deposit Box Rental	85.00	
Dues & Subscriptions	25.00	
Office Supplies		
Postage and Envelopes	639.35	
Mileage and Tolls	9.75	
EXPENDED		5,881.10
UNEXPENDED		220.90

BUDGET COMMITTEE

APPROPRIATION		315.00
Public Notices and Ads	61.50	
Secretarial Services	150.00	
Copier Charges	29.54	
EXPENDED		241.04
UNEXPENDED		73.96

LEGAL EXPENSES

APPROPRIATION		60,300.00
Retainer Fees	26,590.33	
Litigation Fees	27,515.06	
Collective Bargaining	894.79	
EXPENDED		55,000.18
UNEXPENDED		5,299.82

PERSONNEL ADMINISTRATION

APPROPRIATION		119,150.00
Social Security (FICA) Taxes	36,561.72	
Medicare Taxes	14,424.86	
Employee Retirement Contributions	12,723.06	
Firefighter Retirement Contributions	4,428.07	
Police Retirement Contributions	18,611.37	
Unemployment Taxes	725.57	
Worker Compensation Insurance	27,081.36	
EXPENDED		114,556.01
UNEXPENDED		4,593.99

PLANNING BOARD

APPROPRIATION		38,760.00
Secretary/Clerk Wages	4,589.49	
Consulting Engineer		
Public Notices and Ads	1,873.68	
Recording Fees	74.00	
Telephone	451.33	
Secretarial/Steno Services	3,262.00	
Contracted Secretarial Services		
NRPC Planner	15,909.00	
Master Plan Update	3,000.00	
Printing	558.96	
NRPC Dues	4,075.00	
Office Supplies	32.51	
Postage & Envelopes	230.74	
Copier Charges	74.46	
Equipment Purchases	2,410.98	
Mileage and Tolls	62.14	
Seminars & Conventions		
EXPENDED		36,604.29
UNEXPENDED		2,155.71

ZONING BOARD OF ADJUSTMENT

APPROPRIATION		1,250.00
Secretary-Clerk Wages	422.55	
Public Notices and Ads	517.50	

Secretarial Services	867.50	
Dues and Subscriptions	64.00	
Office Supplies	8.00	
Postage & Envelopes	509.05	
Copier Charges	12.70	
Seminars	48.00	
EXPENDED		2,449.30
DEFICIT		(1,199.30)

GENERAL GOVERNMENT BUILDINGS

APPROPRIATION		30,493.00
Custodian Wages	5,987.53	
Town Hall Custodian Overtime		
Town Hall/Darrah Pay Phones	1,332.72	
Town Hall/PD Electricity	9,719.27	
Propane Gas - TH/PS	3,698.62	
Water Charges - TH/PS	1,150.40	
HVAC Maintenance Contract	899.00	
Fire Alarm System Repairs		
Water System Maintenance	333.66	
Window and Carpet Cleaning		
TH/PS Alarm Maintenance Contract	420.00	
Trash Container Services	704.12	
Building Maintenance & Repairs	175.50	
Equipment Repairs & Maint.	1,671.70	
Custodial Maint. Supplies	1,547.82	
Septic Tank Cleaning	335.00	
Lawn Maintenance	1,982.00	
Equipment Purchases		
EXPENDED		29,957.34
UNEXPENDED		535.66

CEMETERIES

APPROPRIATION		1,000.00
Pinecrest Cemetery	400.00	
Center Cemetery	174.75	
Hillcrest Cemetery	400.00	
EXPENDED		974.75
UNEXPENDED		25.25

INSURANCE

APPROPRIATION		47,650.00
Boiler & Machinery	1,200.00	
Auto	17,925.00	
General Liability	11,615.00	
Public Officials Liability	10,813.00	

Surety Bonds	1,636.00	
Umbrella	1,656.00	
EXPENDED		44,845.00
UNEXPENDED		2,805.00

OTHER GENERAL GOVERNMENT

APPROPRIATION		23,000.00
Contingency Fund	1,180.00	
EXPENDED		1,180.00
UNEXPENDED		21,820.00

POLICE DEPARTMENT

APPROPRIATION		655,444.00
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ADMINISTRATION:

Police Chief Salary	61,734.00	
Lieutenant Wages	95,405.92	
Lieutenant Overtime	8,290.42	
Uniform Allowance	1,200.00	
Health Insurance	20,559.36	
Dental Insurance	1,684.44	
Short-Term Disability	826.20	
Uniforms and Accessories	915.00	
Public Notices and Ads	240.45	
Telephone	7,730.14	
Pre-Employment Physicals/Testing	1,528.50	
Dues & Subscriptions	1,347.81	
Community Relations	1,585.42	
Office Supplies	2,149.12	
Postage	415.50	
Seminars & Conventions	831.79	206,444.07

CRIME CONTROL AND INVESTIGATION:

Photo Laboratory Services	95.19	
Equipment Maintenance Contract	4,358.04	
Film and Photo Supplies	195.28	
Minor Tools and Supplies	3,800.64	8,449.15

TRAFFIC CONTROL:

Master Patrolman Wages	36,133.36	
Full Time Officers Wages	113,095.89	
FT Traffic Control Grant Wages	3,143.76	
Part Time Officers Wages	24,071.54	
Master Patrolman Overtime Wages	7,366.84	
FT Police Officers Overtime	24,294.09	
Part Time Officers Training Wages	381.26	
Uniform Allowance	2,762.50	

Health Insurance	27,228.58	
Dental Insurance	2,704.42	
Short-Term Disability	1,123.71	
Life Insurance	201.15	
Uniforms & Accessories	2,197.60	
Radar Certification	299.20	
Vehicle Fuel	9,315.37	
Vehicle Repairs and Maintenance	5,151.90	
Tire Purchases	1,451.60	
Cruiser Purchases	24,873.00	285,795.77

TRAINING:

FT Certification/Training Wages	210.73	
PT Certification/Training Wages	1,432.51	
Ammunition Purchases	2,370.98	4,014.22

SUPPORT SERVICES:

FT Secretary/Dispatchers Wages	55,794.01	
Secretary/Dispatchers Overtime	62.22	
Uniform Allowance	600.00	
Health Insurance	8,225.04	
Dental Insurance	948.72	
Short-Term Disability Ins.	418.80	
Life Insurance	27.00	
Uniforms & Accessories	278.00	
Emergency Response Team Fees	2,500.00	
Dispatch Service Contract	13,431.00	
Medical Service Charges	16.50	
Communication Equip. Maint. Contract	985.30	
Equipment Purchase/Rentals	19,173.75	
Printing	268.10	
Minor Tools and Supplies	100.44	102,828.88

SPECIAL DETAILS:

FT Officers Special Details	14,057.40	
PT Officers Special Details	3,475.00	17,532.40

POLICE STATION:

Furniture/Fixture Purchases	518.16	518.16
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POLICE GRANTS:

Training Expenses	200.00	200.00
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WARRANT ARTICLES:

Resource Officer Wages	16,455.68	
PT Dispatcher	6,109.92	
Uniform Allowance	300.00	
Health Insurance	1,581.78	

Dental Insurance	149.16	
Short-Term Disability Ins.	107.10	
Life Insurance	1.35	
Training Expenses	425.08	25,130.07
EXPENDED		650,912.72
UNEXPENDED		4,531.28

ANIMAL CONTROL

APPROPRIATION		13,752.00
Animal Control Officer Wages	8,214.57	
Mileage Allowance	1,200.00	
Uniform & Accessories	286.70	
Telephone	272.65	
Veterinarian Services		
Adoption/Euthanasia		
Electricity	2,118.11	
Dues and Licenses	95.00	
Office Supplies	131.79	
Postage & Envelopes	49.94	
Kennel Repairs & Maintenance	94.77	
Custodial Maintenance Supplies	231.59	
Food and Accessories	96.81	
Minor Tools and Supplies	140.93	
Equipment Purchases		
Furniture/Fixture Purchases	261.59	
Seminars	310.00	
EXPENDED		13,504.45
UNEXPENDED		247.55

AMBULANCE

APPROPRIATION		15,500.00
Subsidy Contract Fee	14,402.55	
EXPENDED		14,402.55
UNEXPENDED		1,097.45

FIRE DEPARTMENT

APPROPRIATION		286,103.00
ADMINISTRATION:		
Fire Chief Salary	1,500.00	
Public Notices and Ads	157.67	
Telephone	6,219.96	
Pre-Employment Physical		
Printing	402.60	
Dues & Subscriptions	519.95	

Office Supplies	298.88	
Postage & Envelopes	334.75	
Copier Charges	420.00	
Chief's Vehicle Lease	7,867.19	
Mileage and Tolls	1,349.91	
Seminars & Conventions	1,382.03	20,452.94

FIREFIGHTING:

Full Time Firefighter Wages	68,649.72	
Call Firefighter Wages	43,234.96	
Coverage for FT Firefighters	6,128.89	
Full Time Firefighter Overtime	10,389.31	
Health Insurance	12,278.55	
Dental Insurance	1,633.46	
Short-Term Disability Ins.	501.23	
Uniforms and Accessories	305.75	
Foam & Extinguisher Supplies	1,177.50	
Vehicle Fuel	2,630.46	
Diesel Fuel	857.96	
Provisions	303.13	
Minor Tools and Supplies	26.99	
Equipment Purchases	19,911.63	
Fire Tanker/Truck Lease Purchase	62,538.06	230,567.60

FIRE PREVENTION:

Community Relations	1,001.55	1,001.55
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TRAINING:

Training Charges	2,748.92	
Photo Laboratory Services	17.45	
Film and Photo Supplies	94.49	
Mileage and Tolls	1,086.84	3,947.70

COMMUNICATIONS:

Dispatch Service Contract	2,500.00	
Communication Equipment Maint. Contract		
Radio Installation & Repairs	2,467.21	4,967.21

REPAIRS SERVICES:

Equipment Repairs & Maintenance	1,445.86	
Scott Air Pack Maint.	2,181.12	
Vehicle Repairs & Maintenance	18,991.20	
Tire Purchases	320.93	
Minor Tools and Supplies	138.68	23,077.79

MEDICAL SERVICES:

Oxygen Tank Refills	841.00	
Medical Supplies	6,858.41	7,699.41

FIRE STATION:

Electricity	3,578.51	
Heating Oil	2,793.78	
Repairs to Station	1,333.57	
Custodial Maintenance Supplies	865.03	8,570.89
EXPENDED		300,285.09
DEFICIT		(14,182.09)

EMERGENCY MANAGEMENT

APPROPRIATION		6,000.00
Hazardous Material District Assessment	5,000.00	
Equipment Purchases	339.33	
EXPENDED		5,339.33
UNEXPENDED		660.67

EMERGENCY PLANNING GRANTS

APPROPRIATION		500.00
UNEXPENDED		500.00

CODE ENFORCEMENT

APPROPRIATION		66,800.00
Code Enforcement Salary	50,452.22	
Temporary Inspector Wages	4,340.00	
Dental Insurance	474.36	
Short-Term Disability Ins.	275.40	
Telephone	1,404.96	
Consulting Services	820.00	
Printing	376.85	
Drawing/Blueprints	80.00	
Dues, Licenses & Subscriptions	498.59	
Office Supplies	146.04	
Film and Photo Supplies	110.00	
Postage & Envelopes	36.29	
Equipment Repair & Maintenance	10.25	
Vehicle Fuel	951.71	
Vehicle Repairs & Maintenance		
Code Materials	39.95	
Copier Charges	58.05	
Equipment Purchases	1,926.95	
Vehicle Lease/Purchase	5,276.51	
Seminars & Conventions	555.00	
EXPENDED		67,833.13
DEFICIT		(1,033.13)

HIGHWAY ADMINISTRATION

APPROPRIATION		13,203.00
ADMINISTRATION:		
Road Agent Salary	608.00	
Public Notices and Ads		
Telephone	2,063.69	
Printing	404.00	
Dues & Subscriptions	45.00	
Office Supplies	34.94	
Film and Photo Supplies	160.00	
Postage and Envelopes	30.00	
Copier Charges	16.22	
Seminars/Conventions	160.00	3,521.85
ENGINEERING:		
Consulting Engineer Services	8,928.59	
Drawings and Blueprints	194.15	
Communication Equip. Maint.	170.65	9,293.39
EXPENDED		12,815.24
UNEXPENDED		387.76

HIGHWAYS AND STREETS

APPROPRIATION		320,801.00
ROAD MAINTENANCE:		
Workmen Wages	28,682.60	
Workmen Overtime	3,545.16	
Health Insurance	3,986.52	
Uniforms and Accessories	735.17	
Electricity	993.86	
Propane Gas - Garage Heat	4,689.43	
Equipment Maintenance Contract	3,285.51	
Equipment Rental	2,950.37	
Equipment Hire	80,675.00	
Pavement Striping/Markings	10,494.42	
Tree Removals	1,260.00	
Road Sweeping	4,939.20	
Road & Shoulder Maint./Improvements	4,119.18	
State Work Release Program	730.92	
Road Maintenance/Improvement	15,700.00	
Equipment Repair and Maint.	21,350.49	
Vehicle Fuel	4,348.12	
Roadside Mowing/Clearing	8,862.50	
Vehicle Repairs and Maint.	5,572.10	
Tire Purchases	2,309.00	
Sand and Gravel	5,369.00	
Asphalt and Cold Patch	6,627.28	

Signs, Posts and Accessories	4,937.11	
Minor Tools and Supplies	1,487.93	
Safety Equipment Purchases	173.90	
Equipment Purchases/Clean-Maint.	3,920.80	231,745.57

STORM DRAINS:

Catch Basin Clean Outs	8,960.00	
Catch Basin Replacements	17,831.16	26,791.16

SNOW PLOWING/REMOVAL:

Propane Gas - Garage	117.99	
Building Repairs and Maintenance	3,157.27	
Plow and Spreader Repairs	8,250.03	
Custodial Maintenance Supplies	28.36	
Salt Purchases	47,532.34	
Sand Purchases	1,945.72	
Equipment Purchases/Rentals		61,031.71
EXPENDED		319,568.44
UNEXPENDED		1,232.56

STREET LIGHTING

APPROPRIATION		14,250.00
Installation/Improvements	1,310.65	
Monthly Fees and Installation	9,202.89	
EXPENDED		10,513.54
UNEXPENDED		3,736.46

SANITATION

APPROPRIATION		208,264.00
ADMINISTRATION:		
Facility Manager Wages	33,192.96	
Assistant Manager Wages	18,533.69	
Facility Manager Overtime	1,404.93	
Assistant Manager Overtime	812.19	
Dental Insurance	296.76	
Uniforms and Accessories	543.81	
Public Notices and Ads		
Telephone	557.37	
Printing		
Dues - Northeast Resource Recovery	500.00	
Operations License Fees	2,176.06	
Office Supplies		
Postage		
Copier Charges	3.00	
Mileage & Tolls	54.80	
Seminars and Workshops		
Dues & Subscriptions		58,075.57

SOLID WASTE DISPOSAL:

Electricity/Landfill	78.16	
Bulldozing, Gravel & Fill	1,200.00	
Demolition Material & Tire Disposal	71,791.89	
Equipment Purchases/Landfill		73,070.05

INCINERATION:

Incinerator Operators/Laborer Wages	30,035.28	
Laborers Overtime	488.60	
Uniforms	863.00	
Ash Testing	1,248.29	
Pest Control Services	1,010.00	
Electricity - Incinerator	10,896.02	
Equipment Maintenance Contract	1,537.79	
Equipment Rental	45.00	
Building Repairs and Maintenance	316.75	
Equipment Repairs & Maintenance	13,072.56	
Gas and Oil	1,570.01	
Diesel Fuel	1,143.31	
Incinerator Fuel Oil	23,320.44	
Custodial Maintenance Supplies	161.08	
Septic Tank Cleaning	150.00	
Tire Purchases/Loader		
Ash Disposal Expenses	7,307.15	
Signs/Posts/Accessories	195.00	
Minor Tools & Supplies	717.10	
Equipment Purchases/Incinerator	516.99	
Skid Loader Lease	6,229.00	100,823.37

RECYCLING:

Electricity	69.84	
Propane Gas - Bldg. Heat	1,148.69	
Building Maintenance & Repairs	504.83	
Equipment Maintenance	1,122.50	
Recyclables-Disposal Fees	4,433.09	
Facility Improvements	3,697.95	
Tire Disposals		
Equipment Purchases		10,976.90

HAZARDOUS WASTE:

Residential Material Disposal	3,424.00	
Equipment Purchases		3,424.00
EXPENDED		246,521.89
DEFICIT		(38,257.89)

HEALTH ADMINISTRATION

APPROPRIATION		3,028.00
Health Officer Salary	1,068.00	
Telephone	725.78	
Water Analysis	410.00	
Consulting Services		
Communication Equipment Maint.		
Printing	40.00	
Dues and Subscriptions	185.00	
Office Supplies	16.43	
Film and Photo Supplies	100.00	
Postage and Envelopes	60.00	
Vehicle Fuel	433.65	
Vehicle Repairs & Maintenance		
Copier Charges	3.92	
Equipment Purchases	15.00	
Seminars and Conventions		
EXPENDED		3,057.78
DEFICIT		(29.78)

HEALTH AGENCIES

APPROPRIATION		7,050.00
Big Brothers/Big Sisters	100.00	
Visiting Nurses Association	5,500.00	
St. Joseph's Community Serv.	400.00	
Rape & Assault Support Services	50.00	
Nashua Community Council	1,000.00	
EXPENDED		7,050.00

VENDOR PAYMENTS – WELFARE

APPROPRIATION		4,500.00
Medical	103.27	
Utilities	1,138.64	
Groceries/Household Items	271.56	
Housing	1,584.12	
Transportation		
EXPENDED		3,097.59
UNEXPENDED		1,402.41

PARKS & RECREATION

APPROPRIATION		75,068.00
ADMINISTRATION AND PROGRAMS:		
Public Notices and Ads	1,134.34	
Telephone	541.26	
Dues & Subscriptions	21.34	

Office Supplies		
Copier Charges	661.21	
Summer Program	1,273.00	
Winter Program	1,187.00	
Girls Softball	1,682.34	
New Program Expenses	8,998.39	15,498.88

MAINTENANCE OF PARKS:

Groundskeeper Wages		
Electricity - Sprinkler System	852.94	
Trash Container Services	160.00	
Chemical Toilet Rental	578.33	
Equipment Repairs & Maintenance	145.34	
Mowing	3,421.55	
Field Maintenance/Trash Removal	6,217.30	
Minor Tools & Supplies	12.68	
Field Improvements-Capital Outlay	14.37	
Equipment Purchases		11,402.51

MAINTENANCE OF FACILITIES:

Custodian Wages	299.31	
Electricity - Talent Hall	5,820.82	
Propane Gas - Talent Hall	3,997.68	
Water Charges	620.97	
Security Monitoring System Contract	358.56	
Trash Container Services	1,154.00	
Building Repairs & Maintenance	11,802.30	
Equipment Repairs & Maintenance	224.25	
Skate Board Park Repairs & Maintenance	103.70	
Custodial Maintenance Supplies	522.23	
Minor Tools & Supplies	825.59	
Equipment Purchases	8,334.72	
Furniture/Fixture Purchases	498.00	34,562.13

RECREATIONAL GRANT:

Trail Grant	9,370.64	9,370.64
EXPENDED		70,834.16
UNEXPENDED		4,233.84

LIBRARY

APPROPRIATION		85,274.00
Director/Children's Librarian Wages	7,306.22	
Assistant Librarian Wages	11,784.72	
Director Adult Services	9,595.63	
Library Assistant Wages	9,237.84	
Temporary Page Wages	682.14	
Custodian Wages	3,041.22	
Assistant Librarian Overtime Wages	15.32	

Children's Librarian Overtime Wages	32.10	
Public Notices and Ads	143.02	
Telephone	427.18	
Electricity	2,720.00	
Heating Oil	1,394.99	
Equipment Maint. Contract	731.25	
Dues and Subscriptions	319.45	
Community Programs	151.19	
Postage	193.62	
Library Supplies	1,287.15	
Automation Supplies		
Building Maintenance and Repairs	2,507.50	
Equipment Repairs and Maintenance	823.83	
Custodial Maintenance Supplies	394.09	
Septic Tank Cleaning		
Sidewalk Snow Removal	120.00	
Reference Media Purchases	5,823.40	
Books and Media	7,644.94	
Periodicals	924.15	
Equipment Purchases	3,870.91	
Furniture/Fixture Purchases	7,041.00	
Mileage and Tolls	434.64	
Seminars	267.00	
Story Time Expenses	203.47	
EXPENDED		79,117.97
UNEXPENDED		6,156.03

PATRIOTIC PURPOSES

APPROPRIATION		450.00
Printing	85.98	
Flags and Holders	222.19	
Wreaths	160.00	
Marching Band/Bugler		
Refreshments and Prizes		
EXPENDED		468.17
DEFICIT		(18.17)

CABLE ADVISORY COMMITTEE

APPROPRIATION		1,200.00
Electricity	1,150.12	
Office Supplies		
Building Repairs and Maintenance		
Equipment Repairs & Maintenance		
Minor tools and Supplies	216.82	
Equipment Purchases		
EXPENDED		1,366.94
DEFICIT		(166.94)

CONSERVATION

APPROPRIATION		1,296.00
Property Management	108.40	
Telephone	14.02	
Wildlife Sanctuary Lease	1.00	
Dues and Subscriptions	303.20	
Fund Balance Transfer	143.33	
Office Supplies	25.38	
Film and Photo Supplies	8.00	
Postage	7.19	
Equipment Repairs and Maintenance		
Copier Charges	37.91	
Minor Tools and Supplies	95.87	
Mileage and Tolls	46.52	
Seminars and Annual Meeting	30.00	
Youth Fishing Derby	475.18	
Special Events		
EXPENDED		1,296.00

INTEREST ON TAX ANTICIPATION NOTE

APPROPRIATION	1.00
UNEXPENDED	1.00

UNDESIGNATED WARRANT ARTICLES

APPROPRIATION		127,020.00
Farmland Purchase Fund	57,020.00	
Fire Facility Capital Fund	25,000.00	
TH/PS Generator	34,480.90	
Conservation Land Fund	10,000.00	
EXPENDED		126,500.90
UNEXPENDED		519.10

HIGHWAY BLOCK GRANT FUND

Fund Balance – 12/31/99	113,951.11
2000 Revenues	122,317.66
Available Funds – 2000	236,268.77
Project Payments:	0.00
Fund Balance – 12/31/2000	236,268.77

OUTSTANDING BILL PAYMENTS

1999 Outstanding Payroll	16,982.17
1999 Accounting & Auditing	18,500.00
1999 General Government Building	55.53
1999 Fire Department	9,054.89

1999 Highway Administration	89.87
1999 Highway & Streets	1,480.91
1999 Town Clerk	1,315.00
1999 Sanitation	667.30
1999 Library	261.12
1999 Parks and Recreation	557.05
1999 Legal Expenses	3,550.70
1998 Cable Expenses	843.10
1998 Accounting and Auditing	2,939.85
Total Payments	56,297.49

PAYMENTS TO SCHOOL DISTRICT

1999-2000 School Appropriation		1,639,777.00
2000-2001 School Appropriation	7,370,735.00	
Payments to School District	4,601,972.40	
Balance Due District	2,768,762.60	

COUNTY TAX

Hillsborough County Treasurer	638,017.00
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PAYMENTS TO STATE

Marriage Licenses/Records Fees	1,487.00
Dog License Fees	5,812.50
	7,299.50

DISCOUNTS, ABATEMENTS & REFUNDS

Property Tax Abatements	6,819.60
Property Tax Overpayment Refunds	32,305.01
MV Registration Refunds	53.50
Replacement Checks	7,889.21
	47,067.32

OPERATING TRANSFERS OUT

Federal Withholding Taxes	137,060.23
FICA Employee Contributions	36,561.72
Medicare Employee Contributions	14,424.86
BCBS Health Insurance Premiums	9,083.04
MTHP Health Insurance Premiums	14,286.00
Delta Insurance Premiums	2,187.68
Colonial Insurance Premiums	683.64
PD Union Dues	2,765.76
Employee Retirement Contributions	15,003.75
Firefighter Retirement Contributions	7,224.77
Police Retirement Contributions	35,108.63
Employee Charitable Contributions	156.00
Engineering Escrow Payments	51,365.97
Crowell Offsite Payments	3,750.00
Court Witness/Jury Mileage Fees	147.90
D.A.R.E. Program Payments	803.21
Recreation Commission Revolving Fund	5,367.97
Skateboard Park Grant	2,000.00
Recoverable Expenses	10,946.64
Retirees Insurance Premiums	8,566.80
Cummings Farm Offsite Rec. Expenses	5,369.48
Cobra Insurance Premiums	1,730.94
Meeting House Electricity Reimbursement	325.43
Cablevision Equipment Fund	7,829.49
Conservation Education Fund	80.00
Eminent Domain	46,295.00
Total Transfers	419,124.91

REPORT OF THE TRUST FUNDS OF THE TOWN OF LITCHFIELD ON DECEMBER 31, 2000

[illegible]

* Added To Bank Book Principal

REPORT OF THE COMMON TRUST FUND INVESTMENTS OF THE TOWN OF LITCHFIELD ON DECEMBER 31, 2000

HOW INVESTED		PRINCIPAL Additions		INCOME			Grand Total of Principal & Income at End of Year
No. of Shares or Other Units	Description of Investment	Balance Beginning Year	Proceeds From Sales	Balance End Year	Balance Beginning Year	Income During Year	
	Pinecrest Cemetery	6,215.03		6,215.03	16,589.04	1,101.35	23,673.42
	Hillcrest Cemetery	2,628.25		2,628.25	3,627.59	298.33	6,254.17
	Library Common Trust	3,351.77		3,351.77	4,390.40	376.34	8,118.51
	Aaron Cutler Stock	18,955.75		18,955.75			18,955.75
556	AT&T Common						
—	Bell Atlantic						
664	Bell South					504.64	
480	Lucent Technologies					38.40	
23,1875	NCR					517.80	
1239	So. West Bell					1,245.21	
—	U.S. West					163.40	
370	Vodafone					76.19	
522	Verizon					803.88	
40	Avaya						
262	Qwest					46.47	
		18,955.75		18,955.75		3,395.99	

REPORT OF THE TRUST FUNDS OF THE TOWN OF LITCHFIELD ON DECEMBER 31, 2000

Date of Creation	Name of Trust Fund	Purpose of Trust Fund	How Invested	PRINCIPAL				INCOME				Grand Total Principal & Income at End of Year	
				Balance Beginning Year	New Funds Created	Cash Gains or (Losses) on Securities	Withdrawals	Balance End Year	Balance Beginning Year	Income During Year Percent	Expended During Year		Balance End Year
Hillcrest Cemetery													
1926	Charles Parker	Lot	Common	103.18				103.18				265.51	
1944	Zoe Whittemore	Maintenance	Trust	110.02				110.02				258.60	
			Bank Money										
1952	J.A. Coming/G. Watts	"	Market	109.55				109.55	3.9	11.64	11.70	217.70	
1952	Franklin E. Bancroft	"	"	236.00				236.00	9.0	26.84	27.00	793.95	
1956	E. L. Schneider	"	"	109.86				109.86	4.2	12.53	12.60	231.42	
1960	Charles Leach	"	"	108.84				108.84	4.2	12.53	12.60	177.28	
1965	D & W McQuesten	"	"	108.99				108.99	4.2	12.53	12.60	196.94	
1965	J & C McQuesten	"	"	108.52				108.52	4.1	12.24	12.30	190.77	
1966	Herbert Leach	"	"	108.44				108.44	4.1	12.24	12.30	164.55	
1967	B & P Souriolle	"	"	108.28				108.28	4.1	12.24	12.30	156.87	
1967	William & Gladys Locke	"	"	216.57				216.57	8.2	24.46	24.60	688.99	
1970	Harold Hopwood	"	"	300.00				300.00	11.4	34.00	34.20	996.66	
1978	Raymond Staples	"	"	500.00				500.00	19.0	56.68	57.00	1,445.09	
1987	J & C McQuesten	"	"	400.00				400.00	15.2	45.34	45.60	469.84	
TOTAL				2,628.25				2,628.25	100	298.33	300.00	3,625.92	6,254.17

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL STRUCTURE BASED ON AN AUDIT OF GENERAL PURPOSE FINANCIAL STATEMENTS

To the Board of Selectmen
Town of Litchfield, New Hampshire

We have audited the general purpose financial statements of the Town of Litchfield, New Hampshire as of and for the year ended December 31, 2000, and have issued our report thereon dated February 13, 2001.

We conducted our audit in accordance with generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement.

The management of the Town of Litchfield, New Hampshire is responsible for establishing and maintaining an internal control structure. In fulfilling this responsibility, estimates and judgments by management are required to assess the expected benefits and related costs of internal control structure policies and procedures. The objectives of an internal control structure are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or disposition, and that transactions are executed in accordance with management's authorization and recorded properly to permit the preparation of general purpose financial statements in accordance with generally accepted accounting principles. Because of inherent limitations in any internal control structure, errors or irregularities may nevertheless occur and not be detected. Also, projection of any evaluation of the structure to future periods is subject to the risk that procedures may become inadequate because of changes in conditions, or that the effectiveness of the design and operation of policies and procedures may deteriorate.

In planning and performing our audit of the general purpose financial statements of the Town of Litchfield, New Hampshire for the year ended December 31, 2000, we obtained an understanding of the internal control structure. With respect to the internal control structure, we obtained an understanding of the design of relevant policies and procedures and whether they have been placed in operation, and we assessed control risk in order to determine our auditing procedures for the purpose of expressing our opinion on the general purpose financial statements and not to provide an opinion on the internal control structure. Accordingly, we do not express such an opinion.

Our consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might be material weaknesses under standards established by the American Institute of Certified Public Accountants. A material weakness is a condition in which the design or operation of one or more of the internal control structure elements does not reduce to a relatively

low level the risk that errors or irregularities in amounts that would be material in relation to the general purpose financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control structure and its operation that we consider to be material weaknesses as defined above.

However, we noted certain matters involving the internal control structure and its operation that we have reported to the management of the Town of Litchfield, New Hampshire in a separate letter dated February 13, 2001.

This report is intended for the information of management and the Board of Selectmen. However, this report is a matter of public record, and its distribution is not limited.

Vachon, Clukay & Co., PC

February 13, 2001

ANNUAL REPORT BOARD OF SELECTMEN

January 8, 2001

The Board of Selectmen is pleased to make this Annual Report to the citizens of Litchfield. 2000 has been a relatively uneventful year despite the Y2K concerns and the calming of the general economy. Much has been accomplished this past year thanks to the hard work and dedication of our town employees, elected officials, and volunteers. The following were the assignments of each selectmen for 2000:

Thomas Levesque –

- Chairman of the Board of Selectmen
- Selectmen's Representative to the Planning Board
- Liaison to the Fire Department

John Devereaux –

- Vice Chairman of the Board of Selectmen
- Selectmen's Representative to the Budget Committee
- Selectmen's Representative to the Conservation Commission
- Selectmen's Representative to the Cable Committee (partial)
- Negotiator for the Town Cable Contract
- Town Representative to the Area HAZMAT Board of Directors

M. Patricia Jewett –

- Selectmen's Representative to the Recreation Committee
- Nashua Regional Planning Commission Representative
- Preservation of Farmland Committee
- Economic Development Committee
- Hazardous Waste Collection Coordinator

John Lazzaro –

- Selectmen's Representative to the Recreation Committee
- Selectmen's Representative to the Cable Committee (partial)
- Liaison to the Town Clerk's Office
- Cable Committee
- Chairman of the Town Web Site Committee

John Pinciario –

- Liaison to the Police Department
- Negotiator for the Police Union Contract
- Welfare Officer
- Liaison to the Incinerator & Solid Waste Committee

One of the most eventful accomplishments this past year was the establishment of Litchfield's first Recreation Commission. This group is well on their way in formulating a top class Recreational Program that meets the needs of our ever growing community. Thanks to the town's people that volunteered for the

Commission, and the groups and leagues within the community that have assisted in this venture.

Probably the most challenging aspect of 2000 was the effort to meet and not exceed the town's budget. With the excessive increases in gas, oil, and propane, it made it no small feat to under spend the budget. Our hats off to the departments in town that made a positive difference in helping the town remain fiscally sound at year's end.

A large portion of the budget challenge was in estimating the cost of our first full year with the new town incinerator, along with the latest growth in town use of the facility, and the rising cost of energy. Hats off (again) to the incinerator personnel, the solid waste committee and others that went the extra mile to keep this facility running under challenging circumstances. A prime example of their efforts was the excellent condition of the facility over the Year-End holidays. We also appreciate all the townspeople that use the facility in the appropriate manner, and who are serious about recycling. Please remember the other three R's: Reduce, Reuse, and Recycle. Make attempts to Reduce the amount of garbage you generate. Reuse whatever you can. And, finally please Recycle.

Litchfield also took part in the monthly Hazardous Waste Collection days in Nashua, and this service will again be available in the year 2001 from April through November.

Mother Nature was kind to the highway department in 2000 with few snow and ice storms. This was another contributing factor in not exceeding the town's budget for 2000.

Another accomplishment this year was the first filming and airing of the Town Selectmen's meetings on our Cable System's Channel 25. The Cable Committee has permanently established equipment to film the Selectmen's meetings and, with assistance from the town of Hudson and Adelphia, air the meetings later in the week. We urge other Boards and Committees in town to begin efforts to join the Board of Selectmen in filming and airing their meetings. There is hardly a better way to provide timely information to the town's people. (please contact the Litchfield Cable Committee for assistance.

We continue to support the town web site through the efforts of the Web site committee (www.litchfield.mv.com). And recently, thanks to MV Communications, our Planning Board/Conservation Commission shared computer now has internet access. We hope that throughout the year 2001, the different committees and boards will continue to populate their own dedicated section within the Web Site. (please contact the Litchfield Web Committee for assistance.

The Historical Society has almost completed their first official year as tenants of the Meeting House (a.k.a. Old Town Hall). The Historical Society continues to provide the town many interesting and educational presentations at the Meeting House, and has again kept the Meeting House warm and preserved, instead of cold and vacant. With the town's support, we hope to give the Meeting House a fresh coat of paint before year's end (2001).

We continue to participate in the Cable Consortium with Hudson and Milford to negotiate the Cable Franchise contract with Adelphia. For all involved, we hope to complete this negotiation before year's end (2001).

Litchfield continues to be a great town in which to live, and much credit goes to all the volunteers that have worked to make it this way. Neither town, nor school could afford to pay for all the hours that were donated in 2000. To all the committees and boards of Litchfield, the Board of Selectmen wishes to thank you again for your service to our community. To the Town Employees, we offer a "Thank you" for a job well done.

As in the past, the Board of Selectmen extends an invitation for each Town resident to attend at least one Board meeting in 2001. In representing the citizens of Litchfield, we need your input, for no one should be expected to govern effectively in a vacuum.

Sincerely,

Thomas Levesque, Sr.	Chairman
John Devereaux	Vice Chairman
M. Patricia Jewett	
John Lazzaro	
John Pinciario	

2000 ANNUAL REPORT OF THE ANIMAL CONTROL OFFICER

Residents of the Town of Litchfield:

This report summarizes the activities of the Litchfield Animal Control Department for calendar year 2000.

As animal control officer I report to the Chief of Police. My duties include but are not limited to enforcing all local ordinances and state laws governing animals. This includes investigating all animal complaints and taking appropriate action, which could be a warning, court action or even detaining an animal until the owner complies with the laws. I am also responsible for presenting my budget to the Chief of Police, Selectmen and Budget Committee.

At the present time I use my own vehicle to patrol the town looking for violations of animal laws that would include dogs running at large and unlicensed dogs. I also transport stray animals to shelters, pick up animal supplies and transport animals to the Health Lab in Concord for rabies testing.

Some of the most common calls handled are; Dogs running at large, dogs barking and disturbing the peace, animal bites, animal attacks, feral cats, animals hit by motor vehicles, animal abuse, and wild animal calls. The wild animal calls would be skunks or raccoons out during the day acting unusual. Squirrels, snakes, etc. inside of homes.

My other duties include maintaining and repairing the Town animal shelter, which is located on Incinerator Road.

All animals are held at the kennel for seven days. If an animal is not claimed it becomes the property of the Town of Litchfield. These animals are available for adoption or they are brought to the (MAPCA) Massachusetts Society for the Prevention of Cruelty to Animals, located in Methuen Massachusetts.

The town receives a financial income generated by Summonses issued for violations and from kennel fees for the care of animals held at the town shelter.

The following are some general animal laws that must be observed:

Unlicensed Dog: RSA 466:1 \$25.00 fine

All dogs 3 months old or older must be licensed through the Town Clerks Office by April 30 of each year. and must have an up to date rabies vaccination.

**Nuisance: RSA 466:31 \$25.00 fine 1st Offense, \$50.00 fine 2nd Offense,
Court Action 3rd Offense, all within one year of 1st Offense.**

Dog Running At Large: RSA 466:31

Which means it is off the premises of the owner or keeper and not under the control of any person by means of personal presence and attention: as will reasonably control the conduct of such dog, unless accompanied by the owner or custodian.

Barking Dog: RSA 466:31

If a dog barks for sustained periods of more than one half hour, or during the night hours so as to disturb the peace and quiet of the neighborhood or area.

Please do not touch, feed or adopt any stray animal that you may come across. These animals could be diseased and infect a human. We had a problem in town with feral cats. These are cats that do not have a home and become wild. One female cat and her offspring can produce 420,000 cats in 7 years. It is these types of cats, never touched by humans that carry diseases. If you know of or are currently feeding feral cats, please call and I will work with you to correct the problem. Remember, if you get too close to a stray animal and it scratches or bites you and we are unable to find or catch it, you will have to go through a series of rabies shots.

All animal bites or scratches must be reported to the Animal Control Officer.

If you have any animal questions, complaints or suggestions please call me at the Litchfield Police Department at 424-4047.

Respectfully Submitted by

Gerald Pilon
Animal Control Officer

Animal Control Activity for year 2000

Civil Summonses	1999	Revenue	2000	Revenue
Unlicensed Dogs	6	\$ 150.00	4	\$ 100.00
Dogs Running at Large	20	500.00	10	250.00
Nuisance	5	875.00	1	50.00
Menace	2	100.00	1	50.00
Vicious	2	100.00	1	100.00
No Tags	2	50.00	1	25.00
Rabies Vaccination	0	-	0	-
Kennel Fees		423.00	11	251.00
Court Action			5	50.00
TOTAL	37	\$2,198.00		\$ 876.00

Warnings	1999	2000
Unlicensed Dogs	31	145
Dogs Running at Large	84	47
Nuisance	9	3
Menace	7	1
Vicious	8	3
No Tags	24	15
Rabies Vaccination	17	1
TOTAL	180	215

Wild Animal Call	1999	2000
Bat	0	3
Beaver	1	1
Bird	0	7
Coyote	1	1
Fisher Cat	2	1
Fox	4	20
Goose	1	0
Horse	0	4
Opossum	1	0
Porcupine	0	1
Rabbit	0	4
Raccoon	10	17
Skunk	6	22
Snake	1	2
Squirrel	5	1
Turkey	0	0
Turtle	4	3
Woodchuck	3	4
Wild Animals Tested for Rabies	0	1
Traps Set for Wild Animals	6	5
Disposal of Wild Animals	0	9
TOTAL	45	106

Miscellaneous Calls	1999	2000
Dogs picked up running at large	94	48
Dogs brought to Kennel	42	25
Dogs brought to Another Shelter	7	1
Dog Adoptions	0	0
Dog Euthanized	0	0
Dogs Left in Motor Vehicles	0	0
Dogs Hit by Motor Vehicles	4	4
Dog Bites	13	10
Dogs tested for Rabies	3	0
Cat Complaints	30	14
Cats brought to kennel	16	6
Cats Stray / Abandoned	16	0
Cats, Feral	5	5
Cats to Another Shelter	16	5
Cats Adopted	0	1
Cats Euthanized	5	0
Cats in Tree	0	0
Cat Bites / Scratches	12	2
Cats tested for Rabies	5	0
Cats, traps set for capture	17	5
Rabbit Scratch	0	0
Skunk Attacks	0	0
TOTAL	285	126

Vehicle	1999	2000
Mileage	7,209	5,606
Cost for Gas	\$642.12	\$664.05
Tolls	\$ 1.50	\$ -

Hours Worked	1999	2000
In Town	631.5	423.5
At Home	132	123
Training	25.5	44.5
At Kennel	50	4
TOTAL	839	595

Telephone Service	589
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BUILDING DEPARTMENT

REPORT OF THE CODE ENFORCEMENT OFFICER – 2000

There were one thousand and forty-three (1,043) permits issued during the year 2000 and were classified as follows:

Description	No. of Permits	Estimated Valuation
Single Family Dwellings	72	\$18,360,000.00
Two Family Dwellings	0	\$.00
Utility Storage Buildings	32	\$ 48,000.00
Additions, Alterations, Renovations	48	\$ 452,000.00
Breezeways & Garages	17	\$ 304,000.00
Detached Garages	2	\$ 47,000.00
Farm Buildings	0	\$.00
Swimming Pools	51	\$ 542,000.00
Decks & Porches	76	\$ 446,000.00
Demolition	2	\$.00
Signs (Temporary)	0	
Signs (Permanent)	1	\$.00
Business/Education/Church Buildings	1	\$ 60,000.00
Commercial/Renovations/Utilities	4	\$ 6,250,000.00
Chimneys & Fireplaces	72	\$ 475,000.00
Electrical	293	\$ 2,150,000.00
Plumbing	159	\$ 1,460,000.00
Heating Systems	72	\$ 382,000.00
Foundations	2	\$ 91,000.00
Greenhouse	0	\$.00
Temporary Mobile Home	0	\$.00
Trench Permits	3	\$.00
Pole Barn/Storage Building	2	\$ 24,000.00
Occupancy Permits	134	
	1,043	

Total estimated cost on completion of construction	\$31,091,000.00
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Permit Fees Received and Returned to the General Fund	\$ 85,950.26
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Administered, collected and recorded school, road, municipal, library, fire, police and recreation impact fees received and placed in escrow	\$140,765.35
Total Fees	\$226,715.61

Respectfully Submitted,

Roland E. Bergeron
Code Enforcement Officer

BUILDING/HIGHWAY/HEALTH DEPARTMENT
ADMINISTRATION AND STATISTICAL REPORT – 2000

Violations Notices	4
Court Cases	2
Registered Complaints	160
Scheduled and Unscheduled Inspections and Re-Inspections	2,008
Telephone Calls Received for Information and Radio Dispatching	11,005
Informational Assistance given to Walk-Ins	2,744
Inspect and approved PSNH Electrical Service drops for Temporary and Permanent Electrical Service	458

LITCHFIELD CABLE ADVISORY COMMITTEE

ANNUAL REPORT – 1999-2000

December 31, 2000 marks the end of the sixth year of work of the Litchfield Cable Advisory Committee. This is the third annual report being submitted to the Litchfield Board of Selectmen and citizens of Litchfield. During this time the committee members have worked collaboratively with the board of selectmen in the oversight and coordination of the services provided to town in the area of cable television. As in past years, the Cable Advisory Committee takes great pride in their accomplishments and the services that they provide to the town of Litchfield. In this report I will attempt to review the highlights from the past year, particularly the work accomplished by the committee and progress on goals that have been set.

In my annual summary last year I reported that the Litchfield Cable Advisory Committee was investing much of its time in the construction of a new town cable TV access facility. As the year began, the committee rolled up its sleeves and started work. With the assistance of volunteers and many donations, I am pleased to report that the facility is near completion and will soon serve as our home base. This facility will be utilized to replay all recorded materials, as well as serve as a location for the development of live TV productions.

The Litchfield Cable Advisory Committee continues to recognize the need to keep residents involved and informed of the town's activities. As such, the committee is moving ahead to take steps toward broadcasting various meetings and events that are scheduled in Litchfield throughout the year. Currently the selectmen's meetings are taped and rebroadcast several times during the week. This is a change from last year, as Adelphia, the cable TV company, temporarily suspended the airing of live meetings in order to provide internet access and digital cable. It is the hope of the Cable Advisory Committee that the selectmen's meetings will once again be aired live no later than spring of 2001. It should also be noted that the Cable Advisory Committee has corresponded with the school board, via the superintendent of schools, to explore the possibility of airing school board meetings on the cable access channel.

During the past year the Cable Advisory Committee has also focused on collaborative discussions with Campbell High School. The committee has begun preliminary conversations with the principal at Campbell High to identify potential partnerships, networking and sharing of resources. These initial discussions have been encouraging and the committee hopes to be able to assist school personnel as they look toward using cable television and media as part of their curriculum.

The Litchfield Cable Advisory Committee continues to work on negotiating a cable TV contract for the town. At this writing no agreements have been finalized and the committee keeps the board of selectmen updated on the status of negotiation sessions.

Last year the committee set a goal of establishing high speed Internet access through the Cable Company. I am pleased to report that we are in the process of addressing this goal and the Beta Test began this year. It is our hope that high speed Internet access will soon be available to all residents of Litchfield.

In projecting ahead to future goals, the cable advisory committee looks to an exciting opportunity-rich year. As authorized by the selectmen, the Cable Advisory Committee will continue to assist in the negotiation of a cable TV contract. An important aspect of the committee's work will also be to work collaboratively with the cable company and town officials in the development of an I-NET (Internal Network). This will enable the town to communicate more effectively and make maximum use of town, community and school resources. Other future goals also include continued work with Campbell High School, expansion of offerings for live and recorded TV broadcasts and continued effort to establish a town TV channel on the cable system. Lastly, the Cable Advisory Committee will strive to continue its work with other local communities to share information and resources.

In closing, let me say that I am proud to present the 1999-2000 Annual Report of the Litchfield Cable Advisory Committee. Hopefully this summary will keep the residents of Litchfield up to date on the important work that is underway. I would also like to take this opportunity to extend my recognition and appreciation to the Litchfield Cable Advisory Committee members. Their dedication, knowledge and technical assistance has proven invaluable.

Respectfully Submitted,

John Beaulieu, Chairperson
Litchfield Cable Advisory Committee

LITCHFIELD FIRE/RESCUE SERVICES

It is my pleasure to present my 16th annual report of the Fire/Rescue Services to you. During 2000, the department responded to **456** incidents of various types and duration, the breakdown of which follows this narrative. We had 23 fires of various types which caused an estimated \$166,300.00 in property damage. It is noteworthy that our calls increased by 80 over last year, even with the absence of any heavy snowstorm or hurricane, both of which usually cause multiple incidents during and after the storms.

Department members again attending over 100 hours of training on various subjects in firefighting, emergency medical and hazardous materials areas. In addition, all personnel continue to participate in intensive vehicle extrication training with the rescue tool as well as training with the defibrillators; air monitor and radiological monitors and also completing Hazardous Materials Operations level refresher classes. All department members were again able to use the state-of-the-art training sites at the New Hampshire Fire Academy, which proved invaluable in maintaining our skill levels and also continued participating in swift water training programs with the two rescue boats.

Our emergency medical services (EMS) personnel also completed over 36 hours of continuing training both in the hospitals and our classroom. Our new defibrillator was delivered in early fall and will be a valuable addition to our EMS capabilities. Plans are to install it in the new fire engine.

Our fire safety compliance inspection program continues, with over 51 businesses and multi-unit residential units surveyed this year. In addition all schools and kindergartens are given monthly fire drills to insure orderly evacuation in the event of an emergency. Department members have toured the new facilities at St. Francis of Assisi and Campbell High School on several occasions and will be participating in extensive pre-incident training programs for all schools. The full time staff has utilized provisions of the new State Fire Code (NFPA 1), which have resulted in several changes in code compliance. I thank the property owners for their patience in adapting to the new provisions of the code and I also want to thank our Code Enforcement Officer, Mr. Bergeron again for his efforts in promoting and assisting in our fire safety efforts.

As of this writing, the new fire engine has been delivered and accepted. It is currently having equipment and radios mounted and department members are receiving extensive training with it. It should be placed in service in mid-February, 2001. I want to thank former Deputy Fire Chief Brian Barton for his continued efforts in securing an excellent, functional piece of firefighting equipment for the town. It will be on display at the Firefighter's Ham & Bean Supper at Griffin March 24, 2001.

Once again special thanks to the Litchfield Women's Club, Litchfield PTO, First Student Transportation Co. and the Litchfield Firefighters' Association, for their efforts and support for the Open House held annually during Fire Prevention Week! As always I want to recognize our full-time and on-call fire personnel for their school and child care center programs, which continue to be well received.

As usual, our fund raising activities for the Litchfield Firefighters' Association will commence in March, with the annual **Ham & Bean Supper** at GMS Cafeteria on Saturday, March 24, 2001 from 4:30 to 7:00 p.m. Your continued support and attendance is very much appreciated, as we use the proceeds of the fund raising events to pay for items such as the defibrillator and also for the supplemental insurance policy for the firefighters in the event they are injured or killed while performing their duties for the Town.

Remember to DIAL 9-1-1 FOR FIRE, POLICE AND/OR EMERGENCY MEDIAL SERVICE (EMS) in all areas of Litchfield!

As always, I wish to sincerely thank the men and women of the department for their dedication and the provision of countless hours of service to the department and the town. We continue to get busier and busier, and this certainly puts a great strain on their "free time". I am proud to say every year their efforts in responding to your emergency needs provide you with one of the finest, most cost effective per capita services available in the region.

I would also like to thank the various boards and commissions in town for their support and cooperation throughout the year, and as always, to you the taxpayer for your support in our efforts to keep Litchfield fire-safe and provide you with prompt, efficient emergency medical care.

Lastly, yes this is my final report. I made the very difficult decision on February 2 not to seek re-election as Fire Chief. Although it hasn't met with widespread approval, I felt that it was time to retire after 24 years (16 as Chief). Yes, I loved serving the department and the community, but there comes a time when the ability to effectively serve gets compromised by issues irrelevant to the important tasks at hand. As the town grows and the department gets busier, the Town may be better served by a full-time Fire Chief who can address problems and issues directly, while providing year-round educational programs in the schools and on-site inspection/safety services.

In addition, I genuinely feel that it is counter-productive to elect the Fire Chief. We are one of only two towns in the state left that do it. There was an editorial printed in local papers recently that hit the nail right on the head. The fire department and the town could experience serious legal and operational issues when there are absolutely no qualifications binding on anyone who runs for Fire Chief. As I leave, I would plead with the residents to vote to change that. Allow the Selectmen to appoint the most qualified person like they do with the Police Chief. It will serve you all well in the long run!

I thank you all for the opportunity to have served you for 24 years and I want to tell you that almost without exception, you have the finest group of firefighters and emergency medical personnel around. Please support them, as I will. They are my friends and colleagues and I will miss them a lot.

Good bye!

Respectfully submitted,

Brent T. Lemire
Chief of Department



LITCHFIELD FIRE/RESCUE SERVICES

Members – 2000

Fire Chief

Brent T. Lemire

Assistant Chief

James R. Beetz

Deputy Fire Chief

Michael Croteau

Company A

Lieutenant: Douglas Nicoll*

Lieutenant: David Mayopoulos

Company B

Captain: Thomas Schofield

Lieutenant: Dwayne Hogencamp

Firefighters:

Bagley, Bobbie

Ballou, Jeff

Barton, Steven

Boshears, Nicholas

Daviault, Alan

Earl, Derek

Gilbert, Stan

Jack, Roy

Kearns, Timothy

Stanhope, Michael

Tremblay, Eric

Firefighters:

Adams, Warren

Allard, Paul

Bagley, Joshua

Ballou, Gregory

Carter, Mark*

Garand, Pierre

Hebert, Timothy

Jones, Rod

Nelson, Kenneth

Ouellette, Ryan

Pinard, Norman

Shea, Matthew

Travis, John

* Full time staff

2000 CALLS

LITCHFIELD FIRE/RESCUE SERVICES

Total Number of Incidents: **456**

Fires:	23
Special Service:	372
False Alarms:	17
Accidental Alarms:	33
Trouble Alarms:	11

Types of Fire Calls **23**

Structure:	5
Brush:	6
Vehicle:	2
Miscellaneous:	5
Mutual Aid (Fire Scene):	5
(3-Hudson, 5-Londonderry, 3-Manchester)	

Types of Special Service Calls **372**

Mutual Aid (Station Coverage):	11
(3-Hudson, 5-Londonderry, 3-Manchester)	

Medical Emergencies:	203
Vehicle Accidents: 30	
OHRV Accidents: 1	
Home: 145	
Businesses: 10	
School: 2	
Skateboard Park: 5	
Construction Site: 3	
Pedestrian: 1	
Walk in: 1	
In Vehicle: 2	
Police Dept: 3	

Hazardous Materials Incidents:	17
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MISCELLANEOUS

Animal Rescue:	4
Arcing Wires:	1
Assist Motorist:	1
Assist Police:	3
Bomb Threat:	4
Check Conditions:	19

CO Detector Activation:	5
*(Actual co leaks under Hazardous Materials)	
Controlled Burn:	32
*(Dump calls, legal burning permits investigated)	
Electrical Problem:	5
Hazardous Condition:	7
Illegal Burning:	6
Lightning Strike:	2
Live Wires on Vehicle:	1
Lock in:	3
Lock out:	3
Missing Child:	1
Odor Investigation:	5
Power Line Down:	9
River Search:	2
Smoke Investigation:	17
Transformer Explosion:	2
Tree on Wires:	2
Water Problem:	3
Wrong Location:	2

*(Calls w/same address names, found to be in another town.)

Total Medical Calls:	203	
Total Fire/Special Service:	253	(Excluding Medical from Special Service)
Total Number of Incidents:	456	
Total of Property Damage:		\$166,300.00

TOWN FOREST FIRE WARDEN AND STATE FOREST RANGER REPORT

There are 2,200 Forest Fire Wardens and Deputy Forest Fire Wardens throughout the state. Each town has a Forest Fire Warden and several Deputy Wardens who assist the Forest Rangers with forest fire suppression, prevention, and law enforcement. The number of fires reported during the 2000 fire season was below average as referenced in the statistics below. Despite this, our network of fire towers and detection patrols were still quite busy with the fire towers being first to report over 135 fires. These fires were quickly and accurately reported to the local fire department for their prompt and effective suppression efforts. Wildland fires occurring in areas where homes are situated in the woodlands are a serious concern for both landowners and firefighters. Homeowners can help protect their homes by maintaining adequate green space around them and making sure that houses are properly identified with street numbers. Please contact the Forest Protection Bureau to request a brochure to assist you in assessing fire safety around your home and woodlands.

To aid your Forest Fire Warden, Fire Department and State Forest Ranger, contact your local Warden or Fire Department to find out if a permit is required before doing ALL outside burning. Fire permits are required for any open burning unless the ground is completely covered with snow where the burning will be done. Violations of RSA 227-L:17, the fire permit law and the other burning laws of the State of New Hampshire are misdemeanors punishable by fines of up to \$2,000 and/or a year in jail. Violators are also liable for all fire suppression costs.

There are eleven Forest Rangers who work for the New Hampshire Division of Forests and Lands, Forest Protection Bureau. Forest Rangers have investigated numerous complaints regarding violations of the timber harvest and forest fire laws, and taken enforcement action to ensure compliance. If you have any questions regarding forest fire or timber harvest laws, please call our office at 271-2217, or for general information visit our website at www.dred.state.nh.us.

The State of New Hampshire operates 15 fire towers, 2 mobile patrols and 3 contract aircraft patrols. This early detection system and reports from citizens aid in the quick response from local fire departments. These factors are critical in controlling the size of wildland fires, keeping the loss of property and suppression costs as low as possible. Due to permitting and fire safety concerns, please contact your local fire department BEFORE using portable outdoor fire places and vessels, including those constructed of clay, concrete or wire mesh.

Please contact your local fire department before doing ANY outside burning.

REMEMBER ONLY YOU CAN PREVENT FOREST FIRES!!

2000 FIRE STATISTICS
(All Fires Reported thru November 10, 2000)

TOTALS BY COUNTY

	<u>Numbers</u>	<u>Acres</u>
Hillsborough	118	40
Rockingham	49	24
Merrimack	92	16
Belknap	54	13
Cheshire	41	20
Strafford	58	13
Carroll	46	10
Grafton	16	7
Sullivan	12	2
Coos	30	4

	<u>Total Fires</u>	<u>Total Acres</u>
2000	516	149
1999	1301	452
1998	798	442

CAUSES OF FIRES REPORTED

Debris Burning	263
Miscellaneous*	151
Smoking	30
Children	17
Campfire	16
Arson/Suspicious	14
Equipment Use	9
Lightning	9
Railroad	7

* Miscellaneous (powerlines, fireworks, structures, OHRV unknown)

Respectfully submitted,
Brent T. Lemire
Forest Fire Warden

SOUTHEASTERN N.H. HAZARDOUS MATERIALS MUTUAL AID DISTRICT

The Southeastern New Hampshire Hazardous Materials Mutual Aid District is organized as a regional solution to the hazardous materials response problem. The purpose of the district is to prepare our communities, regionally, for responses to hazardous materials incidents, both with training and equipment. The 14 communities that comprise the district are: Auburn, Atkinson, Chester, Danville, Derry, East Derry, Hampstead, Hooksett, Litchfield, Londonderry, Pelham, Plaistow, Salem, and Windham.

The District is managed by an Operations Committee, consisting of a Chief Officer from each member community, who carry out the day-to-day business of the organization; and a Board of Directors, consisting of an elected or appointed member of municipal government in each member community, who provide oversight and fiscal management. The District has the highest level of response available for hazmat, Level "A".

District resources include two response trailers, equipped with generators, oil spill and decontamination equipment, chemical reference material, protective suits, and communications equipment. This year the District purchased a new response truck and trailer equipped for the team. The District trailers and truck are strategically located to respond to any community requesting them. An EMS Mass Casualty trailer located in Londonderry, available for response to medical incidents with a large number of patients.

The District's Level "A" Hazmat team, comprised of fire personnel from member communities, has responded to many incidents and received praise from regulatory agencies on the professionalism of its operation. The team trains monthly, and is on-call to respond to member communities, to conduct research, advise the incident commander on control activities and safety, and fill incident command system staff positions. They also assist member communities with planning, since the District has been recognized as a regional Local Emergency Planning Committee, to comply with SARA Title III of the federal regulations governing hazardous materials. This allows the District to be eligible for Emergency Management Assistance funding.

This year the District participated in the national hazmat drill in Portsmouth, as well as a drill conducted with the US Army Civil Support Team and the Bureau of Alcohol, Tobacco, and Firearms. This drill focused on weapons of mass destruction, such as chemical or biological agents. The District has completed and filed with the state a regional emergency plan for such terrorist incidents.

Your fire department and local officials continue to make progress in providing the most cost effective manner of responding to a hazardous materials incident.

Respectfully Submitted,
For the Board of Directors
Mr. Richard Plante
Town Manager
Chair, Board of Directors

For the Operations Committee
Chief Brent T. Lemire
Litchfield Fire Department
Member, Operations Committee

HEALTH DEPARTMENT

REPORT OF THE HEALTH OFFICER 2000

Description	Cases	Permits	Inspections
Individual Sewerage Disposal Systems		97	194
Individual Wells		21	21
Viewing Test Pits & Soil Percolation Rates			97
Inspection of Food Service Establishments			8
Inspection of Mobile Home Parks			6
Dog Bites Reported by Animal Control Officer	10		
Cat Bites	2		
Raccoon Bites	0		
Rabbit Bites	0		
Complaints Received & Investigated			25
Foster Home Inspections		5	5
Child Care/Day Care Facility Inspections	5	5	5
Kindergarten/Nurseries	6	6	6
	<hr/> 23	<hr/> 134	<hr/> 367

Respectfully Submitted,
 Roland E. Bergeron
 Health Officer

LITCHFIELD HIGHWAY DEPARTMENT 2000 ANNUAL REPORT

The Highway Department remained very active in 2000 due to the continued construction of new subdivision roads. During the 2000 season the following subdivision roads were constructed by private developers:

Aldrich Street
Hopkins Street
Gilcreast Drive

Chamberlin Drive Ext.
Naumkeag Court

These new streets total approximately one mile of roadway, bringing the total length of Town maintained streets to approximately 66 miles.

Due to limited funding, the only Town road improvement project performed this year was the placement of a pavement overlay on Albuquerque Avenue from Hillcrest Road to Pearson Street. This overlay was performed to prevent the further deterioration of this section of Albuquerque Avenue.

This fall, the Highway Department worked closely with SAU #27 on the construction of road improvements to Albuquerque Avenue from Woodhawk Way to Talent Road. These improvements were necessary to ensure free flowing and safe travel of vehicular traffic along Albuquerque Avenue in conjunction with the opening of the new Campbell High School in the fall of 2000. The construction improvements to Albuquerque Avenue include construction of two bypass shoulders, additional street lighting and safety signs, relocation of the existing pedestrian/bikeway, overlay paving of the roadway and line-striping.

This fall the Highway Department updated the 5 Year Capital Improvement Plan and the NH Block Grant Program. The Highway Department's 5 year Capital Improvement Plan is a planning tool used to lay out capital expenditures for the next 5 years. In the CIP, I have identified costs related to purchases such as snowplows, sanders, trucks, etc. Also included in the plan are streets that are scheduled for maintenance or reconstruction work and the associated costs.

The NH Block Grant Program, administered by the State Bureau of Transportation Planning, returns tax dollars to communities for road construction and maintenance projects. The amount of money returned to a Town is based on the number of miles of class V roads in the Town. For this reason, the Highway Department submits updated block grant forms each year to ensure that Litchfield always receives the maximum allotment allowable under the program. Currently the Town of Litchfield receives \$132,000 in State Block grant aid.

In addition to the State Block Grant Program mentioned above, the Highway Department also submitted four applications for funding under the Federal Surface Transportation Improvement Program (STP). Roadway projects and the associated construction cost is identified. The Highway Department then submits an application for funding, to the Nashua Regional Planning Commission. Regional Planning

prioritizes the applications and sends the applications to the NH Department of Transportation (NHDOT) for inclusion in the 10 year program. If an application is approved by the NHDOT, funds are provided for 80% of the project cost and the Town is responsible for only 20% of the cost. Litchfield submitted applications under this program in 1999 and the section of Albuquerque Avenue from April Drive to NH Route 3A was accepted into the program and is scheduled for construction in 2007. This year, I am resubmitting the applications in an attempt to gain funding, through this program, for the remaining 3 road projects.

This year the Highway Department requested \$12,000 be included in the Highway Department budget to create a Road Surface Management Plan. An engineering consultant will be hired to prepare the Road Surface Management Plan for the Town. The consultant will visit and rate all of the roads in Litchfield based on length and width of a street, traffic volume, condition of the road surface, drainage problems, ditch lines, shoulders, horizontal and vertical alignment criteria and sight distance problems. Upon completion of the rating process, the information is used to prioritize the streets and determine which streets should be repaired first. Many Towns use this type of plan to prioritize street repair strategy and costs as part of their Capital Improvement Plan. The Surface Management Plan prepared by the consultant will be delivered to the Town in electronic format allowing the plan to be updated and adjusted by Town employees. The Board of Selectmen has recommended the funds for this project be provided in the 2001 Highway Department Budget.

This year I am requesting funds for the purchase of snow removal equipment to perform winter maintenance of the pedestrian/bikeway from Hillcrest Road to Cranberry Lane and various sections of pedestrian/bikeway which have been constructed in the Sawmill Brook development. It was never the Town's intention to maintain the pedestrian/bikeway, however, the year round popularity of the bikeway and safety of the children traveling on foot near the new high school make it necessary to begin winter and summer maintenance. I am unable to properly maintain the pedestrian/bikeway with the current equipment. This facility is a valuable resource for the Town and proper year round maintenance will ensure the bikeway is safe and usable for many years to come.

Every year I receive comments from the residents in Town about how well the roads are plowed and maintained during the winter months. The people that do such a great job performing the winter maintenance duties for the Town should be recognized. Many of these folks live in Litchfield or the surrounding Towns. The Town of Litchfield Highway Department has no full time employees other than myself. The winter plowing is contracted out to individuals and companies that supply the trucks and personnel. The Town supplies and mounts the plow frame, plow, wing and sander on their trucks. The companies and people who do such a great job plowing and clearing our roads in the winter are as follows:

- | | |
|--------------------|---------------------|
| Five M Enterprises | Maurice Morin |
| Eagle Paving | Mark Rielly (Eagle) |
| | Jeff Riendeau |

Hamm Septic Services

Robert Gallien

M.J. Anger Ent., Inc.

Mark Anger
Ronnie Buxton
Dryan Hamel

Olde English Farms Inc.

Kurt West
Dick Rodonis

Joe Reed

This group of individuals work well as a team and the great work they do is apparent after every snowstorm. I greatly appreciate all their hard work and effort which is performed with minimal direction.

This year the Board of Selectman will present two Warrant Articles for road construction projects at the deliberative session for placement on the official Town ballot.

Warrant Article #14 is for Engineering Design for Jeff Lane (from Garden Drive to Robyn Avenue), Lance Avenue (Garden Drive to Roberts Road) and a portion of Garden Drive (Jeff Lane to Lance Avenue) and the full depth reconstruction of Jeff Lane. This will include raising the grade of Jeff Lane by adding additional gravel to the road base and placing 3 inches of bituminous pavement. Improvements to the existing ditches and drainage system and construction of under-drain piping will be performed as part of the road reconstruction.

Warrant Article #11 is for construction of 3,000 feet of Albuquerque Avenue from Meadow Brook Lane to Hillcrest Road. The construction of this portion of Albuquerque Avenue will provide direct access for the southern residents of Town, to the new Town Municipal Building, located at the corner of Hillcrest and Albuquerque Avenue. This Municipal Building houses the Highway Department, Building Department, Selectman's office, Planning Board, Town Clerk, Town Tax Collector and Police Department. As part of the construction of this section of Albuquerque Avenue, a second drive entrance will be constructed to the Municipal Building offering residents direct access from Albuquerque Avenue. Completion of this portion of Albuquerque Avenue will provide a through roadway from Page Road to April Drive. With the fall 2000 opening of the new Campbell High School at the corner of Talent Road and Albuquerque Avenue, this portion of Albuquerque Avenue becomes more important for traffic traveling south toward the High School and will prevent the increased traffic from passing through existing neighborhood streets. Also included as part of this project is the construction of an eight foot wide pedestrian/bikeway along the east side of the road.

Major NHDOT Projects – The Highway Department has been officially informed by the NHDOT, that the north end of the proposed Circumferential Highway is tentatively scheduled for construction in 2003. This project (phase 1) will begin at the Route 3A interchange and extend to the F.E. Everett Turnpike (exit 9) including road work, bridge work and a pedestrian/bikeway to Merrimack. In

conjunction with this project, the NHDOT will also construct a connector from the Route 3A interchange to Route 102 (Derry Road), then continue to Route 111 in Hudson, where it will terminate.

The construction of the Circumferential Highway will result in an increased traffic load on Route 3A. I plan to work with the NHDOT to prepare a long range plan for upgrading Route 3A to accommodate the anticipated increased traffic load.

I would like to take this opportunity to thank the Police Chief, Thomas Iverson and the Fire Chief, Brent Lemire for their continued support and work with the Highway Department. I look forward to continuing our work with the Police Department and Fire Department throughout the coming year.

In closing, I would like to thank the Town office staff, Terry Brodeur and Lori Dogopoulos, and in particular, the Administrative Assistant Cecile Durocher, for assisting me in performing my day to day duties as road agent and code enforcement officer. With the continued support of the Board of Selectmen, Town residents and adequate funding, I will continue to maintain and upgrade our existing roadway system at a reasonable cost.

Our office is located at Town Hall on Liberty Way and is open weekdays, with the exception of holidays, from 8:00 AM to 4:00 PM. We are available to listen to your concerns, comments, and recommendations.

Respectfully Submitted,
Roland E. Bergeron
Road Agent

HILLCREST CEMETERY ASSOCIATION
NOTES TO FINANCIAL STATEMENT
December 31, 2000

The Hillcrest Cemetery Association is a non-profit association established on November 11, 1908, to improve and maintain the Hillcrest Cemetery located in Litchfield, New Hampshire.

CASH/SAVINGS

Checking Acct. – St. Mary's Bank	\$ 550.16
Savings Acct. – St. Mary's Bank	3,926.63
Certificate of Deposit – St. Mary's Bank	<u>8,458.20</u>
	\$12,934.99

CONTRIBUTIONS

Town of Litchfield	\$ 400.00
Cemetery Trust	300.00
Perpetual Care	<u>1,000.00</u>
	\$ 1,700.00

INTEREST INCOME

St. Mary's Bank (NOW)	\$ 4.08
St. Mary's Bank (Savings)	89.73
St. Mary's Bank (CD)	<u>373.14</u>
	\$ 466.95

INCOME STATEMENT
(As of December 31, 2000)

INCOME

Contributions	\$1,700.00	
INTEREST Income	<u>466.95</u>	
		\$ 2,166.95

OPERATING EXPENSES

Maintenance	\$1,200.00	
NH State Fee	75.00	
Rental (Safe Dep. Box)	<u>55.00</u>	
		\$ 1,330.00

HILLCREST CEMETERY ASSOCIATION
BALANCE SHEET
December 31, 2000

ASSETS:

Cash	\$ 550.16
Savings	3,926.63
Certificate of Deposit	<u>8,458.20</u>

TOTAL ASSETS:	\$12,934.99
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LIABILITIES:	-0-
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EQUITY:

Principal Fund	\$12,098.04
Net Gain	<u>836.95</u>

\$12,934.99

AARON CUTLER MEMORIAL LIBRARY

DIRECTOR'S REPORT

Aaron Cutler Memorial Library had both a challenging and fulfilling year in 2000. Challenging, in that the library had an open staff position all year, and fulfilling, in that services and circulation remained strong.

The Library circulated 19,228 materials to its 3,451 cardholders. Of the 13,744 materials in the collection, 505 were purchased and the community donated 625. 291 items were withdrawn from the collection in 2000 due to loss, poor condition or inaccurate information.

11,489 people used the Library, averaging 46 people per day. Usage included borrowing materials, using materials in the Library, making copies, using the computer, making Inter-Library loans, Faxing documents, attending meetings and various other Library programs.

Young Readers continue to be our largest service population. Of the 19,288 materials circulated, 67% can be attributed to children. In light of this, children's programming continues to grow and a Children's Programming Group (CPG) was formed this year. The group is made up of volunteers who help the Children's Librarian plan and implement Kid's Club and special events.

Kid's Club is an after school program of stories, crafts and games for 1st through 4th graders and was held 4 times this year with 63 students attending. The most popular Kid's Club was "Who Wants to Be a Seussillionaire?" in honor of the birthday of Dr. Seuss. The CPG plans to increase Kid's Club in 2001 to twice per month.

Story Time remains a hit with parents and children. Children's Librarian, Vicki Varick, changed the format of Story Time this year to include 3 year olds through Kindergarteners. Their younger siblings and parents are now invited to stay and listen to the stories as well. Story Time is held 3 times per week and consists of stories, songs, fingerplays and crafts. Demand remains high for this program with a total attendance of 768 for the year.

This year's Summer Reading Program, "Reading Cats and Dogs," was a huge success with 124 young participants ages 3 through 14. Participation showed an increase of 107% over last year. Young readers were offered a variety of contests and crafts along with the reading club and 52 were rewarded with fabulous prizes from Mel's Tee-Off and McDonald's of Hudson.

Other programs offered to our Young Readers included Make-n-Take crafts, Drop Everything and Read Day, Library Card Sign-Up Month and a Family Christmas Program.

The Friends of the Library, chaired by Zendelle Bouchard, supplied the Library with museum passes to the Children's Museum of Boston, the SEE Science Center, the Currier Art Gallery, the New Hampshire Historical Society and the Museum of New Hampshire History. They also provided the Library with a FAX machine used as a fundraiser for their group. The Friends continued to raise money through book sales, Coffeehouses and ornament sales. Their annual Holiday Gingerbread House Contest was a great way to end the year.

2000 brought improvements to the Library as well. The Library purchased a new copy machine and a reference computer was added to the Young Readers' Room. A Conference room was opened on the lower level, seating up to 9 adults or 12 children. The Trustees, Friends of the Library, Children's Programming Group, Kid's Club and a Daisy Scout Troop currently use the room. Recognizing the new demands placed on the Library with the opening of Campbell High School, the Library channeled money into the purchase of reference materials for Young Adults. The Board of Trustees voted to open a Young Adult Fiction area in the foyer of the Library in early 2001. The Board of Trustees also voted to change the Library hours effective January 8, 2001 to make them consistent and less confusing to our patrons.

The Library faces many challenges in 2001. The Town will be asked to vote on a Warrant Article to build a small addition to the building to house a lift making the Library handicapped accessible. This lift would serve not only those with both permanent and temporary handicapping conditions, but also the elderly who find it difficult and painful to climb the stairs. Much weeding needs to be done in the collection to make room for additional materials geared toward our new service population of high school students who can no longer use the Hudson Library. Volunteers will be called for to prepare the collection for computer cataloging and a permanent staff position must be filled.

Assistant Librarian, Florence Hamilton, Library Assistant, Cheryl Brigham and myself all worked diligently to serve our patrons in 2000 and look forward to further progress in 2001. We thank the Friends of the Library for their continued support and all of those who made donations to the collection. We thank the patrons who use the Library for making our jobs enjoyable and encourage those who don't use the Library to stop in and see what we have to offer.

Respectfully submitted by
Vicki Varick
Director/Children's Librarian

PINECREST CEMETERY ASSOCIATION OF LITCHFIELD, NH
BALANCE SHEET
DECEMBER 31, 2000

ASSETS

Current Assets:

Cash	\$4,681.72
Savings	3,111.58
Certificates of Deposits	<u>5,418.25</u>

Total Current Assets	<u>\$13,211.55</u>
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Total Assets	<u><u>\$13,211.55</u></u>
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LIABILITIES & STOCKHOLDERS EQUITY

Current Liabilities:	\$ 0.00
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Long Term Liabilities:	0.00
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Equity:

Principal Fund	\$8,805.90
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Income Fund	\$4,802.99
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Net Income (Loss) After Taxes	<u>(397.34)</u>	<u>4,405.65</u>
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Total Equity	<u>13,211.55</u>
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Total Liabilities & Equity	<u><u>\$13,211.55</u></u>
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PINECREST CEMETERY ASSOCIATION OF LITCHFIELD, NH
INCOME STATEMENT
FOR TWELVE MONTHS ENDED DECEMBER 31, 2000

Income:		
Contributions	\$632.00	
Interest Income	<u>274.98</u>	\$ 906.98
Operating Expenses:		
Maintenance	\$935.03	
Professional Fees	165.00	
Flowers	132.00	
Filing Fees	75.00	
Office Supplies	15.58	
Bank Charges	<u>(18.29)</u>	
Total Operating Expenses		<u>\$1,304.32</u>
Net Income (Loss) After Taxes		<u><u>(\$ 397.34)</u></u>

PINECREST CEMETERY ASSOCIATION OF LITCHFIELD, N.H.

NOTES TO THE FINANCIAL STATEMENTS

DECEMBER 31, 2000

Pinecrest Cemetery Association of Litchfield, NH is a non-profit association established to improve and maintain the Pinecrest Cemetery located in Litchfield, NH. It is on the cash basis of accounting with its year end on December 31st.

CASH

Checkbook	<u>\$4,681.72</u>
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SAVINGS

	<u>\$3,111.58</u>
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CERTIFICATES OF DEPOSIT

Bank	Acct #	Rate	Expires	Amount
		4.12%	06-21-01	\$1,000.00
		4.17%	09-24-01	4,418.25
				<u>\$5,418.25</u>

CONTRIBUTIONS

Town of Litchfield	\$ 400.00
Town Trustees	<u>232.00</u>
Total	<u>\$ 632.00</u>

INTEREST INCOME

Type	Amount
Certificates	\$ 225.26
Savings	<u>49.72</u>
	<u>\$ 274.98</u>

2000 PLANNING BOARD ANNUAL REPORT

The Planning Board has once again had a very active year. Through the year 2000, there were four new subdivisions considered, generating approximately 50 new residential buildings. Under the Growth Management Ordinance that was overwhelmingly enacted by the voters last March, a limited number of building certificates were awarded for this new development. Due to the quantity of grandfathered building lots, the Growth Management Ordinance had an anticipated small impact in residential growth. With these grandfathered building lots consumed, the second year of the Ordinance should show a significant decrease in additional residential construction. Please be aware that the Growth Management Ordinance expires in 2005, at which time we must be ready to handle the new growth through infrastructure improvements.

As required of the Board, the Capital Improvement Plan was updated and accepted detailing the expected new infrastructure necessary in the town over the next six years. Since 1992, the Public Facilities and School Public Facilities Impact Fees were maintained at their original levels. To correct this, the Planning Board completed an update to these fees to support the town's growth needs. As would be expected, there were significant increases in the Impact fees to bring them up to current standards. Along with the new fees for development, the Planning Board also modified the Subdivision Fee schedule requiring that developers appearing in front of the Board pay the costs associated with the analysis and consideration of their application.

During the upcoming year, the Planning Board will complete the Master Plan detailing the town's expected growth and development over the next five years. The Master Plan is a key document in detailing and controlling the town's future needs and development. When completed in draft form, the Board expects several public presentations and requests your input and comment.

The Litchfield Planning Board is proposing to the voters the following zoning ordinance changes:

- Creation of cluster type developments to provide housing for older persons (>55). This will help answer the critical housing needs of the town's senior citizens;
- Reword and revise the Growth Management Ordinance for better clarity;
- Update the Zoning Enforcement ordinance to increase the "per day" violation penalty amount and to provide citizens with a documented method of addressing zoning violation issues;
- Update and revision of the Wetlands definition and standards for the setbacks from wetlands. Included is the specific requirement that upland areas on building lots must be contiguous.

The Planning Board welcomes newly appointed members Al Raccio, John Blackadar, and Peggy Drew. We also would like to thank Patti Schaffer and Joan McKibben for their diligence and hard work for the board over the past year. Going into 2001, the Litchfield Planning Board anticipates another busy year and will continue our collaborative work with the Board of Selectmen, Conservation Commission, Zoning Board of Adjustment and Code Enforcement.

In closing, we wish to invite the participation of all members of the community through the attendance at our meetings that are generally held the first and third Tuesdays of the month. Your thoughts and input are key to Litchfield's future growth.

Respectfully submitted.

Frank Byron, Chairman	2001
Mary Ann Geist, Vice Chairman	2002
Joel Kappelson, Clerk	2001
Thomas Levesque, Selectmen's Rep.	
Stephen Beauregard	2001
John Blackadar	2003
Peggy Drew, Alternate	2003
Raymond Peeples, Alternate	2003
Al Raccio	2003
Richard Tango-Lowy	2002

2000 ANNUAL REPORT
of the
NASHUA REGIONAL PLANNING COMMISSION
to the
TOWN OF LITCHFIELD

The Nashua Regional Planning Commission provides transportation and land use planning services and technical assistance to twelve Hillsborough County communities. The NRPC stands ready to assist its member communities with any planning and transportation issue of concern. We at the NRPC are grateful for the participation of the Litchfield's NRPC commissioners: Pat Jewett and Andy Prolman.

The following is a brief summary of our accomplishments:

Transportation

- Developed and maintained the region's transportation planning program. NRPC is the designated Metropolitan Planning Organization (MPO) for the Nashua Metropolitan Statistical Area and for the New Hampshire portion of the Lowell, Massachusetts Metropolitan Statistical. This function includes soliciting, prioritizing and making recommendations on regional and local transportation projects that are funded through Federal or State funds.
- Conducted automatic traffic recorder counts at 152 locations throughout the region during the course of the year. The *Nashua Area Traffic Count Summary* was published and distributed to the communities. The report provides comparative data and percent change in traffic from previous year's counts.
- Continued to administer and update the region's traffic model. The model is a computerized database that includes traffic counts, land uses and major roadways for each community in the region, and is used to predict future conditions. The model was upgraded by developing a user-friendly graphic interface, and by re-calibrating the model to reflect more recent conditions.
- Advocated for and been a key participant in the State's efforts to extend commuter rail service to Nashua. During the past year over \$15 million in resources have been committed toward this effort. The project is currently undergoing preliminary engineering, and will involve complex negotiations among a variety of stakeholders during the upcoming year.
- Conducted various forums and solicitations for applications from the communities for the Transportation Enhancements program and for the State's Ten-Year Plan. NRPC staff provided extensive technical assistance for the development of applications.
- Completed an update of the *NRPC Area Long-Range Transportation Plan* and a draft of the FY 2001-2010 Ten Year Program and associated 2001-2003 Transportation Improvement Program (TIP). The Plan provides long-range land use and traffic forecasts, impacts of potential projects, and a recommended multi-modal transportation program. The TIP is the implementation document, similar to a Capital Improvements Program (CIP), for transportation projects and also includes an air quality conformity analysis.

- Started the process of conducting road inventories. NRPC is responsible for surveying all roads in the region by Town and collecting information including: width, number of lanes, miles of Class V roads, and other pertinent information. This information is used to determine local allocations for Block Grant funding and other available transportation funds, and is available for local use.
- Assisted with the transportation data portion of the Litchfield Impact Fee Update.

Land Use and Environmental Planning

- Completed the Regional Environmental Planning Program (REPP). This included the provision of technical assistance to the conservation commission for a state-level project that sought to prioritize open space and environmentally sensitive lands for funding through the recently approved Senate Bill 401. The final document, which was distributed to the Town, provided detailed sets of maps of conservation priorities for each town, and set the stage for the preparation of applications for State funding.
- Prepared design guidelines for use by the communities for inclusion in site plan and subdivision regulations. NRPC has distributed this document to all of the Planning Boards in the region, and a copy is available on our website (www.nashuarpc.org).
- Undertook a comprehensive data collection effort to determine the effects of growth over the past fifty years on each community in the region. This included analyzing the impacts associated with land use, transportation and environmental and fiscal resources. A draft of this document was distributed to Planning Boards for review prior to final publication. The document will provide data needed for towns to justify their land use regulations, and will form the basis of the Regional Development Plan, required by State Law.
- Conducted two training sessions for planning boards. The first session, *Planning Board Basics*, was co-hosted by the New Hampshire Municipal Association in our offices. The second session addressed the issue of providing for housing for senior citizens.
- Conducted a community assistance visit for the Federal Emergency Management Agency to comprehensively assess the community's floodplain management program.
- Assisted the Lower Merrimack River Advisory Committee with the citizen water quality monitoring program on the Merrimack River.
- Developed several master plan chapters for the Planning Board. This year NRPC assisted in the development of the Community Facilities, Land Use and Historic Resources chapters. The updates to the master plan involved extensive mapping and database development.
- Provided Circuit Rider services to the planning board, in which we provided staff support in the development review process.
- Developed a residential growth management ordinance.
- Drafted revisions to the impact fee schedules for the Planning Board.
- Assisted the Planning Board with other zoning regulations including adult entertainment.
- Provided staff support to the Litchfield Farm Project aimed at protecting active agricultural land within the community, including the preparation of the "Agricultural Protection Strategy".

- Completed an economic development plan and strategy for the Town working with the Economic Development Working Group. The Community Development Finance Authority funded the project.

Geographic Information Systems

- Maintained a diverse collected of GIS data including roads, real property parcels zoning, land use and environmental conditions. This data was applied in general mapping and analysis for local and regional projects.
- Assisted the Bureau of Census with mapping and map verification for the 2000 Census.
- Developed new databases that show the location of municipal institutions such as town facilities, childcare centers, hospitals, nursing homes, public transportation, major employers, and social service providers.
- Assembled several local databases into new, regionally consistent sets to allow for cross-town queries and analysis for land use and zoning.
- Updated the Town's parcel mapping database to reflect new subdivision lots.
- Began a road inventory process, which will improve the accuracy of our database by identifying new public and private roads.

Solid Waste District

- Administered the Solid Waste District, which is a separate entity from NRPC. The Solid Waste District assesses separate dues for participation in the Household Hazardous Waste program. This past year NRPC set up "satellite" collections in locations other than Nashua, one on each side of the Merrimack River. Next year, collections will be scheduled for a weeknight for those who cannot attend on Saturdays.
- Examined recycling trends of each community served by the Household Hazardous Waste Program, which provides data necessary for local decision making. The Regional Recycling Plan was published in October 2000 and was distributed to participating communities.

Respectfully Submitted,

Andrew Singelakis
Executive Director

LITCHFIELD POLICE DEPARTMENT

ANNUAL REPORT – 2000

Honorable Members of the Board of Selectmen
Litchfield Residents

Ladies and Gentlemen:

This past year has been a transitional one for us. Officer Patrick Bronson resigned from the police department to move to Washington State. Part-time Officer Ron Fournier retired after over Twenty Years in Law Enforcement and Part-time Officer John Pouliot resigned to start a career in the computer field. Officer Heath Savage was taken from our part-time ranks to take the position of School Resource Officer.

We want to welcome our new employees to the department.

Officer Heath Savage – School Resource Officer and D.A.R.E. Instructor
Mrs. Lisa Belzil – Part-time Dispatcher
Officer Paul Paquette – Full-time Officer replacing Officer Bronson

I want to commend Officer David Donnelly for presenting the first D.A.R.E. course to the 5th grade students at Litchfield Middle School.

On May 13th the Police Department sponsored a field trip to Loudon Speedway for the BUSH 2000 series races for all fifth grade D.A.R.E. students. Let me tell you, it was one cold day but we still had a great time.

May 24th was the first annual D.A.R.E. Golf Tournament held at the Passaconaway Country Club and sponsored by the Litchfield Police Activities Committee. The committee raised the amount of \$3,800.00 for the D.A.R.E. program in Litchfield. Thank You Activities Committee. The next D.A.R.E. Golf Tournament will be held on May 23, 2001. If you would like to play or sponsor a hole, please call the police department and leave your name and phone number and someone will contact you.

The Police Department also sponsors three Girl Scout troops. On May 6th we took a field trip to the Indian Museum in Warner and in December we took a field trip to the New Hampshire Police Standards and Training Council in Concord for a magic show. Everyone had a great time including the chaperones.

During the year we gave numerous tours of the station to adults and children of all ages.

The reason I mentioned the tours and field trips, is to let you know that your police department is involved in community activities as well as enforcing the laws. This is our way of being a positive part of the community and to let you know that

we care about our town and we will continue to make it a safe place to live and work through our presence and participation in community affairs as well as enforcement.

As you read our Offense Log Statistics you will see how busy the year 2000 was. As the Town grows so do the calls for service. At the present time the police department is stretched to its limits. We need to add officers to the department to keep up with the growth of the town. At the present time, I am looking into grants that would offset the costs of new officers for a three-year period. I am asking for your future support of these positions.

We are still working towards State Accreditation. Under the direction of Lieutenant Gaudet, we had an intern from Hesser College reviewing and updating our Operating Procedures to meet State accreditation requirements. The total accreditation process should take approximately three to five years to complete.

Officer Dwyer has been assigned to the Regional Special Operations Unit. This unit has been assembled and trained to assist surrounding towns, including Litchfield, with Highly Volatile situations.

Officer Savage started his new position as School Resource Officer. Officer Savage has graduated from the D.A.R.E. Instructor School, School Resource Officer School and the New Hampshire Police Standards and Training Council Academy. With the assistance of Mr. George, Principal of Campbell High School, Officer Savage has been assigned an office at the High School where he can meet with the students. Officer Savage is in the process of instructing the D.A.R.E. program to the fifth grade students at Litchfield Middle School. Officer Savage also makes time to visit Griffin Elementary School. The concept is for the students to know Officer Savage before they get into high school. The police department looks forward to a long relationship with the school system.

I want to give a special thank you to the Litchfield Women's Club for bestowing upon me the honor of Citizen of the Year for 1999. This indeed was a great tribute.

I want to thank the entire police department for a job well done. You have indeed, made Litchfield a better place to live. I look forward to the year 2001 and the challenges it will bring.

I would like to thank the Board of Selectmen for their cooperation and guidance, the continued assistance we receive from other Town Departments, and most important, the support we receive from the citizens of our great town.

Respectfully Submitted,
Thomas F. Iverson Jr.
Chief of Police

TABLE OF ORGANIZATION

CHIEF OF POLICE	Thomas F. Iverson Jr.
ADMINISTRATIVE LIEUTENANT	James R. Gaudet
PATROL LIEUTENANT	Gerard A. Millette
PATROL DIVISION	
Officer David A. Donnelly	Master Patrol Officer – D.A.R.E. Instructor Assistant Prosecutor
Officer Joseph E. O’Brion	Patrol Officer – Field Training Officer Assistant Investigator, Assistant Prosecutor
Officer Paul Dwyer	Patrol Officer – Vehicle Maintenance Tactics Instructor, Firearms Instructor, Regional Special Operations Unit Member
Officer Matthew Elliott	Patrol Officer – Field Training Officer
Officer Paul Paquette	Patrol Officer
SCHOOL OFFICER	
Officer Heath Savage	School Resource Officer – D.A.R.E. Instructor
CRIMINAL & LEGAL DIVISION	
Lieutenant James R. Gaudet	Detective – Prosecutor
ADMINISTRATIVE SERVICE DIVISION	
Sharon A. Harding-Reed	Secretary – Dispatcher
Paula Diviny	Secretary – Dispatcher
Lisa Belzil	Secretary – Dispatcher (part-time)
PART TIME OFFICERS	
Officer Robert D. Bennett	Officer Christopher Blastos
Officer Frank Jones	Officer Steve Harris
Officer John Dunn	
SUPPORT SERVICES	
John Pinciario	Selectmen Representative
Gerald Pilon	Animal Control
Rev/Lieutenant Fr. Paul Ruzzo	Department Chaplain
Nicholas Oliva	Building Maintenance
Tom Lorden	Helicopter Search & Rescue (Volunteer)

Report of the Administrative Lieutenant

Firstly, I would like to take the opportunity to thank Chief Iverson, the Board of Selectmen, and members of the department for their support and encouragement in this first year of my tenure as second - in - command of the department. I hope that their faith in me has not been misplaced and that I may continue to serve the department and the Town as best I can.

With the re-alignment of the department, this position took on several additional responsibilities – many of which had been informally assigned to it previously. The administrative Lieutenant reports directly to the Chief of Police, and is responsible for investigations, prosecution, accreditation and professional standards, the School Resource Officer, communications division, grant writing and other such duties as assigned by the Chief. Most importantly, the Administrative Lieutenant serves as the Officer - in - Charge of the department in the absence of the Chief of Police.

Criminal Division

In the year 2000, the Criminal Division investigated numerous crimes and incidents. Of note was the spate of bogus bomb scares perpetrated at Hudson and Litchfield schools in the spring. There were some seventeen incidents in the Hudson-Litchfield school district – two of which were at the Litchfield Middle School. In both instances, evacuation of students and staff was necessary and the department was compelled to strain its resources to investigate these incidents and provide additional staffing in the schools for a weeklong period. The Department worked hand-in-hand with school officials and the SAU, and continued that work throughout the year. Several department members have attended joint management training sessions to address various issues that might arise in a school setting.

Officer Joseph O’Brion has been tasked with assisting me in the evidence and property control function.

The department sent four additional officers to the COBRA/WMD school at Fort McClellen, Alabama – bringing the total of Litchfield Police Department Officers to six that have benefited from this training. Additionally, Chief Iverson attended a weeklong training at that venue for Incident Command Training, and both Lieutenants are anticipated to attend that training in 2001.

The division investigated 11 bad check complaints, 60 miscellaneous thefts, 2 motor vehicle thefts, 47 assaults, in addition to assisting patrol officers in countless investigations. Over forty pistol permit applications were investigated as well – resulting in two denials to disqualified persons this year. I am pleased to report that there were only 12 burglaries (both residential and commercial) Reported in 2000 – down 25% from 1999. While ideally this is 12 too many. I attribute our success to aggressive, random patrols and business checks, as well as a willingness of citizens to call in and report suspicious activities.

Another highlight was the eventual conviction of Richard Grossi, formerly of Litchfield. Grossi had been arrested and charged in 1999 with setting fire to his residence on Lance Avenue in Litchfield, and was convicted and sentenced in Hillsborough County Superior Court on a charge of Criminal Mischief, and sentenced to a jail term with probation and restitution to the Town and insurance company. His arrest and prosecution served to calm neighborhood concerns and send a message to others that attempts to defraud insurance companies will be investigated and those who do so will not benefit financially from their crimes.

The criminal division reported three sexual offenders registered and residing in Town – none of which are “Megan’s Law” (offenders against children) offenders.

Legal Bureau

As of December 7, the Bureau had filed over 400 adult complaints in the Merrimack District Court. There were an additional 21 juvenile petitions filed there as well. Litchfield Police Department personnel attended and testified at more than a half dozen administrative license suspension hearings throughout southern New Hampshire, and there were six felony cases pending or disposed of before the Superior Court.

Of note were 53 Driving While Intoxicated offenses charged and prosecuted by the Litchfield Police Department in 2000, 44 drug law violations, 24 suspended or revoked driver offenses and numerous speeding complaints.

In my position, I often hear the arguments and complaints posed by defense lawyers and residents against aggressive motor vehicle enforcement. I am a firm believer that Litchfield has been and will continue to be a safer community because of the efforts of our patrol officers aggressively stopping speeding or impaired drivers. Litchfield has not experienced a speed or alcohol-related fatality in over a decade. Bad driving habits bring consequences and this enforcement serves to make this community a safer one – a goal which all of us should share and support!

Professional Standards (Accreditation)

With the computerization of the department’s manual of rules and regulations last year, these policies were imported into the department’s computer database. After editing and formatting, these policies can now be found and available to Litchfield Police Department personnel via computer, eliminating the necessity of issuing large, cumbersome manuals to each employee.

Four new policies and procedures were revised, as mandated by the Police Standards and Training Council, governing areas such as vehicular pursuits, operation of law enforcement vehicle, domestic violence and civil rights violations.

Chief Iverson and I are currently in the process of reviewing and amending existing General Orders and policies to comply with accreditation standards. Areas

to be reviewed include administration, operations, communications, detention facilities and several other areas.

School Resources

In May of 2000, the department hired Officer Heath H. Savage as its first School Resource Officer as a result of a federal grant award from the United States Department of Justice. Heath worked with the department previously as a part-time officer, and by all accounts, has made an impact at the Litchfield public schools on all levels. Officer Savage became a certified D.A.R.E. instructor in September 2000, and began the department's second year of offering the D.A.R.E. curriculum with almost 150 fifth grade students at Litchfield Middle School participating. Heath took over for Master Police Officer David A. Donnelly, who had the distinction of being the Litchfield Police Department's first D.A.R.E. instructor. Dave set the standard and paved the way for Heath to follow, and I thank them both for their efforts in this very important endeavor in 2000.

Officer Savage attended a School Resource Officer training program with Litchfield Middle School Principal Martin Schlichter in the summer of 2000 in Minneapolis. He divides his workweek between the Middle School for D.A.R.E. curriculum, Campbell High School and Griffin Memorial School. His presence at/in the schools has enabled students and staff to deal with the police in a more positive, non-enforcement setting, and has served to reduce the need for patrol officers to respond to the schools.

Crime Prevention and Community Relations

These two critical functions go hand-in-hand in a department with a community policing orientation such as ours. Improved community relations lead to more willingness by citizens to work with the department to identify and solve various issues that affect their quality of life and community.

In 2000, the department sponsored such functions as sponsoring three Girl Scout Troops and taking these troops on field trips. In December we took a trip to Concord for a magic show. We also brought D.A.R.E. students to Loudon International Speedway for the Bush 2000 race. On an ongoing basis, tours of the police facility are given, or Litchfield Police Department personnel are sent to deliver talks to various civic groups in Town. At the request of a resident or business owner, a Litchfield Police Officer will conduct a security survey of their residence or business. Engraving tools and kits are available free of charge to be loaned to identify property and valuables. A new program began at the end of 2000 wherein residents who had contact with the Litchfield Police Department were randomly contacted by a supervisor and asked to rate that contact – in an on-going effort to improve our service to the community. It is hoped that people may soon be able to complete that survey on-line through our website.

Respectfully Submitted by
James R. Gaudet
Administrative Lieutenant

PATROL DIVISION

The officers of the Litchfield Police Department continually strive to deliver effective, professional, law enforcement services to the citizens of Litchfield. We are fortunate to have high caliber law enforcement professionals staffing your police department. This past year has seen the loss of a number of our officers through resignation, injury, or career change. As a result, the remaining officers have been called upon to work that much harder to maintain the high standards that have been established.

The officers who man the patrol cars twenty-four hours per day, seven days per week, fifty-two weeks per year, continue to be vigilant in the enforcement of the State of New Hampshire motor vehicle code. Your officers continue to issue several times as many warnings as summonses (tickets). This vigilance has the effect of making our streets safer for all who use them. Additionally, over the past few years the Town of Litchfield has experienced very few motor vehicle accidents that have resulted in serious bodily injury. Finally, I am confident that this vigilance has had the indirect effect of deterring other types of criminal activity as well.

This year has also seen the improvement of the equipment that is available for the use of our officers, items as simple and mundane as "point and shoot" 35 mm cameras to more sophisticated traffic radar were added to our patrol vehicles. We have also acquired a number of portable laptop computers that are mounted inside the patrol cars. This makes it possible for the officer to spend more time on the street where before the officer had to return to the Station to complete and input their reports into the computer. Now our officers can complete most of their reports away from the station thereby adding to the deterrent effect of their presence on the streets.

CAREER ENHANCEMENT

Training is an essential facet of any organization. In a police department, training is absolutely vital. Without adequate training, it is impossible for the officers to properly discharge their assigned duties. Every year each police officer must receive certain specified training to maintain their certification. In addition each officer must attend at least eight hours of in-service training.

Some of the training courses that your officers have attended this past year included:

- School Resource Officer
- Basic Tactical Operations and High Risk Warrant Service
- COBRA/WMD Responder School
- COBRA Incident Command School
- Basic Incident Command School
- Basic Hostage Negotiation
- CPR Basic Life Support
- Crisis Communications

Basic Drug Investigations
Defensive Tactics Instructor
Positive Personnel Practices
Babson College, Command Training Program
Field Training Officer School
DARE Instructor School
Grant Writing School

During the month of May, fourteen officers were certified in CPR.

The Litchfield Police Department continually strives to provide the best and the most cost effective training available to us to make our officers as effective and professional as possible.

Respectfully Submitted:
Lt. Gerard A. Millette
Patrol Commander/
Training Officer

FIREARMS TRAINING

It is with great pleasure that I am writing to you again this year regarding firearms training and related items. I would first like to remind all gun owners who keep guns in the home to please be responsible and keep your firearms locked and the ammunition in a different place.

This year, thanks to the Hudson Police Department, all firearms training was completed at the Hudson Police Department outdoor range, on West Road.

As with every year, all Officers have completed a four-hour block of classroom training with the topic of, Use of Force. This class deals with the laws that govern when an officer can use force to effect and arrest and to what degree.

During the upcoming 2001 training calendar, Officers of this department will have the opportunity to experience Simunitions training. Simunitions training is a life like environment that the officers are put in, using a weapon that is converted and fires plastic training rounds. The rounds are very accurate and the weapon used is the same model the officers carry on duty. Officers are put through "Shoot – Don't Shoot" scenarios, to help build confidence and show areas that need improvement.

This year the Town of Litchfield has joined the Southern New Hampshire Special Operations Unit. (S.N.H.S.O.U.). I am honored to say that I was chosen to be the team member from the Litchfield Police Department. Currently the team consists of 6 towns, Derry, Londonderry, Hudson, Salem, Windham and Litchfield. There is also a team member from the New Hampshire Police Standards and Training Council.

The S.O.U. team responds to "high risk" incidents that patrol officers do not have the equipment or the training for. The S.O.U. team meets monthly for training

in the area of firearms to hostage rescue. On November 1, 2000 the Southern New Hampshire Special Operations Unit has received the States approval for operation after several years of training.

I also want to bring to your attention, thanks in part to a Highway Safety Grant, this department now has a tire deflation device used to end high-speed pursuits. In the past year, several pursuits initiated by other departments have entered into the Town of Litchfield. With the stop stick system, we can now stop a pursuit and end the danger that it brings to life and property.

In closing I would again like to thank you, the citizens of Litchfield for your endless support that you show the men and women of this police department. May you have a safe and prosperous New Year.

Respectfully submitted:
Officer Paul J. Dwyer II
Firearms/Tactical Instructor

COMMUNICATIONS DIVISION

Our communications center is now staffed with two full-time dispatchers and one part-time dispatcher. Due to the rapid growth of our Town this year, the communications center had an increased workload and we are pleased to have had the fortune of being able to hire a part-time dispatcher in July

The communications center is open Monday through Friday from 7:00am to 11:00pm., holidays excepted. The Hillsborough County Sheriff's Communication Center handles dispatching at all other times.

We provide dispatch service as well as administrative functions for the Chief of Police and the entire department.

Through innovative leadership and dedication to providing quality services, we try to provide the highest quality of service to aid the citizens of Litchfield. We rely on the community's confidence and trust and all of our contact with the public should endeavor to enhance our relationship with the townspeople. We strive to provide the best service to our community to keep Litchfield a safe and peaceful community in which to reside.

Respectfully submitted.
Sharon Harding Reed
Dispatcher/Secretary

CHAPLAIN'S REPORT

Father Paul Ruzzo has taken a leave of absence from the department due to his medical condition. Therefore, there will not be a report from our chaplain. We at the police department want to wish Father Ruzzo a quick recovery.

In the absence of Father Ruzzo, we have the services of Hudson Police Department Chaplain, Pastor Dave Howe.

Respectfully submitted:
Thomas F. Iverson Jr.
Chief of Police

POLICE ACTIVITIES COMMITTEE

MISSION STATEMENT

The goal of the Police Activities Committee is to bring programs and events to the community. To enhance and strengthen the relationship of the police department with the community. To develop a mission of strategies to implement programs and events.

YEAR 2000 EVENTS

Police Activities Committee sponsored many events since the beginning of the year, the biggest being the first annual D.A.R.E. golf tournament. We hosted the tournament at the Passaconaway Country Club, and 122 golfers from all over came to support four D.A.R.E. program and to have a great time. Even though it rained for most of the day, we were still able to raise and donated a sum of \$3,800.00 to the Litchfield Police Department D.A.R.E. program. We would like to thank the hole and green sponsors and the players for making our tournament a big success. Our next tournament is scheduled for May 23, 2001.

Police Activities Committee sponsored a Pancake Breakfast in January, and with the proceeds we joined the 100 club of New Hampshire. This organization (100 club of N.H.) is there to assist the families of Police Officers and Firefighters who die in the line of duty. We are very proud to be members of this fine organization.

In February we helped the Litchfield Police Department Association raise money by assisting with their Spaghetti Supper. In May we were asked by the Recreation Committee to do the outside cooking for the Country and Western Line Dance activities held in Talent Hall at Roy Memorial Field. With the proceeds from this event we were able to purchase a chair for the Campbell High School Auditorium.

In November we held our second Pancake Breakfast, and with the proceeds we sponsored a Snowmobile Safety Course, which was held on January 6, 2001 at the Litchfield Middle School. In December the Activities Committee handed out "halos" and candy canes to the children attending the Women's Club Breakfast with Santa.

Sadly, we had to say good-bye to our Chairperson Cheryl Gallagher. Cheryl, her husband Jack and their two children relocated to Florida. They will certainly be missed in the community and we wish them well.

PAC is made up of many volunteers, which include:

Diane Iverson	Chairperson	
Sharon Harding Reed	Co-Chairperson	
Brian Southmayd	Secretary/Treasurer	
Sue Rafferty	Publicity	
Lucy Pettyjohn	Publicity	
Pamme Boutselis	Tom Cavanaugh	Lt. James Gaudet
Mary Ann Geist	Dan Zelonis	Mike Pettyjohn
Carolyn Hovey	Elana Ayer	
Julie Gibbons		

If you would like to know more about the Police Activities Committee, please call the Police Department at 424-4047 for information.

Respectfully submitted by:
Police Activities Committee

OFFENSE LOG STATISTICS

Arrests	1999	2000		1999	2000
Adult	236	198	Involuntary Emergency		
Juvenile	29	24	Admission	0	1
Protective Custody	20	9	Issuing Bad Checks	16	11
			Landlord-Tenant Dispute	0	1
Abandoned 911 Calls	74	75	Lost or Mutilated Plates	3	4
Alarms	159	226	Lost Property	10	15
Animal Complaints	129	101	Medical Emergency	41	69
Assaults (All)	63	47	Missing Persons	9	13
Assist other Agency	67	86	Noise Complaints	32	39
Attempt to Commit Destruction	0	2	Non Support	0	1
Attempt to Commit Fraud	0	1	Obstructing Government		
Attempt to Locate	2	3	Administration	1	1
Attempted Suicide	6	4	Open Door/Unsecured		
Bail Violation	7	4	Premises	NA	57
Bench Warrants	10	11	Paperwork Service	111	107
Bribery	0	1	Pawn Shop Sales	409	369
Burglary	12	12	Pedestrian Soliciting Ride	0	1
Carry Loaded Handgun			Pistol Permit Applications	83	45
w/o Permit	0	2	Police Information	273	325
Child Abuse	4	1	Police Service	159	164
Child Neglect	2	3	Possession of Alcohol	13	8
Civil Standby	36	28	Possession of a Deadly Weapon	0	1
Criminal Mischief	102	66	Possession of Infernal Machine	0	1
Criminal Threatening	23	23	Possession of Property		
Criminal Trespass	46	29	Without Serial Number	1	1
Cruelty to Animals	2	2	Possession of Tobacco		
Custody, Interference with	1	1	by a Minor	3	3
Disobeying a Police Officer	11	11	Prohibited Sales	3	1
Disorderly Conduct	27	17	Receiving Stolen Property	6	3
Dog Bite	9	12	Registration of Sex Offenders	1	3
Dogs a Menace, Nuisance			Runaways	6	12
or Vicious	23	15	Shoplifting	1	1
Dog Control Law/			Stalking	3	2
Running at Large	57	54	Suspicious Activity	39	50
Dog License Required	3	4	Suspicious Persons	35	30
Domestic Disturbance	43	46	Suspicious Vehicles	62	68
Drug Law Violations	41	44	Tampering with Witnesses	1	2
Failure to Report Injury			Theft (Miscellaneous)	54	60
of a Dog	1	1	Theft of a Motor Vehicle	5	4
False Report to Law Enforcement	0	2	Theft of Services	4	5
Financial Responsibility	3	4	Town Ordinance Violations	11	8
Financial Statements			Transporting Alcohol	15	15
(Child Support)	0	1	Truancy	1	7
Fire	16	16	Unlawful Acts (Littering)	5	10
Fire Permit Required	0	2	Unruly Juvenile	7	3
Forgery	0	4	Untimely Death	0	1
Found/Recovered Property	35	41	Unwanted Person	0	1
Fraudulent Use of Credit Card	2	2	Violation of Probation/Parole	1	2
Fugitive from Justice	1	1	Violation of Protective Orders	20	10
Harassment	48	40	Weapons Possession	0	1
Hindering Apprehension	1	2	Welfare Checks	33	27
Identity Fraud	0	1	Wire Tapping (Unlawful)	0	1
Indecent Exposure/Lewdness	2	2			
			Vacant Property Checks	619	796

MOTOR VEHICLE STATISTICS

	1999	2000		1999	2000
Motor Vehicle Accidents	72	75	Failure to Yield to		
Abandoned Motor Vehicles	9	7	Emergency Vehicle	0	2
Accident Report Required	3	1	Following too Close	3	7
Assist Motorist	55	62	Lamp or Flag on		
Checkups (Motor Vehicles)	37	40	Projecting Load	1	1
Conduct after an Accident	7	4	License Required	11	14
DWI	49	53	Littering	1	2
OHRV Complaints	26	21	Misuse of Plates	5	8
Operating after Suspension	28	24	Motor Carriers; Equipment	0	3
Operating without a			Moving a Vehicle	0	1
Valid License	0	4	Obedience to Police Officer	1	1
Reckless Conduct	3	5	Operating after Revo/		
Reckless Operation	15	11	Suspension	26	18
Restricted License Violation	0	1	Original & Youth		
Road Rage	0	3	Operator's License	0	1
School Bus Violation	1	6	Overtaking on Left	0	3
Suspended Registration	13	13	Possession of Registration		
Unauthorized Use of a			Required	7	7
Motor Vehicle	2	4	Reckless Driving	2	2
Unattended Vehicle	0	1	School Bus Violation	0	1
			Speed	269	194
			Spillage of Materials	1	2
			Stop Sign	31	27
			Stop, Stand, Parking		
			Prohibited	0	1
			Tire Requirements	4	1
			Transporting Alcohol	6	6
			Uninspected	62	55
			Unregistered	10	11
			Yellow Line	8	7
SUMMONSES					
Allow an Improper Person					
to Operate	2	2			
Approaching Vehicles	0	1			
Child Restraints	3	8			
Defective Equipment	7	5			
Driver Limited to One License	0	1			
Emergency Lights Prohibited	2	1			
Failure to Obtain NH License	9	3			
Failure to Yield	2	2			

WARNINGS

	1999	2000		1999	2000
Approaching Emergency Vehicles	0	2	Obedience to Traffic Control Devices	0	2
Bumper Height	4	1	Overtaking on the Left	0	13
Child Restraints	2	2	Obstruction of Driver's View	1	2
Defective Equipment	593	778	Possession of License Required	17	41
Disorderly Conduct	0	2	Possession of Registration Required	7	20
Emergency Lights Prohibited	5	4	Prohibition on Use of Plates	0	1
Emergency Vehicles	2	5	Reckless Driving	1	7
Eye & Face Protection Required (MC)	1	1	Restricted License	2	1
Failure to Dim	46	35	School Bus Violation	1	1
Failure to Obtain NH License	0	2	Speed	982	954
Failure to Yield	0	4	Speed, Minimum Required	8	14
Failure to Yield to Emergency Vehicle	2	2	Spillage of Materials	3	2
Following too Close	35	46	Stop Sign	123	141
Headlamp Required at Night/Bicycle	0	2	Stop, Stand, Parking Prohibited	5	1
Lamp or Flag on Projecting Load	1	5	Tinted Glass	0	3
License Required	0	4	Transporting Dog in Pickup	0	1
Littering	5	9	Transporting Hazardous Materials	0	2
Lost or Mutilated Plate	0	1	Turn Signal Required	3	4
Minimum Speed Required	0	3	Turning on Curve Prohibited	0	1
Misuse of Plates	69	198	Uninspected	104	138
Motor Carriers; Equipment	0	1	Unregistered	3	13
Moving a Vehicle	2	1	Yellow Line	183	245
Name/Address Change/License	5	4	Youth Operator License	0	2

COMMUNICATIONS CENTER STATISTICS

	1999	2000
Radio Communications	11668	15389
Telephone Communications	16304	17553
911 Calls	97	124
Walk In Service	2847	3081
Hillsborough County Sheriff's Department		
Radio and Telephone Communications	14671	17908

2000 ANNUAL REPORT OF THE RECREATION COMMITTEE

As a result of popular vote, the Litchfield Recreation Commission (LRC) was formed in the spring of 2000. The LRC is comprised of ten (10) appointed volunteers and one (1) Selectman's representative. The LRC closely follows the recommended guidelines as found in "A Guide to Municipal Recreation" by the New Hampshire Office of State Planning, and is governed by New Hampshire Revised Statutes Annotated (RSA) 35-B. The LRC strives to present the community of Litchfield with quality, fun, and educational programming while ever cognizant of budgetary constraints and community support.

The LRC has developed several sub-committees to address the various needs of the commission. The committees are Administration, Facilities, Finance, General Programming, Grant Administration, Land Acquisition, and Recreational Basketball. Additional committees will form as needs and time progress. The Town of Litchfield currently employs three part time positions within the LRC budgets: Director of Youth Program, Youth Program Assistant, and a Custodian. A part time position of Groundskeeper will be added in the spring of 2001.

Programming continued to expand during 2000. Youth programming has expanded greatly. During 2000, the LRC sponsored 10 youth dances with average attendance in excess of 150. Informal drop-in basketball on Friday evenings at Talent Hall yielded average attendance of 20 to 25. Family programming consisted of movies during the winter and summer, Christmas Caroling, Race Day, Bike and SkateBoard Contests, and similar events. Adults enjoyed several LRC sponsored Comedy Nights, Halloween Dance, Country Western Nights, and co-sponsored the very successful 2000 New Years Eve Dance held by the Friends of Campbell High School (F.O.C.H.S.), and multiple musical Coffeehouses held by Friends of Aaron Cutler Memorial Library.

2001 plans currently include at least 1-2 youth dances per month along with the after school program and a more structured, diverse Friday evening program. Programming for all areas will continue to expand during 2001. We are always looking for new ideas, and are particularly interested in your suggestions for additional adult and senior activities.

The LRC is constantly working to improve the physical facilities used for recreation. In 2000 we made substantial investments into the fields at Roy Memorial Park and Brickyard Field by installing sprinkler systems and reseeding the fields. This proved not only to benefit the normal recreational users of these fields (Youth Soccer, Girls Recreational Softball, Adult Softball, etc.) but also the school system (CHS and LMS Boys and Girls Soccer teams). Talent Hall benefited by the addition of a gym curtain through a collaborative effort between the LRC and the Nashua YMCA. Multiple programs can now be conducted in Talent Hall as a result. 2001 plans include improvements to Jeff Lane and Corning Road fields in cooperation with the Litchfield Little League

For athletic programming the LRC oversees Recreation Basketball, Girls Recreational Softball, Adult Softball, and Adult Volleyball. These programs continue to expand with about 400 youths involved with the basketball program and almost 200 girls in the softball program. We are also forming closer ties with the other sports groups in the town such as Litchfield Little League, Litchfield Youth Soccer, Babe Ruth Baseball, and the school programs. All these programs continue to expand to the point that demand for usage during peak seasons exceeds available resources. The LRC is committed to developing additional facilities within the town to meet these demands in cooperation with the schools and sports organizations.

The LRC is also partnering with other organizations with like missions to help fulfill the needs of the community. Girls Inc. provides the summer camp program at Roy Memorial Park in cooperation with the LRC. Increased interaction with the Nashua YMCA has provided Litchfield with preschool and toddler, as well as “stay at home parent” programs at Talent Hall. Additional programs are currently scheduled or being developed for youths and teens to be held in Litchfield or at their facility. Talent Hall is regularly used by local nonprofit organizations such as Pop Warner Football and Cheerleading, CYO Basketball and Cheerleading, Boy Scouts, Cub Scouts, Girl Scouts, Gate City Striders, and Friends of Aaron Cutler Memorial Library.

The LRC has continued to successfully acquire grant monies to expand the recreational opportunities within the town. During 2000 a \$9400 grant was used to build a nature trail in cooperation with Nesenkeag Cooperative Farm along Nesenkeag Brook. The trail starts at Parker Park on Charles Bancroft Highway (Route 3A) south of Griffin Memorial School. The LRC applied for and received a \$38,000 Youth Services grant from the County Commissioner’s office. This grant resulted in the LRC being able to establish a well received after school and Friday night program for grades 7-12, which serves 20-30 per day with as many as 200 during Friday night events. The hiring of an after school youth program director and assistant, with the generous help of volunteers make the program’s success possible. Additional monies from this grant will allow the LRC to design, build, and implement a challenge ropes course in 2001. Skate Park equipment will be expanded as part of the grant as well.

Financially the LRC did well in 2000. Through fiscal responsibility and despite increased energy costs we finished the year under budget. A recreation revolving fund was established as an aid in managing and providing recreation opportunities to the community. Revolving Fund revenues are used to fund similar events. As of the December 31, 2000 the sub-account balances within the Revolving Fund were:

<u>Sub-Account</u>	<u>Balance</u>
Adult Programming	\$ 866.45
Adult Sports	55.00
Building Improvements	0.22
Family Program	18.50
Field Improvement	0.00
Girls Softball	0.00
Recreation Basketball	2,631.70

Skate Park	316.50
Youth Programming	1,737.35
Revolving Fund Total	\$5,625.72

The LRC will undoubtedly increase deliverables to the Town of Litchfield, beyond budgetary constraints, as a result of the dedication of volunteers and community support. Individual warrant articles found in the 2001 budget will greatly enhance the recreational opportunities within Litchfield, now and in the future. As the Town of Litchfield grows, so will the recreational needs of the Town. Each season programs are expanding, and the impact on the fields and facilities will be evident in increased maintenance costs. Additional field space will be required to support this growth, even with the additional space afforded by CHS.

At Roy Memorial Park the current parking and access to Talent Hall is dirt and poorly drained. This causes excessive wear on the Talent Hall hardwood floor. As a result facilities maintenance costs are increasing. To help resolve this issue, paved walkways are deemed critical. To completely solve the problem, parking lot paving and drainage should be addressed as soon as possible. (This space will undoubtedly be considered as overflow parking for CHS.)

The need for neighborhood playgrounds within the town is also increasing particularly at the preschool level. The meager equipment at Jeff Lane and Corning Road is in desperate need of replacement and no such equipment is currently at Roy Memorial Park, the main recreational facility in the town. We hope to address these needs in 2001 with the support of the voters.

Along with the existing impact fee monies accumulated the LRC is looking to establish a capital reserve fund which will help to purchase additional useable recreation land in the Town of Litchfield. These future purchases can be accomplished in cooperation with community organizations such as Litchfield Little League and Litchfield Youth Soccer, as well as the school system.

Looking beyond 2001, as the main recreation facility in Litchfield, Talent Hall is in daily use all year long. Program development and expansion has caused a space crunch, particularly with regards to storage space. Future LRC plans include additional storage space being added to the facility. This will allow for safer, maximum use of the existing space within Talent Hall.

With continued support, the LRC can develop the recreational facilities and programs within Litchfield to properly support its users. Volunteer participation is the key. In order for the LRC to expand much beyond current offerings additional staffing will be required. We are always looking of programming help and ideas. Please see any commission member to volunteer your time or ideas.

Respectfully Submitted,

Litchfield Recreation Committee

ZONING BOARD OF ADJUSTMENT

This past year turned out to be a busy one for the board. We accepted 13 applications and heard 11 of them. The other 2 were later withdrawn. Most were for variances and some were for special exceptions. It is difficult to judge just how busy the board will be from one year to the next, but as the town continues to grow I'm sure there will be a need for variances and special exceptions.

During the year the Board welcomed Andy Prolman as an alternate to the board. He is a former member of the Planning Board and now brings the experience he gained there to the ZBA. With Andy's appointment we now have four alternate members and three full members. This means that we have to call on the alternates every month as the board should consist of five full members.

I would like to thank all the members for giving up one night a month to serve on the ZBA. I would also like to encourage other town residents to please join with us and volunteer to become a board member. We meet the second Wednesday of every month at 7 PM at the Town Hall main meeting room. There are applications available at the Town Hall or simply let the Selectmen or myself know of your interest.

Gregory Lepine, Chairman
Carl Erickson, Vice Chairman
John Regan
John Brunelle
Kevin Lynch
Cecil Williams
Andy Prolman

2000 TOWN OFFICERS AND EMPLOYEE EARNINGS

DEPARTMENT	PERSONNEL	EARNINGS
SELECTMEN'S OFFICE: (The secretarial and clerical personnel also serve as staff to the Building, Health, and Highway Departments, Zoning Board and various committees)	Devereaux, John R.	1,686.00
	Jewett, Marilyn P.	1,686.00
	Lazzaro, John G.	1,686.00
	Levesque, Sr. Thomas W.	1,686.00
	Pinciario, John E.	1,686.00
	Durocher, Cecile G.	53,540.65
	Brodeur, Theresa S.	28,110.84
	Dogopoulos, Lorraine E.	28,625.01
TOWN CLERK/TAX COLLECTOR'S OFFICE:	Jerry, Diane L.	39,372.80
	Gibeault, Patricia A.	28,162.12
	Croteau, Claire L.	16,424.67
TOWN TREASURER:	Cason, Marion E.	4,912.00
TRUSTEES OF TOWN TRUST FUNDS:	Hartling, Sheryl M.	70.00
	Rafferty, Susan M.	70.00
	Stapleton, Joseph E.	70.00
VOTER REGISTRATION & ELECTIONS:	Hamilton, Andrea	248.00
	Lepine, Christine E.	261.62
	Redding, Robert M.	248.00
	Reed, Philip M.	562.02
	Algeo, Kathleen	433.27
	McKibben, Joan A.	428.01
	Mieckowski, Bertha A.	429.76
	Tango-Lowy, Torene K.	318.07
	Bouchard, Zendelle	8.78
	Iverson, Diane M.	21.07
	Nicholas, Mary G.	12.29
	Nicholas, Paul M.	34.69
	Regan, John G.	27.24
	Rude, David E.	8.78
	Stapleton, Joseph E.	13.62
TOWN HALL/LIBRARY AND TALENT HALL CUSTODIAN:	Ovila, Nicholas	1,646.21
	McGaffigan, Heidy E.	3,039.48
	Ayer, Susanne T.	4,122.11
	Roketenetz, Michael W.	181.40
PLANNING BOARD:	McKibben, Joan A.	4,544.84

POLICE DEPARTMENT:
(Includes Special Detail Wages
and Uniform Allowances)

Iverson, Jr., Thomas F.	61,424.00
Gaudet, James R.	53,130.41
Millette, Gerard A.	53,485.31
Donnelly, David A.	47,918.74
Dwyer II, Paul J.	46,533.72
Elliot, Matthew L.	37,030.95
O'Brion, Joseph E.	36,905.98
Paquette, Paul O.	5,871.88
Savage, Health H.	22,780.20
Bennett, Robert D.	4,236.68
Blastos, Christopher, W.	2,546.09
Dunn, John R.	7,760.25
Harris, Steve P.	2,530.34
Hoey, Brian M.	4,577.09
Jones, Frank E.	1,914.58
Bronson, Patrick J.	20,550.79
Pouliot, John C.	1,768.40
Diviny, Paula J.	25,858.22
Harding-Reed, Sharon A.	30,549.20
Belzil, Lisa M.	4,823.72

FIRE DEPARTMENT:

Lemire, Brent T.	4,717.96
Beetz, James R.	1,463.46
Croteau, Michael G.	2,245.65
Nicoll, Douglas M.	44,605.76
Carter, Mark R.	33,080.19
Adams, Warren W.	981.19
Allard, Paul	2,558.43
Bagley, Bobbie D.	1,002.94
Bagley, Joshua A.	1,443.30
Ballou, Gregory T.	1,249.81
Ballou, Jeff S.	1,947.15
Barton, Brian	1,241.21
Barton, Steven J.	2,142.78
Boshears, Nicholas B.	110.04
Davault, Alan R.	2,354.81
Earle, Derek J.	568.54
Garand, Pierre J.	1,242.06
Gilbert, Stan R.	1,223.72
Hebert, Timothy J.	2,203.31
Hogencamp, Dwayne W.	2,120.14
Jack III, Roy W.	2,163.62
Jones, Roderick W.	678.58
Kearns, Timothy F.	651.07
Lemay, Mark T.	91.20
Makarawicz, Keith W.	73.36
Mayopoulos, David R.	829.76
Mitchell, David M.	753.19
Nelson, Kenneth A.	2,079.09

	Ouellette, Ryan L.	229.25
	Perault, Matthew J.	1,070.89
	Pinard, Norman J.	1,008.70
	Schofield, Thomas B.	1,494.71
	Shea, Matthew J.	5,530.80
	Stanhope, Michael L.	605.22
	Travis Jr., John F.	1,256.29
	Tremblay, Eric A.	825.30
	Welch II, Robert W.	524.40
BUILDING DEPARTMENT:	Bergeron, Roland E.	50,423.72
	Malley, Thomas J.	4,340.00
HIGHWAY DEPARTMENT:	Bergeron, Roland E.	14,962.04
	Fauteux, Gilles J.P.	17,625.12
	Faucher, Hervey G.	41.24
SOLID WASTE DISPOSAL:	Fitzgerald, Roger M.	22,763.89
	Mellen, David L.	13,117.21
	Brasley, Richard A.	3,295.00
	Carten, Leo H.	4,554.78
	Fuller, Wayland H.	8,055.47
	Lazzaro, Jonathan D.	2,118.81
	Byron, Michael C.	422.88
	Duprat, Warren B.	30,287.39
HEALTH DEPARTMENT:	Bergeron, Roland E.	1,068.00
ANIMAL CONTROL OFFICER:	Pilon, Gerald F.	9,409.94
LIBRARY:	Varick, Vicki L.	16,661.33
	Brigham, Cheryl R.	9,254.92
	Hamilton, Florence H.	11,774.71
	Fiasconaro, Danielle R.	682.14
AFTER SCHOOL PROGRAM:	Steel, Adam A.	2,184.00
	Bonnell, Crystal A.	319.50

PRESIDENTIAL PRIMARY FEBRUARY 1, 2000

Moderator Philip Reed declared the polls open for voting at 6:56 a.m. with 4,569 registered voters on the checklist. In the course of the day, 205 citizens registered to vote; 626 undeclared voters took Republican Party ballots; 287 undeclared voters took Democratic Party ballots; 585 undeclared voters returned to undeclared status after voting. At the close of the polls, there were 1,864 Republicans on the voter checklist, 1,164 Democrats, and 1,831 undeclared voters, for a total of 4,859.

Ballot clerks on duty for the election were Kathleen Algeo, Joan McKibben, Bertha Mieczkowski, and Torene Tango-Lowy.

Ballots cast:

Republican Regular Ballots:	1,371
Republican Absentee Ballots:	61
Democratic Regular Ballots:	758
Democratic Absentee Ballots:	42
Total Ballots Cast:	2,232

There were also 3 spoiled ballots, 5 blank ballots, and 8 unreturned absentee ballots.

Results follow:

Democratic Party Ballots

President:	
“Bill” Bradley	324
Charles Buckley	0
Willie Felix Carter	0
Randolph “Randy” V. Crow	0
John B. Eaton	1
“Al” Gore	408
Mark Greenstein	0
Vincent S. Hamm	0
Heather Harder	0
Thomas Koos	0
Lyndon H. Larouche Jr.	1
Nathaniel Thomas Mullins	0
Edward T. O’Donnell Jr.	0
Jeffrey B. Peters	0
Michael Skok	0
“Jim” Taylor	0
Write-Ins:	
George W. Bush	7
Steve Forbes	2
Alan Lee Keyes	2
John McCain	16
Michael Moore	1

Vice-President:	
“Sam” Costello	99
Wladislav David Kub	112
Write-Ins:	
Elizabeth Dole	5
Bill Bradley	17
Al Gore	7
Jeanne Shaheen	5
Scatter (3 or fewer)	23

Republican Party Ballots

President:	
Gary Bauer	15
Samuel H. Berry, Jr.	1
George W. Bush	428
Kenneth A. Capalbo	1
“Steve” Forbes	183
Mark “Dick” Harnes	0
Orrin G. Hatch	0
Alan Lee Keyes	108
“Andy” Martin	0
John McCain	722
Timothy Lee Mosby	1
“Tom” Oyler	0
Richard C. Peet	1
Dorian Yeager	0
Write-Ins:	
Bill Bradley	2
Al Gore	4
Vice-President:	
William Bryk	173
Russell J. Fornwalt	139
Write-Ins:	
Elizabeth Dole	73
Keyes	40
Forbes	26
Bush	19
McCain	30
Bauer	9
Hatch	9
Scatter (3 or fewer)	14

The Moderator declared the Polls closed at 7:16 p.m.

A true record of the February 1, 2000 Presidential Primary
attest:

Diane L. Jerry, Town Clerk/Tax Collector
February 2, 2000

ELECTION RESULTS

MARCH 14, 2000

Moderator Philip Reed declared the Polls open at 6:59 a.m. Ballot clerks on duty were Kathleen Algeo, Joan McKibben, Bertha Mieckowski, and Torene Tango-Lowy.

Polls were declared closed at 7:19 p.m.

Voters on checklist at opening of polls:	4,814
New Voters registering during day:	27
Voters on checklist at close of polls:	4,841
Regular ballots cast:	1,378
Absentee ballots cast:	37
Total ballots cast:	1,415

Results follow:

Moderator, two-year term:	Philip M. Reed	1,236 elected
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Selectman, three-year term:	John R. Devereaux	876 elected
	Raymond LeBel	366

Fire Chief, one-year term:	Brent T. Lemire	758 elected
	Eric Tremblay	590

Checklist Supervisor, six-year term:	Andrea Hamilton	1,186 elected
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Budget Committee, two three-year terms:	James J. McLaughlin	982 elected
	Cecil A. Williams	966 elected

Library Trustee, three-year term:	Charles Munion	80 write-in, elected
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Library Trustee, one-year unexpired term:	Robert Stankard	32 write-in, elected
	Charles Munion	26 write-in

Road Agent, one-year term:	Roland E. Bergeron	1,001 elected
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Trustee, Town Trust Funds, one-year term	Susan M. Rafferty	1,070 elected
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Article 2 – Zoning Ordinance Proposals 1 through 7

#1: Are you in favor of the adoption of Zoning Amendment #1 as proposed by the Planning Board for the Town of Litchfield Zoning Ordinance as follows:

Amend the zoning ordinance by adopting a new Growth Management Ordinance proposed as Section 2100.00. The purpose of this section is to moderate the rapid rate of Litchfield's residential growth by instituting a maximum growth rate on new residential construction. A sustainable rate of development is determined based on the average percentage increase in building permits issued in the five adjacent municipalities. Instituting a maximum annual rate of residential growth allows Litchfield to grow at a rate similar to the adjoining region, while also enabling Litchfield time to plan for capital facilities expansions and provide for orderly development. This ordinance does not apply to non-residential building or to the expansion, alteration, renovation or replacement of existing dwelling units. All existing lots of record as of November 17, 1999 are exempt from this provision. To receive a residential building permit an applicant is required to possess a Building Certificate from the Planning Board for each approved dwelling unit. This proposed amendment has been approved by the Planning Board.

yes 1,202 Carried
no 179

2. Are you in favor of the adoption of Zoning Ordinance Amendment No. 2 as proposed by the Planning Board for the Town of Litchfield Zoning Ordinance as follows:

Amend Zoning Ordinance definition Section 200.02 Adult Sexually Oriented Business to clearly specify what uses are subject to the Ordinance. Modifying the definition will: 1.) Define principal and incidental adult uses; 2.) Clarify that the Ordinance applies to the sale of goods and services; 3.) Expand the list of specific business types subject to the Ordinance by including adult cabaret. Changing the definition will regulate properties consistent with the purpose and intent of the Ordinance and provide for its reasonable use and enforceability. This proposed amendment has been approved by the Planning Board.

yes 1,044 Carried
no 323

3. Are you in favor of the adoption of Zoning Ordinance Amendment No. 3 as proposed by the Planning Board for the Town of Litchfield Zoning Ordinance as follows:

Amend Zoning Ordinance Section 1000.00 COMMERCIAL INDUSTRIAL SERVICE ZONING DISTRICT to divide the existing zone into two separate districts: 1.) a Northern Commercial Industrial Service District, and 2.) a Southern Commercial Industrial Service District. Typographical corrections are also provided to clarify whether textual references in the Ordinance now relate to either the new "Northern Commercial Industrial Service District" or a new "Southern Commercial Industrial Service District." This is one part of a proposal to move the Adult Sexually Oriented Business Special Exception from the Highway Commercial District (Route 102) into a new Northern Commercial Industrial Service District.

Besides the above Special Exception, no other changes are proposed in Permitted Uses, Lot Requirements, or Special Exceptions. This proposed amendment has been approved by the Planning Board.

yes 795 Carried
no 546

4. Are you in favor of the adoption of Zoning Ordinance Amendment No. 4 as proposed by the Planning Board for the Town of Litchfield Zoning Ordinance as follows:

Contingent upon an affirmative vote to adopt #3, above, amend Zoning Ordinance Section 603.00 Special Exceptions, d. Adult Sexually Oriented Businesses to eliminate this Special Exception in the Highway Commercial 102 District and instead allow Adult Sexually Oriented Businesses by Special Exception in the new Northern Commercial Industrial Service District. Also amend the Special Exception by: 1.) Increasing setbacks an additional 250 feet to be more restrictive than the Commercial 102 District 2.) Eliminating a reference to a fifteen (15) per cent threshold consistent with amending the Adult Sexually Oriented Businesses definition and 3.) Adding a provision that such uses are subject to all other State and Local permitting requirements. This proposed amendment has been approved by the Planning Board.

yes 735 Carried
no 605

5. Are you in favor of the adoption of Zoning Ordinance Amendment No. 5 as proposed by the Planning Board for the Town of Litchfield Zoning Ordinance as follows:

Amend Section 1300.3 Findings of the Public Capital Facilities Impact Fees Ordinance and 1400.03 Findings of the Public School Facilities Impact Fees to enable the Planning Board to modify its methodology in order to account for changing circumstances and to simplify the process of setting impact fees. Any such alterations shall be based on a written report outlining changes that are voted upon by the Planning Board and Board of Selectmen prior to implementation. Currently, impact fee calculations are tied to studies performed in the early 1990's. The change allows the Board to perform contemporary studies and alter the method of calculating impact fees in accordance with current planning techniques and more up-to-date demographic information, such as recent population estimates, housing estimates, average square feet per dwelling unit and average number of school children per dwelling unit. This proposed amendment has been approved by the Planning Board.

yes 1,053 Carried
no 278

6. Are you in favor of the adoption of Zoning Ordinance Amendment No. 6 as proposed by the Planning Board for the Town of Litchfield Zoning Ordinance as follows:

Amend Section 1301.01 Computation of the Public Capital Facilities Impact Fees and 1401.01 Computation of Public School Facilities Impact Fees to eliminate the 15% discount applied to the maximum justifiable fee. The changes are intended to eliminate a double credit that reduces the effectiveness of the impact fee system to

collect appropriate levels of fees from each unit of new development. This proposed amendment has been approved by the Planning Board.

yes 1,088 Carried
no 238

7. Are you in favor of the adoption of Zoning Ordinance Amendment No. 7 as proposed by the Planning Board for the Town of Litchfield Zoning Ordinance as follows:

Amend Section 1303.00.c. Use of Funds in the Public Capital Facilities Impact Fees and 1403.00.c. Use of Funds in the Public School Facilities Impact Fee to provide for routine rather than annual updates to the Town’s Capital Improvements Program (CIP). The Planning Board finds that annual updates to the Capital Improvement Program are unnecessary; thus, this change would enable document updates every other year instead. This proposed amendment has been approved by the Planning Board.

yes 987 Carried
no 333

Warrant Articles 3 through 20

Article 3: Shall the Town vote to raise and appropriate the sum of \$826,000.00 to construct 2,100 feet of Albuquerque Avenue (North End Section) from April Drive to Charles Bancroft Highway and to reconstruct 1,800 feet of Charles Bancroft Highway and to authorize a set-off of \$413,000.00 from a contribution from Continental Paving, Inc. against this appropriation, and to further authorize the issuance of \$313,000.00 of bonds or notes in accordance with the provisions of the Municipal finance Act (RSA Chapter 33), and to authorize the Board of Selectmen to issue and negotiate such bonds or notes not to exceed 5 years, and to determine the rate of interest thereon and to further authorize the use/transfer of \$100,000.00 of the December 31, 1999 fund balance for this purpose. This will be a non-lapsing account per RSA 32:3, VI and will not lapse until the work is completed or in two years, whichever shall occur first. (3/5 ballot vote required). The Selectmen and the Budget Committee recommend this appropriation.

ballots cast: 1,364
needed to carry: 818
yes 699
no 665 Defeated

Article 4: Shall the Town raise and appropriate the sum of \$560,000.00 to construct 3,500 feet of Albuquerque Avenue (Center Section) from Meadowbrook Lane to Hillcrest Road, to construct approximately 500 feet of Liberty Way from Albuquerque Avenue to the Town Hall/Police Station, and to reconstruct the Hillcrest Road intersection at Albuquerque Avenue and to authorize the issuance of \$480,000.00 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33), and to authorize the Board of Selectmen to issue and negotiate such bonds or notes not to exceed 5 years, and to determine the rate of interest thereon, and to further authorize the withdrawal of \$80,000.00 from the road impact fees and the Hillcrest Road offset fees. This will be a non-lapsing account

per RSA 32:3, VI and will not lapse until the work is completed or in two years, whichever shall occur first. (3/5 ballot vote required) The Selectmen and the Budget Committee recommend this appropriation.

ballots cast:	1,377
needed to carry:	826
yes	823
no	554

Declared defeated at first count; recount requested by
Board of Selectmen 3/15/00

Recount board met Monday, March 20, 2000, at 7:30 p.m. in the Town Hall conference room. Recount board consisted of Moderator Philip Reed; Selectmen John Devereaux, M. Patricia Jewett, John Lazzaro, Thomas Levesque, and John Pinciario; Town Clerk Diane Jerry.

Article #4 was printed on ballot sheet #1, and this was the only sheet reviewed. The recount board began by eliminating the other ballots. Moderator Reed deputized citizens Mary Pacheco, Bill Spencer, David Hrubowchak and Stephen Beauregard to check through ballot sheets #2 and the School District Ballots after the recount board had put them aside; this was done as a double-check to be sure no sheet #1 ballots had been discarded in error.

Machine-counted ballots (oval completely filled or left completely blank by voter)

yes:	720
no:	485

Hand-counted ballots

yes:	95
no:	68
blank:	40
overvotes:	5

total ballots cast:	1,368
needed to carry:	821
yes:	815
no:	553

Article defeated
Recount board adjourned at 9:58 p.m.

Article 5: Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles, the amounts as amended by vote of the first session, for the purposes set forth on the warrant, totaling \$2,363,463.00. Should this article be defeated, the operating budget shall be \$2,251,328.00, which is the same as last year, with certain adjustments required by previous action of the Town or by law, or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

yes	784
no	545

Carried

Article 6: Shall the Town raise and appropriate the sum of \$7,020.00 to be deposited in the Farmland Capital Reserve Fund previously established. Said fund is for the purpose of purchasing farmland or development rights, (Note: the amount appropriated herein is funded from taxes, but is equivalent to the unappropriated balance of the Land Use Change Tax revenue received during the prior fiscal year and which will be recognized as general fund revenue for the current fiscal year.) The Selectmen and the Budget Committee recommend this appropriation.

yes 924 Carried
no 411

Article 7: Shall the Town authorize the use/transfer of \$50,000.00 from the December 31, 1999 fund balance for deposit into the Farmland Capital Reserve Fund. The Selectmen and the Budget Committee recommend this appropriation.

yes 963 Carried
no 370

Article 8: Shall the Town raise and appropriate the sum of \$47,000.00 for Phase 1 of a three-year town wide revaluation plan. The entire cost of the revaluation assessment over the 3-year phasing will be \$137,500.00.

yes 466
no 862 Defeated

Article 9: Shall the Town raise and appropriate the sum of \$10,000.00 for deposit into the Conservation and Land Acquisition Fund. Said funds may be used to purchase land, conservation or trail easements, or purchase of development rights. The Selectmen and Budget Committee recommend this appropriation.

yes 960 Carried
no 372

Article 10: Shall the Town vote to raise and appropriate the sum of \$35,000.00 to purchase and install a 40 kw emergency generator and transfer switch to service the Town Hall/Police Station. The Selectmen recommend this appropriation.

yes 785 Carried
no 555

Article 11: Shall the Town establish a Fire Facilities Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of constructing fire facilities and their improvements and to further authorize the use/transfer of \$25,000.00 of the December 31, 1999 fund balance (unencumbered budget surplus) to be placed in this fund, and to designate the Board of Selectmen as agents to expend or to act on anything relative thereto. The Selectmen and the Budget Committee recommend this appropriation.

yes 902 Carried
no 430

Article 12: Shall the Town hire a part-time dispatcher effective June 5, 2000 at an annual salary and related costs of \$10,211.00, and to further vote to raise and appropriate the sum of \$6,313.00 for wages and related costs for the period of June 5, 2000 to December 31, 2000.

yes 784 Carried
no 551

Article 13: Shall the Town create the position of School Resource Officer. Funding for the first three years of salaries, benefits and training to be reimbursed in full by a Federal Grant amounting to \$125,000.00 for the three years. This year's grant funding will be \$41,600.00. The Selectmen and the Budget Committee recommend this appropriation.

yes 707 Carried
no 624

Article 14: Shall the Town appropriate and spend the sum of \$18,720.00 to purchase 3 days per week services consisting of Planning and Economic Development for 26 weeks starting 1 July, 2000, at a rate not to exceed \$30.00 per hour. The Selectmen recommend this expenditure.

yes 429
no 887 Defeated

Article 15: Shall the Town hire a part-time Parks and Recreation Director effective May 1, 2000 at an annual salary and related costs of \$14,000.00, and to further vote to raise and appropriate the sum of \$11,453.00 for wages and related costs for the period of May 1, 2000 to December 31, 2000.

yes 577
no 712 Defeated

Article 16: Shall the Town authorize the establishment of a Recreation Revolving Fund pursuant to RSA 35-B:2, II. The money in the fund shall be allowed to accumulate from year to year, using but not limited to park and recreation revenue from fees and charges, and shall not be considered part of the Town's general surplus. The treasurer of the Town shall have the custody of all moneys in the fund, and shall pay out the same only upon order of the Recreation Committee/Commission. Such funds shall be expended only for the purpose authorized by RSA 35-B and no expenditure shall be made in such a way as to require the expenditure of, or create a liability upon, other town funds which have not been appropriated to that purpose.

yes 783 Carried
no 545

Article 17: Shall the Town decrease, effective on March 14, 2001, the number of Trustees of the Aaron Cutler Memorial Library from seven (7) to five (5), in accordance with RSA 202-a:6, and that such trustees shall serve staggered 3-year terms or until their successors are elected and qualified.

yes 1,121 Carried
no 201

Article 18: Shall the Town vote pursuant to RSA 154:1, IV to change the organization of its Fire Department from a Fire Chief elected by the local legislative body, with firefighters appointed by the Fire Chief, to a Fire Chief appointed by the Board of Selectmen with Firefighters appointed by the Fire Chief, effective March 14, 2001. The Board of Selectmen shall appoint the Fire Chief for a definite term of one (1) year and the person so selected shall be technically qualified by training or experience and shall have the ability to command Firefighters

and hold their respect and confidence. That the Board of Selectmen shall further be authorized to adopt such written formal policies in accordance with the provisions of RSA 154.

yes 493
no 830 Defeated

Article 19: Shall the Town send the following resolution to the NH General Court:
Resolved, New Hampshire's natural, cultural and historic resources in this Town and throughout the State are worthy of protection and, therefore, the State of New Hampshire should establish and fund a permanent public/private partnership for the voluntary conservation of these important resources.

yes 1,029 Carried
no 286

Article 20: Shall the Town authorize the establishment of a Litchfield Recreation Commission pursuant to RSA 35-B:3-5. The Recreation Commission shall be charged with the responsibility of providing leisure-time services within the Town. The Recreation Commission shall have the authority to acquire and hold property within the Town by gift, purchase or lease, for public recreation and park areas and may prepare, equip and maintain said land for said purpose and to adopt rules and regulations for the operation of the Recreation Commission. The Commission may employ an administrative officer and such other persons as it deems necessary to carry out the provisions of RSA 35-B:1, and to authorize the Commission to jointly enter into a contract with any organization for the purpose of conducting leisure-time programs, and for acquiring recreational lands or facilities.

The Litchfield Recreation Commission shall consist of eleven (11) members, all of whom must be citizens of the Town of Litchfield. A Selectman shall be an ex officio member of the Commission who shall be designated by the Board of Selectmen for a designated period during his or her term of office; the remaining ten (10) members of the Recreation Commission shall be appointed by the Board of Selectmen for three (3) year terms. The initial term of members first appointed to said Commission shall be staggered so that no more than four (4) appointments occur annually, except when required to fill vacancies.

yes 706 Carried
no 621

School District Ballot

Moderator, one-year term: Philip M. Reed 1,214 elected

School Board, two three-year terms:

Cynthia A. Couture	362
Richard T. Rafferty	704 elected
Donna Straight	742 elected
Marilyn M. Wade	435
Geoffrey A. Westervelt	429

School District Clerk, one-year term:

Gina M. Alloca Ferlan 1,142 elected

Treasurer, one-year term: JoEllen Bellerive 1,134 elected

Article 1	yes 907	no 464	Carried	See School District reports for details
Article 2	yes 823	no 561	Carried	See School District reports for details
Article 3	yes 818	no 559	Carried	See School District reports for details
Article 4	yes 766	no 608	Carried	See School District reports for details
Article 5	yes 814	no 562	Carried	See School District reports for details
Article 6	yes 985	no 392	Carried	See School District reports for details

A true record of Ballot Portion of Annual Meeting, attest:

Diane L. Jerry
Town Clerk
March 15, 2000

STATE PRIMARY ELECTIONS

SEPTEMBER 12, 2000

Voters on checklist at opening of polls:	4850
Democrats:	1049
Republicans:	1633
Undeclared:	2168
Voters on checklist at closing of polls:	4864
Democrats:	1061
Republicans:	1650
Undeclared:	2153

Moderator Philip M. Reed declared the polls OPEN at 6:59 a.m.
Polls were declared CLOSED at 7:05 p.m.

Results follow:

Total ballots cast: 674, including 18 absentee Republicans and 7 absentee Democrats

Democratic votes:

Governor:	Mark Fernald:	68
	Jeanne Shaheen:	156
Rep. in Congress:	Barney Brannen:	129
	Norman H. "NH" Jackman:	66
Executive Councilor:	"Steve" Johnson:	179
State Senator:	"Len" Foy	189
State Representatives:	Brian Ballou:	185
Sheriff:	David M. Dionne:	185
County Attorney:	Peter McDonough:	190
County Treasurer:	"Bob" Davidson:	181
Register of Deeds:	write-in scatter	
Register of Probate:	write-in scatter	
County Commissioner:	Paul J. Haley:	177

Republican votes:

Governor:	James “Jim” Squires:	122
	“Fred” Bramante:	9
	“Jeff” Howard:	57
	Gordon Humphrey:	240
	“Jim” Marron:	1
Rep. in Congress:	Charles Bass:	375
Executive Councilor:	Thomas Colantuono:	369
State Senator:	Gary R. Francoeur:	365
State Representatives (vote for 2):	Leon Calawa, Jr.:	324
	Loren Jean:	314
Sheriff:	Walter A. Morse:	354
County Attorney:	write-in scatter	
County Treasurer:	David G. Fredette:	334
Register of Deeds:	Judith A. MacDonald:	350
Register of Probate:	Robert R. Rivard:	347
County Commissioner:	Carol H. Holden:	212
	Richard W. Roulx:	132
Delegates to the State Convention (vote for 2):		
	Ralph G. Boehm:	299
	Shirley A. Jean:	317

A true record of Election results, attest:

Diane L. Jerry
Town Clerk
Litchfield, NH

GENERAL ELECTION (STATE AND FEDERAL) NOVEMBER 7, 2000

Moderator Philip Reed declared the polls open for voting at 6:50 a.m. and they remained open until 7:12 p.m. Ballot Clerks were Kathleen Algeo, Joan McKibben, Bertha Mieckowski, and Torene Tango-Lowy.

At the opening of the polls, there were 4,973 voters on the checklist: 1,067 Democrats, 1,649 Republicans, and 2,257 Undeclared voters. 313 residents registered as new voters during the day. By the close of the polls, there were 5,286 voters on the checklist: 1,698 Republicans, 1,096 Democrats, and 2,492 Undeclared voters.

Election results follow:

Ballots cast:	3,262 regular
	146 absentee
	<u>3,408 total ballots</u>

For President and Vice President of the United States:

George W. Bush/"Dick" Cheney (Republican)	1742
"Al" Gore/"Joe" Lieberman (Democratic)	1480
Harry Browne/"Art" Olivier (Libertarian)	17
Ralph Nader/Winona LaDuke (Green)	116
Howards Phillips/J. Curtis Frazier (Constitution)	1
"Pat" Buchanan/Ezola Foster (Independence)	18

For Governor of New Hampshire:

Gordon Humphrey (Republican)	1562
Jeanne Shaheen (Democratic)	1569
Mary Brown (Independent)	192
John J. Babiarez (Libertarian)	40

For Representative in Congress:

Charles Bass (Republican)	2027
Barney Brannen (Democratic)	1130
Brian Christeson (Libertarian)	79
Roy Kendel (Constitutional American)	28

For Executive Councilor:

Thomas Colantuono (Republican)	1924
"Steve" Johnson (Democratic)	1147

For State Senator:

Gary R. Francoeur (Republican)	1790
"Len" Foy (Democratic)	1345
James K. Wallack (Libertarian)	98

For State Representatives (Vote for not more than 2):

Leon Calawa, Jr. (Republican)	1831
Loren Jean (Republican)	1733
Brian Ballou (Democratic)	1250

For Sheriff:

Walter A. Morse (Republican)	1780
David M. Dionne (Democratic)	1198

For County Attorney:

Peter McDonough (Democratic)	2145
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For County Treasurer:

David G. Fredette (Republican)	1806
“Bob” Davidson (Democratic)	1134

For Register of Deeds:

Judith A. MacDonald (Republican)	2515
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For Register of Probate:

Robert R. Rivard (Republican)	2459
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For County Commissioner:

Carol H. Holden (Republican)	1615
Paul J. Haley (Democratic)	923
Richard “Rich” Burke (Independent)	400

Constitutional Amendment proposed by the 1999 General Court:

“Are you in favor of amending the constitution to provide that municipalities shall have home rule authority to exercise such powers and perform such functions pertaining to its government and affairs which are not prohibited by the state constitution, state statute, or common law, and that the state shall retain its right of preemption over municipal powers and functions?”

Upon passage of this question, the first part of the New Hampshire Constitution will be amended by inserting after article 39 the following new article:

{ Art. } 40 { Home Rule Authority Granted. } A municipality may exercise such powers and perform such functions pertaining to its government and affairs which are not prohibited by the state constitution, state statute, or common law. Nothing in this article shall be construed to alter or limit in any way the state’s right of preemption over municipal powers and functions.

(This question is submitted to the voters by the 1999 Legislature on votes of 262 to 62 in the House of Representatives and 19 to 3 in the Senate. CACR6)

Yes	1107
No	1501

A true record of the November General Election as conducted in Litchfield,
attest:

Diane L. Jerry
Town Clerk
November 8, 2000

RESIDENT MARRIAGES – 2000

Groom	Bride's	Date of Marriage
Baril, Robert J.	Laferriere, Donna	1/1/00
Blais, Adrain	Jozitis, Laura	9/16/00
Boisvert, Mark	Rodonis, Lisa	12/27/00
Briand, Jason	Winston, Patricia	10/14/00
Clement, Richard	Harvewood, Brenda	8/19/00
Cooney, Thomas	Mulligan, Patricia	8/12/00
Cooper, Michael	St. Amand, Holly	4/29/00
Cyr, Jason	Lavigne, Kimberlee	8/19/00
Desimore, Antonio	Comiskey, Calysta	8/26/00
Dwyer, David	Locke, Heather	7/8/00
Filion, Daniel	Ford, Dawna	9/2/00
Flanders, Jamie	Haskell, Kristina	3/25/00
Fredette, Albert	Houle, Deanne	4/8/00
Garrett, Shane	Denver, Christina	8/18/00
Inamorati, Steven	Cavanaugh, Annmarie	8/6/00
Kelley, William	MacDougall, Erdine	11/26/00
Klyop, Michael	Belanger, Sylvie	9/2/00
Lambert, Norman	Marr, Margaret	8/19/00
Laroche, Scott	Arvanitis, Jennifer	8/12/00
Leeman, Royal	Levesque, Mildred	12/24/00
Marisnick, Edward	Cammarota, Beverly	3/8/00
Medeiros, Joseph	Stevenson, Diane	11/3/00
Miller, Justyn	Leidner, Deborah	11/12/00
Milley, Shane	O'Dowd, Tara	9/16/00
Moloney, Michael	Wright, Tricia	12/22/00
Oberto, Stephen	Rabuska, Lisa	9/1/00
Parker, Paul	Vollmer, Luanna	8/26/00
Parsons, Keith	Gilday, Rayna	7/15/00
Peters, Gary	Middleton, Kimberly	8/26/00
Poole, Thomas	Denaro, Sherry	10/7/00
Rumrill, Larry	Shelley, Julie	5/26/00
Thibodeau, Daniel	Maxwell, Susan	8/17/00
Townsend, Jason	Boyd, Faith	8/19/00
Ulrich, Thomas	Christopher, Cindy	11/25/00
Vail, Wilfred	Vail, Linda	10/6/00
Warner, Leonard	McKinnon, Angela	6/4/00

RESIDENT BIRTHS – 2000

Child's Name	Date of Birth	Place of Birth	Father's Name	Mother's Name
Wilcox, Nicholas Allen	01/05/2000	Nashua, NH	Wilcox, James	Wilcox, Diane
Davis, Hayden Pierce	01/10/2000	Derry, NH	Davis, Joseph	Davis, Cherie
Harriton, Benjamin Michael	01/14/2000	Manchester, NH	Harriton, David	Harriton, Michelle
Kuczkowski, Mary Sophia	01/23/2000	Nashua, NH	Kuczkowski, Keith	Kuczkowski, Kathleen
McKenna, Molly Elise	01/24/2000	Manchester, NH	McKenna, John	McKenna, Melissa
Reiff, Hailey Amber	01/26/2000	Nashua, NH	Reiff, Craig	Reiff, Katherine
Rossi, Caitlyn Julia	02/02/2000	Nashua, NH	Rossi, Jason	Rossi, Amy
Byers, Jamie Patricia	02/05/2000	Nashua, NH	Byers, Michael	Byers, Marcy
Kangas, McKenzie Rae	02/07/2000	Nashua, NH	Kangas, Demetrios	Kangas, Theresa
Stanium, Spencer Normand	02/08/2000	Nashua, NH	Stanium, Michael	Stanium, Carol
Hall, Jordan Ashley	02/11/2000	Manchester, NH	Hall, Mark	Hall, Cathy
Tanguay, Colin Morris	02/13/2000	Manchester, NH	Tanguay, Gary	Tanguay, Christine
Hammer, Michael Thomas	02/17/2000	Lowell, MA	Hammer, Thomas	Hammer, Karen
Lindsay, Gabrielle Jubilee	02/19/2000	Litchfield, NH	Lindsay, Jeffrey	Lindsay, Jubilee
Laliberte, Emily Rose	02/23/2000	Manchester, NH	Laliberte, Donald	Hand-Laliberte, Laurie
Hayward, Julia Kathryn	02/29/2000	Lowell, MA	Hayward, Michael	Hayward, Karen
Rizzo, Mikayla Marie	03/02/2000	Nashua, NH	Rizzo, Michael	Rizzo, Camay
Mendonca, Lauren Ryan	03/05/2000	Manchester, NH	Mendonca, Michael	Mendonca, Tracy
Pelletier, Liberty Katherine	03/06/2000	Nashua, NH	Pelletier, Joseph	Pelletier, Melissa
Clifford, Patrick Thomas	03/07/2000	Nashua, NH	Clifford, Mark	Clifford, Lynne
Deschenes, Mitchell Conrad	03/11/2000	Nashua, NH	Deschenes, Jeffrey	Deschenes, Kimberly
Robbeloth, Rachael Anne	03/18/2000	Manchester, NH	Robbeloth, Raymond	Robbeloth, Virginia
Lowry, Caitlin Nicole	03/19/2000	Lowell, MA	Lowry, Robert	Lowry, Karen

Child's Name	Date of Birth	Place of Birth	Father's Name	Mother's Name
Duquette, Brendan Richard	03/27/2000	Nashua, NH	Duquette, Richard	Duquette, Tracy
Stagnone, Sarah Elizabeth	03/29/2000	Manchester, NH	Stagnone, Mark	Stagnone, Heather
Rochford, Patrick Thomas	04/03/2000	Nashua, NH	Rochford, Richard	Rochford, Alison
Olson, Rebecca Joy	04/03/2000	Boston, MA	Olson, James	Olson, Dawn
Rowell, Elizabeth Donna	04/05/2000	Lebanon, NH	Rowel, George	Silver, Marie
Fulmer, Steven Cody	04/05/2000	Manchester, NH	Fulmer, Steven	Fulmer, Cynthia
Labrie, Drew Thomas	04/06/2000	Manchester, NH	Labrie, Richard	Labrie, Brenda
MacDonald, Jarod William	04/12/2000	Methuen, MA	MacDonald Richard	MacDonald, Lori
Pedersen, Melissa Ann	04/17/2000	Manchester, NH	Pedersen, David	Pedersen, Ladonna
Carter, Jesse Ryann	04/17/2000	Derry, NH	Carter, Mark	Carter, Amy
Miller, Evan Scott	04/18/2000	Manchester, NH	Miller, Scott	Miller, Maureen
Martin, Avery Elizabeth	04/23/2000	Nashua, NH	Martin, Christopher	Martin, Brenda
Lavoie, Eric Stephen	04/25/2000	Nashua, NH	Lavoie, Steven	Lavoie, Cynthia
Blais, Alex Theo	04/27/2000	Manchester, NH	Blais, Roger	Blais, Stephanie
Skaff, Robert George	05/02/2000	Lowell, MA	Skaff, Robert	Skaff, Patricia
Wirbal, Camryn Ellyse	05/08/2000	Nashua, NH	Wirbal, Stephen	Wirbal, Diane
Nathan, Vishwa Ramana	05/08/2000	Nashua, NH	Vaidyanathan, Nandakumar	Balasubramanian, Anitha
Biggar, Lindsey Rebecca	05/09/2000	Nashua, NH	Biggar, Lee	Biggar, Heidi
Yanuszewski, Ryan Joseph	05/10/2000	Methuen, MA	Yanuszewski, Ronald	Yanuszewski, Tina
Pace, Alexandra Rose	05/15/2000	Nashua, NH	Pace, Jeffrey	Pace, Carrie-Anne
Razzak, Zakriah Wahid	05/17/2000	Boston, MA	Razzak, Aamir	Razzak, Janet
Lee, Acelyn Rose	05/18/2000	Nashua, NH	Lee, Robert	Lee, Patricia
Moreau, Matthew Marcel	05/22/2000	Nashua, NH	Moreau, William	Moreau, Patricia
Allard, Cassandra Lynn	05/24/2000	Derry, NH	Allard, Craig	Allard, Annie
Trevains, Madelyn Angelique	05/25/2000	Nashua, NH	Trevains, Richard	Trevains, Barbara
Trevains, Tyler James	05/25/2000	Nashua, NH	Trevains, Richard	Trevains, Barbara
Trevains, Abigail Rose	05/25/2000	Nashua, NH	Trevains, Richard	Trevains, Barbara

Child's Name	Date of Birth	Place of Birth	Father's Name	Mother's Name
Quenneville, Grace Elizabeth	05/25/2000	Lowell, MA	Quenneville, Bradford	Quenneville, Ellen
Scafidi, James Anthony	05/25/2000	Boston, MA	Scafidi, Anthony	Scafidi, Laurie
Castellano, Daniel Anthony	05/27/2000	Nashua, NH	Castellano, Anthony	Castellano, Laura
Keaney, Drew Alexander	05/27/2000	Nashua, NH	Keaney, Patrick	Keaney, Sara
Gibson, Chad Richard	06/01/2000	Lowell, MA	Gibson, Richard	Gibson, Maureen
Blais, Erin Lily	06/03/2000	Manchester, NH	Blais, Jason	Blais, Beatrice
Stephens, Aubree	06/06/2000	Nashua, NH	Stephens, John	Stephens, Saralee
Briand, Joseph Thomas	06/06/2000	Manchester, NH	Briand, Leo	Briand, Theresa
Wilson, Zachery Scott	06/08/2000	Manchester, NH	Wilson, Scott	Wilson, Tina
Schultz, Cleo Mowery	06/08/2000	Nashua, NH	Schultz, Theodore	Schultz, Wenda
Dobbins, Marisa Julia	06/12/2000	Nashua, NH	Dobbins, Caleb	Dobbins, Kirsten
Melvin-Dube, Caleb Dakota	06/12/2000	Nashua, NH	Melvin, James	Dube, Sharon
Mailhot, Emily Ann	06/18/2000	Lowell, MA	Mailhot, Thomas	Mailhot, Patricia
Carney, Brianna Christine	06/19/2000	Manchester, NH	Carney, James	Carney, Tracy
Bardwell, Michael Jonathan	06/20/2000	Manchester, NH	Bardwell, Jonathan	Bardwell, Carol
Brown, Alexander William	06/27/2000	Manchester, NH	Brown, Kevin	Brown, Teresa
Maxwell, Brooke McKenzie	06/29/2000	Nashua, NH	Maxwell, Frank	Maxwell, Dana
Dorschutz, Katrina Kely	07/04/2000	Nashua, NH	Dorschutz, John	Dorschutz, Natasha
Walsh, Dylan Robert	07/05/2000	Nashua, NH	Walsh, Michael	Walsh, Cathryn
Fisher, Kayla McKenna	07/07/2000	Nashua, NH	Fisher, Kevin	Fisher, Stacy
Levasseur, Trent Daniel	07/13/2000	Manchester, NH	Levasseur, Daniel	Levasseur, Lisa
Paquette, Colleen Joy	07/21/2000	Manchester, NH	Paquette, Paul	Paquette, Bridget
Howard, Allyson Kaye	07/23/2000	Nashua, NH	Howard, David	Howard, Michelle
Aguilar, Quinton Taylor	07/26/2000	Nashua, NH	Aguilar, Carlos	Aguilar, Cricket
Israel, Daniel Solomon	07/29/2000	Manchester, NH	Israel, Eric	Israel, Christine
Jozitis, Alex Michael	08/02/2000	Nashua, NH	Jozitis, Joseph	Jozitis, Susan
Pucillo, Jake	08/10/2000	Manchester, NH	Pucillo, Frederick	Pucillo, Suzette

Child's Name	Date of Birth	Place of Birth	Father's Name	Mother's Name
Gruelle, Gunnar David	08/18/2000	Nashua, NH	Gruelle, Marvin	Gruelle, Rebecca
Cardello, James Philip	08/22/2000	Manchester, NH	Cardello, James	Cardello, Cheryl
Trepanier, Mary Alice Theresa B.	08/23/2000	Lowell, MA	Trepanier, Paul	Trepanier, Becky Ann
Houle, Abby Sedona	08/25/2000	Nashua, NH	Houle, Michael	Houle, Wendy
Furlong, Justin William	08/30/2000	Nashua, NH	Furlong, William	Furlong, Heidi
Tarara, Antionette Mary Louis	09/01/2000	Derry, NH	Tarara, Stephen	Tarara, Agnes
Graveline, Matthew Joseph	09/09/2000	Manchester, NH	Graveline, Stephen	Graveline, Margaret
Therrien, Noah James	09/13/2000	Nashua, NH	Therrien, Matthew	Therrien, Laura
Wright, Kiera Ann	09/13/2000	Boston, MA	Wright, Robert	Wright, Nancy
Grant, Tyler Joseph	09/16/2000	Manchester, NH	Grant, Kevin	Grant, Vickie
Grant, Alexandria Sharlee	09/16/2000	Manchester, NH	Grant, Kevin	Grant, Vickie
Small, Francis Sylvain	09/18/2000	Derry, NH	Small, Gregg	Small, Wendy
Marr, Elizabeth Mary	09/28/2000	Nashua, NH	Marr, Geoffrey	Marr, Milynnda
Baril, Jessica MacKenzie	09/28/2000	Lowell, MA	Baril, Robert	Baril, Donna
Gandia, David Norman	09/28/2000	Nashua, NH	Gandia, Christopher	Gandia, Laura
Bennett, Liam Wilfred	10/01/2000	Nashua, NH	Bennett, Sean	Bennett, Jennifer
Thompson, Autumn Carolyn	10/03/2000	Lowell, MA	Thompson, Joseph	Thompson, Leann
Crema, Jonah Michael	10/03/2000	Lowell, MA	Crema, Michael	Crema, Julie
Soule, Jakob Adrien	10/04/2000	Nashua, NH	Soule, Paul	Soule, Laura
Goldstein, Rachel Elizabeth	10/06/2000	Nashua, NH	Goldstein, Bryan	Goldstein, Amy
Kopaczynski, Katrina Marie	10/12/2000	Nashua, NH	Kopaczynski, Edmund	Kopaczynski, Robbin
Carlson, Olivia Rae	10/15/2000	Manchester, NH	Carlson, Carl	Carlson, Lisa
Pascucci, Danielle Rose	10/17/2000	Nashua, NH	Pascucci, Christopher	Pascucci, Margaret
Sullivan, Jenna Hope	10/18/2000	Nashua, NH	Sullivan, Timothy	Sullivan, Brenda
Bauer, Alyson Marie	10/30/2000	Derry, NH	Bauer, Scott	Bauer, Patricia
Warner, Skye Rose	10/30/2000	Nashua, NH	Warner, Leonard	Warner, Angela
Barillas Fogarty, Christopher	10/31/2000	Nashua, NH	Barillas-Trennert, Gustavo	Barillas, Catherine

Child's Name	Date of Birth	Place of Birth	Father's Name	Mother's Name
Dyac, Allyson Leigh	11/03/2000	Nashua, NH	Dyac, Charles	Dyac, Christine
Mitchell, Blake Andrew	11/07/2000	Manchester, NH	Mitchell, Chad	Mitchell, Maria
Lesavage, Elena Patricia	11/07/2000	Manchester, NH	Lesavage, George	Lesavage, Lorella
Theriault, Jocelyn Cate	11/14/2000	Nashua, NH	Theriault, Michael	Theriault, Alison
Descheneau, Matthew Robert	11/17/2000	Nashua, NH	Descheneau, Mark	Descheneau, Paula
Gaudette, Riley Thomas	11/19/2000	Manchester, NH	Gaudette, Thomas	Gaudette, Laurie
Walker, Garrett Reece	11/21/2000	Nashua, NH	Walker, Kevin	Walker, Jill
O'Mara, Tyler Brice	11/27/2000	Concord, NH	O'Mara, Travis	O'Mara, Cathy
O'Mara, Trevor Owen	11/27/2000	Concord, NH	O'Mara, Travis	O'Mara, Cathy
Small, Daniel Robert	11/29/2000	Nashua, NH	Small, Michael	Small, Andrea
McNulty, Molly Patricia	12/02/2000	Manchester, NH	McNulty, Timothy	McNulty, Stacy
Asmus, Francesca Bea	12/04/2000	Derry, NH	Asmus, Scott	Asmus, Madeline
Fitzwater, Vanita Katelyn	12/15/2000	Nashua, NH	Fitzwater, Christopher	Fitzwater, Elba
Murphy, Patrick Daniel	12/18/2000	Manchester, NH	Murphy, Thomas	Murphy, Bonnie

RESIDENT DEATHS – 2000

Decedent	Father's Name	Mother's Maiden Name	Date of Death
Adams, Sophia M.	Jerry, George	Duffany, Josephine	2/2/00
Bourdon, Irene	Larivee, Henry	Moriarty, Delia	12/5/00
Cassidy, Sara J.	Hammer, Alexander	Houk, Sarah	10/27/00
Cusick, Mary C.	Stack, Andrew	Foley, Delia	4/24/00
Gelinas, Mary G.	Cerami, Paul	Keenan, Margaret	2/25/00
Goffe, Frederick C.	Goffe, George	Center, Lizzie	11/13/00
Guignard, Ludger H.	Guignard, Joseph	Guignard, M.	2/24/00
Martin, Ruth H.	Hawes, Frederick	Helm, Mildred	2/25/00
Otis, James B.	Otis, Bernard	Hayes, Catherine	6/8/00
Salie, Edward C.	Salie, Edward	Borden, Jean	3/4/00
Silva, Wilhelmina M.	Nunes, John	Perry, Sophia	10/20/00
Vaillancourt, David L.	Vaillancourt, Leo	Bockman, Mary	5/14/00

NOTES

NOTES

SCHOOL DISTRICT OFFICERS

MODERATOR

Philip M. Reed

CLERK

Gina M. Allocca Ferlan

TREASURER

JoEllen Bellerive

SCHOOL BOARD

Laurie Ortolano
Term Expires March 2001

Richard Lascelles
Term Expires March 2001

Laura Ferrari
Term Expires March 2002

Donna Straight
Term Expires March 2003

Richard Rafferty
Term Expires March 2003

**Litchfield School District
Chairman's Report
January 2001**

This fall marked a major community accomplishment with the opening of Campbell High School with 9th and 10th grades. The Board would like to thank the community for its enthusiasm, involvement, and support in the construction, completion, and dedication of the high school. With this task completed, the Board will be facing the challenge to support and develop a high school program that will integrate all four grade levels by the fall of 2002. The Board is aware of the challenges associated with the start-up of a new high school and we are committed to accepting input and responding with feedback to the community to create a school that will challenge, nurture and support the needs of all of our students.

The results of the New Hampshire state assessment exams for last year's sixth grade class were very positive showing a definite increase in student learning. Principal Martin "Bo" Schlichter and his staff should be as proud of their efforts as are the Board and the town of Litchfield. We would like to thank the town for their support of the two new positions at the middle school, the Assistant Principal and the Reading Specialist. The addition of these positions has allowed Principal Schlichter the opportunity to develop his curriculum and align the curriculum goals for student success in the high school years.

The Board has established and is addressing several major goals. First, our early intervention and special education programs are in need of a thorough review and updating. We are very fortunate to have a dedicated Special Education Director in our district working to improve communications with our parents and enhance the overall process and product. The Board has created a subcommittee to address the effectiveness of these programs within our district. The goal is to undertake a study and develop recommendations for these programs. Currently in district the elementary school has a coded population rate of 12%; while the middle school's coded rate is approximately 22%. This disparity has raised the "red flag" to the Board and we are committed to understanding and resolving these issues. Additionally, a great deal of attention is being paid to the funding of special education at both the local and national level. Increased funding in this area would go a long way to both address the needs of our special education students as well as secure appropriate funding for other curriculum areas.

Our second goal addresses the needs of a growing community. As the community knows, when we passed the high school, we had continued space needs issues to address. This year the middle school saw a significant surge in enrollments and was up 38 students on opening day. Next year's projections show an increase of 58 students in the middle school. The elementary school population has stayed relatively flat. The 5th grade is currently housed in the middle school and it was not the intention of the Board to permanently locate the 5th grade in a middle school setting. The Board has completed a space needs report and is addressing the timeline and configuration for the construction of a new elementary school. We will be looking for community involvement in this effort in the near future.

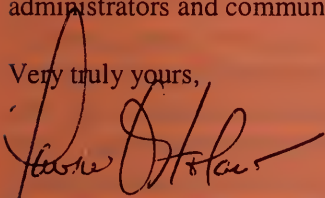
A third goal centers on the need for appropriate policy development to guide the Board's and administrators' decision process. The Board has taken a leadership initiative in addressing policy issues within the school district. This year, we have written and updated multiple policies to address Board operation, general school operations, the high school, and communications at all levels. We are committed to continuing our efforts in updating our policies.

The Board would like to thank the Administration and staff for their dedication to our students. We wish to continue to celebrate your successes and provide the necessary support to better our learning environments.

Our Superintendent's Office has undergone a significant amount of change over the last several years. The staff has been stretched to the limit as we have been short-handed on more than one occasion at a time when building projects in both towns have taken center stage. The Board is very appreciative of the outstanding efforts made by the staff to continue serving the needs of our district.

The Board looks forwards to our continued positive work efforts with our entire staff, administrators and community.

Very truly yours,



Laurie Ortolano, Chairman
Litchfield School Board

**Litchfield School District
Superintendent's Report
January 2001**

These are exciting and interesting times for schools in Litchfield. Campbell High School, which opened its doors for the first time for 9th and 10th graders this fall, has been the most visible addition to the school system in the community. The school will continue to grow next year, when it includes 11th graders, and again the following year, when the first Campbell High School senior class will graduate. I am looking forward to that event, as are all of you throughout the community. I have been enormously impressed with the hard work, the dedication and the professionalism of the staff, faculty and administration at Campbell High School. Opening any new building is difficult, but opening a first high school is an overwhelming task, and those who have worked so hard and so well deserve great congratulations.

Not everything, of course, has been perfect... nothing ever is. There have been, and will continue to be, bumps along the way. Students have to adjust to a new school, and that has been more difficult for some 10th graders who have changed schools twice in two years. We are pleased with their progress, and sympathetic with their dilemmas. The wisdom in not forcing juniors and seniors to leave Alvirne has been clearly borne out by witnessing the adjustment pressures on our sophomores. By the time these youngsters become the first graduating class from Campbell High School, having been leaders in the school for three years, and having been instrumental in developing traditions and culture within the school, they will have much of which to be proud. And we will be proud of them, too.

Now, not the entire educational world in Litchfield revolves around the high school. We do have about one thousand other students in grades preschool through eight! Both Griffin Memorial and Litchfield Middle Schools continue to offer fine educational opportunities to our students. We have faculty and staffs well balanced between experienced and wise veterans and newer faculty with their ideas and enthusiasm. We are also fortunate to have stable and capable educational leadership at both these schools.

We do have numerous challenges before us. While the educational program in Litchfield has been built on a very solid foundation, no high quality organization can afford to be content with the status quo. The phrase, "it was good enough for me, and it's good enough for students today," just isn't true. Technology alone makes things very different. Demands for higher student achievement makes things different. Educating a much greater range of students in our schools -- a huge challenge and a wonderful opportunity -- makes things very different. Let me put it this way. We would not be content to fly in a propeller driven airplane (unless we're a small airplane buff!); or drive in a tin-Lizzie; or watch a black and white TV. Neither can we be content with educating our children in a schoolhouse with a "propeller-driven" curriculum and philosophy.

We need to make connections between our grades and between our schools. Recent research has shown that the rate of student achievement drops off by fifteen percent when transitioning from one school to another, even within the same community!! We can't afford to have that happen here.

So, one thing we need to examine critically is the transition our students make between schools. How seamless is our curriculum? How well do we all communicate? How do our instructional strategies and materials match up with our curriculum? These are the types of questions we must address.

We also must begin to focus more on not just our inputs, but on results. How much do students learn as a result of our efforts? What skills do they have? What attitudes and values do they possess? These are critical questions, and the first step to answering them is for us to work together to define what it is we want our students to know, and to be able to do. We must, over the next year, work together to establish targets and goals for our students. This will be challenging and time consuming, but it is essential.

Finally, we know that we have to address space needs in our schools. The School Board and administration have prepared a draft report addressing overcrowded conditions in both Litchfield Middle School and Griffin Memorial School. The near future will require action by the community, but we want that action to be thoroughly developed, carefully presented, and responsive both to the educational needs of our children and to the economic needs of our taxpayers. We expect a great deal of healthy debate and discussion on those increasingly critical space needs.

As your Superintendent of Schools, I look forward to actively participating in these issues.

Respectfully submitted,

A handwritten signature in black ink, reading "Philip D. Bell, Jr." in a cursive style.

Philip D. Bell, Jr.
Superintendent of Schools



**GRIFFIN
MEMORIAL
SCHOOL**

Linda N. Scott
Principal

Robert St. Cyr
Assistant Principal

229 Charles Bancroft Highway
Litchfield, NH 03052
Phone (603) 424-5931
Fax (603) 424-2677

Mr. Randy Bell
Superintendent of Schools
20 Library Street
Hudson, NH 03052

Dear Mr. Bell,

It is once again a privilege to offer a report as the principal of Griffin Memorial School, my third as principal, having served in Litchfield for seven years. As the Litchfield community continues to grow, so do the opportunities offered to the children of Litchfield as they progress through their educational experience. It has been exciting to watch the addition of Campbell High School and anticipate the prospect of our students attending this fine new facility.

The members of the Griffin Memorial School community, in line with school philosophy, remain committed to developing life-long learners who value themselves, contribute to their community, and succeed in a changing world. Teachers, administrators, support staff, school board members, parents, and other community members work cooperatively to cultivate a program which meets the developmental and academic needs of our children. Collaboration between these groups continues to be an important component in the successful educational environment we strive to provide.

The 2000-2001 school year began with the faculty reviewing and revising the goals to be addressed, in concert with the District Educational Improvement Plan. Included were continued focus on student achievement and curriculum, especially as highlighted by the New Hampshire Educational Improvement Assessment results. Griffin Memorial students once again, this year, achieved at or above state levels in all areas. We continue to focus on a relative weakness in writing skills, and have benefited from the services of a part-time writing teacher funded through a grant. It has been rewarding to see students excited about writing and the stories they produce. Additionally, test results have been comprehensively studied by the District Student Achievement Committee, and results of this study have been communicated by committee members who also support teachers in their efforts to address identified needs. Focus, too, continues on improvement of articulation between grade levels in terms of curriculum and grading. This is an area that will continue to be addressed for several years to come. The use of rubrics in the first and second grades, in conjunction with the report cards, has been well received by parents.

District administration has highlighted the importance of professional development to maintain the quality staff in Litchfield, and support through the budget process has brought excellent professional development opportunities to teachers, which is, and will be, reflected in classroom practice. We are thankful for this emphasis by the superintendents, and community support through budget funding. The children will be the primary beneficiaries as this emphasis continues.

The continued consistent involvement of our school community at large is foundational to all that happens at Griffin. Griffin again received the *Blue Ribbon Award* as a result of the P.T.O.'s exceptional volunteer efforts. The *Gold Circle Award* was again achieved for the business partnerships, one with the Bank of New Hampshire that provides the school banking program, and the other with U.S. Post Office which provides the *Wee Deliver* school mail program. The enrichment activities, too many to mention, provided by the P.T.O., benefit the entire school community, and we are grateful. The *REACH* Committee continues to work on providing enriching activities and programs for students, and maintains the dream of a gifted and talented program in the future. They planned the *Voyager Program*, an after-school activity, and *BodyWorks*, a summer program for students. Both were supported by tuition.

I have purposefully omitted names in this report because there are too many to list when considering all who contribute in such a great way to our school community. It is because of the cooperative efforts of literally hundreds of people, who care about the education of children in Litchfield, that Griffin can offer the programs that it does. The children and I are thankful for the support of so many and look forward to a bright future for the students we serve.

Respectfully submitted,


Linda N. Scott, Principal

Litchfield Middle School
19 McELWAIN DRIVE
LITCHFIELD, NEW HAMPSHIRE 03052-2328

MARTIN SCHLICHTER
PRINCIPAL

TELEPHONE 424-2133 • FAX 424-1296

THOMAS LECKLIDER
ASSISTANT PRINCIPAL

January 5, 2001

Dear Superintendent Bell:

It is with great pride that I submit this annual report to you as principal of the Litchfield Middle School. It is hard for me to believe that this is my eleventh report.

As you are aware, we have had a very busy year at the middle school. Not surprisingly, our student population has grown considerably. We have well over 500 students this year and projections indicate significant growth next year. Fortunately, our excellent facility has been able to handle this student increase without significantly impacting our program. I thank our custodial and maintenance crew for their dedication in keeping this facility looking as good as it did when we opened the building 13 years ago.

For the first time in many years, we had a significant turnover in staff this year. This was due to employees starting new families and, in two instances, employees being offered more lucrative contracts closer to their homes in Massachusetts. I am pleased that our new staff has adjusted well to our school. In July, Tom Lecklider began working as the first assistant principal at our school. Tom has made a positive impact on school programs and the community in general. His relationship with students, staff and parents could not be better. Tom has helped me in all areas of building operations as well as curriculum development and teacher supervision.

I continue to be pleased with student achievement at our school. Our sixth grade state assessment scores demonstrated marked improvement in all areas. This is due, in part, to having aligned our curriculums with state and national standards. Standardized test scores and district assessments also indicate positive growth in all our grade levels. Our biggest challenge in this important area will be to quickly align our middle school program with that at Campbell High School. This has already taken place in the mathematics area and we are currently doing the same in all the disciplines.

Another major accomplishment this year has been the development of our school's music program under the excellent direction of Mrs. Carolyn Leite. In less than one year, Carolyn has developed these programs to a high level with over 50 students participating. Two highlights this year were at the Campbell High School dedication where the middle school band played with the high school band and at our holiday concert where our band and chorus performed together. I recognize Carolyn for her excellent work in this area.

Staff development, an area of concern for many years, has significantly improved since your arrival last year. The staff development plan has direction and is tied closely to our goals as a district. The in-service days have had meaning for the practitioner with the goal of improving instruction for all students. The initiatives in teacher supervision, writing, and lesson planning continue to be well received by the staff at the middle school. I thank you and Assistant Superintendent Kress for your leadership in this critical area.

Student behavior, always an important area, continues to be fine at the middle school. I am proud that the vast majority of students have learned self-discipline and act appropriately at all times. We have had very few major infractions over the past year, and when they do occur they are dealt with quickly. The hiring of Mr. Heath Savage, School Resource Officer, has had a positive impact on our school and he has connected with many youngsters in a short period of time. Police Chief Iverson and Lieutenant Jim Gaudet are to be commended for their work in bringing this to be for all three schools in Litchfield. In all, I am very pleased with the climate at our school.

Finally, our successes at the middle school are a result of a hard working and dedicated staff. I thank the teachers, para-professionals, monitors, custodians and support staff for their dedicated work. I thank our secretaries for their skill and patience in having to work with Tom and me. I also thank the S.A.U. staff for always having time for me when I call with a request.

In closing, I thank the many community groups and organizations for their help and support. Our school P.T.O. must certainly be recognized for all they bring to our students and staff. I also thank the Girl Scouts and Boy Scouts, Recreation Committee, Women's Club, police and fire departments and others I have forgotten for their continued support.

Sincerely,

A handwritten signature in dark ink, appearing to read "Martin Schlichter", written in a cursive style.

Martin Schlichter
Principal

MS/lp

Campbell High School



Christopher L. George
Principal

1 Highlander Court
Litchfield, New Hampshire 03052
(603) 546-0300 FAX (603) 546-0310

Annmarie Holloran
Dean of Students

December 6, 2000

Mr. Philip D. Bell
Superintendent of Schools
20 Library Street
Hudson, NH 03051

Dear Mr. Bell:

A year ago we were pouring concrete for the second floor of our new school and planning interview committees for interested teacher applicants. So much has happened since that time that the triumphs and the difficulties seem to blend into one long story.

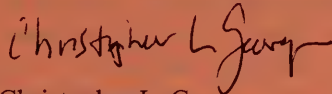
Campbell High School opened on time with all of the teaching positions filled on September 5, 2000. As the students exited the buses and entered the school, they were greeted by a band of cheery staff and community members with kazoos and noisemakers celebrating their arrival. After an orientation assembly in the gymnasium and a meeting with their smaller advisory groups, our students gathered outside for a twenty-one-gun salute and the raising of the school's flag for the first time. It was a day befitting the start of a school with a great future.

The work that had led up to that day was immense. Months were dedicated to interviewing and hiring the teachers, coaches, and staff needed to run the ambitious slate of programs being planned. Most of August was used for curriculum development and training faculty in the skills needed to offer the innovative programs that are a part of Campbell High School. All of the activities and forms and protocols had to be developed from scratch. It took a great deal of dedication and energy from a group of talented staff members that were committed to a vision of a high school that made teaching and learning the highest priority.

As in any new initiative, there were bumps in the road and challenges on the horizon. We know that we will need to continually assess our efforts to make sure that the good ideas we started with, can work in concert with the available resources and the other good ideas that we wish to achieve. We also know that to make Campbell High School the institution of distinction that we are striving to achieve that we need to continue to incorporate "best practices" into our curriculum, student assessment and teaching.

We offer a slate of quality classes that challenge and prepare our students for a brighter future. Our co-curricular activities also served to enrich our 9th and 10th grade population. Next year we will be hiring additional staff to teach the courses associated with our new junior class. We will plan to compete in interscholastic sports with both varsity and junior varsity programs. A thoughtful framework for course, assessment, activities and teaching has been established this year and it will serve us well as we build our program to include the additional classes over the next two years. I look forward to working closely with you, the Litchfield School Board and the community as we establish Campbell High School as a place of educational excellence. I am honored to serve in this position as we work to achieve the ambitious dreams of our beginning.

Sincerely,

A handwritten signature in black ink that reads "Christopher L. George". The signature is written in a cursive style with a large, stylized "G" at the end.

Christopher L. George
Principal

LITCHFIELD SCHOOL DISTRICT
ANNUAL REPORT FOR SPECIAL EDUCATION

It is a privilege to write the first annual special education report for the Litchfield School District. As a result of a reorganization of special education for S.A.U.#27, Litchfield now has its' first special services director. It is a pleasure to be working with administrators, educators, and a community that is truly dedicated to excellence in education.

The district currently provides services and programs for 228 special education students ranging in ages three to 19. The students' needs are outlined in their Individualized Education Programs, and educational placement is determined based on this Individualized Education Program (I.E.P.) At the present time the district has eight students that attend schools outside of Litchfield. Because of their unique individual differences, Litchfield does not have appropriate educational programs for these students. One of the long-term goals is to look at the needs of the population and to evaluate the possibility of developing appropriate programs in district for students with more complex needs.

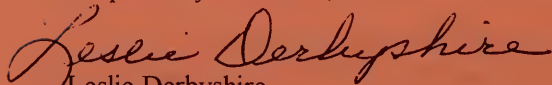
Some of the areas that we are, or will be focusing on are:

1. Evaluating staff needs and following up with appropriate training and/or support for regular and special educators.
2. Updating policies and procedures based on new regulations that will be forthcoming in 2001.
3. Evaluating current remedial reading and writing programs and making recommendations for additional programs that may be needed.
4. Evaluating the Preschool Program to determine the program's ability to meet the needs of all children while providing role models for children with disabilities.

During the next year the district will be hiring an outside consultant to conduct a study of our special education and reading programs. Conclusions and recommendations based on strengths and weaknesses will be made. This information will be used to improve programs and services that are provided for all students.

In summary, I am very pleased with the dedicated professionals that are working together to ensure academic, social and emotional success for our students. I thank our administrators, educators, and the community for their commitment to excellence in education for all.

Respectfully submitted,


Leslie Derbyshire
Director of Special Services

**Litchfield School District Meeting --Deliberative Session
February 11, 2000**

Time, Place: 7:10 p.m., Gymnasium, Litchfield Middle School

Present: Phillip Reed, Moderator

School Board: Richard Lascelles, Chairman
Cindy Couture, Vice-Chairman
Laurie Ortolano
Donna Straight
Laura Loeb-Ferrari

Budget Committee: William Spencer, Chairman
Ralph Boehm
SueAnn Johnson
David Michaud
Tim Wade
Cecil Williams
John Devereaux, Selectman Representative
Donna Straight, School Board Representative

School Administrative Unit:

William J. Bell, Superintendent of Schools
William Kress, Assistant Superintendent, Curriculum & Instruction
Terry Wiggin, Assistant Superintendent, School Resources
Mike Elwell, School District Counsel

Moderator Reed reviewed the procedures under which the meeting would be conducted.. On a voice vote, the assembly agreed to allow non-voters to speak, which has been customary in previous years.

Under the New Senate Bill 2 Laws, the meeting proceeded directly to the Articles.

Article 2 No Discussion

Article 3 No Discussion

Article 4 No Discussion

Article 5 No Discussion

Article 6 Bill Spencer, Budget Committee Chairman, proposes an Amendment to the Article **adding "up to"** **regarding the amount the School District proposed in the Article.** A motion was made to vote on the Amendment and was seconded by Ralph Boehm. A voice vote was taken and the Amendment unanimously passed. Article reads:

Shall the Litchfield School District vote to raise and appropriate up to the sum of \$125,582, for the purpose of construction and opening Campbell High School and authorize the transfer/use of that amount from the June 30 fund balance for this purpose. (This amount is equivalent to the interest earned on bond proceeds transferred to the general fund on or before June 30, 2000.)

Article 1 No Discussion

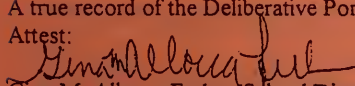
Phillip Reed calls for meeting to adjourn

Vote on adjournment-- unanimous vote to end debate

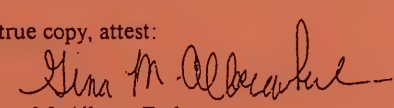
Meeting Adjourns at 7:50 p.m.

A true record of the Deliberative Portion of the Annual Meeting:

Attest:


Gina M. Allocca Ferlan, School District Clerk
February 13, 2000

A true copy, attest:


Gina M. Allocca Ferlan
School District Clerk

**Election Results
Litchfield School District
Tuesday, March 14, 2000**

Moderator	one year term	Philip M. Reed	1214	elected
School Board	two three year terms	Cynthia Couture	362	
		Richard T. Rafferty	704	elected
		Donna Straight	742	elected
		Marilyn M. Wade	435	
		Geoffrey A. Westervelt	429	
School District Clerk		Gina M. Alloca Ferlan	1142	elected
Treasurer		JoEllen Bellerive	1134	elected

ARTICLE 1

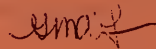
Shall the Litchfield School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by the vote of the first session, for the purposes set forth herein, totaling \$11,844,859? Should this Article be defeated, the operating budget shall be \$11,040,979 which is the same as last year, with certain adjustments required by previous action of the Litchfield School District or by law, or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

Results: Yes 907 Article Carried
No 464

ARTICLE 2

Shall the Litchfield School District vote to raise and appropriate the amount of \$69,066 which includes salary and benefits for the purpose of hiring an Assistant Principal for the Litchfield Middle School? This position has been requested to assist in the overall school management of the Litchfield Middle School, and is critical to the functioning of the school, particularly in the areas of curriculum development and staff evaluation.

Results: Yes 823 Article Carried
No 561



Bg l/f2

ARTICLE 3

Shall the Litchfield School District vote to raise and appropriate the amount of \$49,651 which includes salary and benefits for the purpose of hiring a Reading Specialist for the Litchfield Middle School? This position has been requested to assist students with reading difficulties at the Litchfield Middle School.

Results: Yes 818 Article Carried
No 559

ARTICLE 4

Shall the Litchfield School District vote to raise and appropriate the amount of \$35,360 which includes salary and benefits for the purpose of hiring a full-time administrative assistant for the special education department at the Litchfield School District? This position is part of the Special Education reorganization plan where services have been moved from the School Administrative Unit #27 budget into the Litchfield and Hudson school district budgets

Results: Yes 766 Article Carried
No 608

ARTICLE 5

Shall the Litchfield School District vote to raise and appropriate the amount of \$12,500 which includes salary and benefits for the purpose of hiring a paraprofessional for the fifth grade classes at the Litchfield Middle School? This paraprofessional has been requested to assist with the large class sizes, which currently would be 28.4 students to each teacher, that are anticipated for the 2000-2001 school year.


Results: Yes 814 Article Carried
No 562

ARTICLE 6


Shall the Litchfield School District vote to raise and appropriate up to the sum of \$125,582, for the purpose of construction and opening Campbell High School and authorize the transfer/use of that amount from the June 30 fund balance for this purpose. (This amount is equivalent to the interest earned on bond proceeds transferred to the general fund on or before June 30, 2000.)

Results: Yes 985 Article Carried
No 392

A true record of Election results, attest:


Gina M. Allocca Ferlan, School District Clerk
March 18, 2000







PLODZIK & SANDERSON

Professional Association/Accountants & Auditors

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX-224-1380

INDEPENDENT AUDITOR'S REPORT

To the Members of the School Board
Litchfield School District
Hudson, New Hampshire

We have audited the accompanying general purpose financial statements of the Litchfield School District as of and for the year ended June 30, 2000 as listed in the table of contents. These general purpose financial statements are the responsibility of the School District's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The general purpose financial statements referred to above do not include the general fixed assets account group which should be included in order to conform with generally accepted accounting principles. As is the case with most municipal entities in the State of New Hampshire, the Litchfield School District has not maintained historical cost records of its fixed assets. The amount that should be recorded in the general fixed assets account group is not known.

In our opinion, except for the effect on the financial statements of the omission described in the preceding paragraph, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Litchfield School District as of June 30, 2000, and the results of its operations for the year then ended in conformity with generally accepted accounting principles.

Our audit was made for the purpose of forming an opinion on the general purpose financial statements of the Litchfield School District taken as a whole. The combining and individual fund financial statements listed as schedules in the table of contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of the Litchfield School District. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly presented in all material respects in relation to the general purpose financial statements taken as a whole.

July 26, 2000

*Plodzik & Sanderson
Professional Association*

EXHIBIT A
LITCHFIELD SCHOOL DISTRICT
Combined Balance Sheet - All Fund Types and Account Group
June 30, 2000

	Governmental Fund Types		
	General	Special Revenue	Capital Projects
<u>ASSETS AND OTHER DEBITS</u>			
<u>Assets</u>			
Cash and Equivalents	\$ 682,775	\$ 95,236	\$ 2,723,062
<u>Receivables</u>			
Accounts	106		
Intergovernmental	12,781	4,926	
<u>Other Debits</u>			
Amount to be Provided for			
Retirement of General Long-Term Debt			
 TOTAL ASSETS AND OTHER DEBITS	<u>\$ 695,662</u>	<u>\$ 100,162</u>	<u>\$ 2,723,062</u>
<u>LIABILITIES AND EQUITY</u>			
<u>Liabilities</u>			
Accounts Payable	\$ 13,655	\$ 62,339	\$
Accrued Payroll and Benefits	126,967		
Contracts Payable			840,212
Retainage Payable			467,925
Due to Student Groups			
Deferred Revenue		3,229	
General Obligation Bonds Payable			
Capital Lease Payable			
Compensated Absences Payable			
Total Liabilities	<u>140,622</u>	<u>65,568</u>	<u>1,308,137</u>
<u>Equity</u>			
<u>Fund Balances</u>			
Reserved for Encumbrances	30,620		1,390,424
Reserved for Special Purposes			24,501
<u>Unreserved</u>			
Designated for Special Purposes		34,594	
Undesignated	<u>524,420</u>		
Total Equity	<u>555,040</u>	<u>34,594</u>	<u>1,414,925</u>
 TOTAL LIABILITIES AND EQUITY	<u>\$ 695,662</u>	<u>\$ 100,162</u>	<u>\$ 2,723,062</u>

<u>Fiduciary Fund Type</u>	<u>Account Group</u> General Long-Term Debt	Total (Memorandum Only)
<u>Agency</u>		
\$ 27,240	\$	\$ 3,528,313
		106
		17,707
	<u>13,117,612</u>	<u>13,117,612</u>
<u>\$ 27,240</u>	<u>\$13,117,612</u>	<u>\$16,663,738</u>
\$	\$	\$ 75,994
		126,967
		840,212
		467,925
27,240		27,240
		3,229
	13,041,000	13,041,000
	3,399	3,399
	<u>73,213</u>	<u>73,213</u>
<u>27,240</u>	<u>13,117,612</u>	<u>14,659,179</u>
		1,421,044
		24,501
		34,594
		<u>524,420</u>
		<u>2,004,559</u>
<u>\$ 27,240</u>	<u>\$13,117,612</u>	<u>\$16,663,738</u>

The notes to financial statements are an integral part of this statement.

EXHIBIT B
LITCHFIELD SCHOOL DISTRICT
Combined Statement of Revenues, Expenditures and Changes in Fund Balances
All Governmental Fund Types
For the Fiscal Year Ended June 30, 2000

	<u>General</u>	<u>Special Revenue</u>	<u>Capital Projects</u>	<u>Total (Memorandum Only)</u>
<u>Revenues</u>				
School District Assessment	\$ 6,060,653	\$	\$	\$ 6,060,653
Other Local	95,707	192,827	189,925	478,459
State	4,053,474	3,887		4,057,361
Federal	43,640	90,001		133,641
<u>Other Financing Sources</u>				
Proceeds of Long-Term Debt			<u>11,685,000</u>	<u>11,685,000</u>
<u>Total Revenues and Other Financing Sources</u>	<u>10,253,474</u>	<u>286,715</u>	<u>11,874,925</u>	<u>22,415,114</u>
<u>Expenditures</u>				
<u>Current</u>				
Instruction	6,443,387	49,202		6,492,589
<u>Support Services</u>				
Student	424,847			424,847
Instructional Staff	219,199			219,199
General Administration	86,299			86,299
Executive Administration	173,113			173,113
School Administration	585,060			585,060
Business	2,628			2,628
Operation and Maintenance of Plant	708,507			708,507
Student Transportation	448,517			448,517
Non-Instructional Services	18	265,702		265,720
Facilities Acquisition and Construction			10,329,309	10,329,309
Debt Service	<u>715,730</u>			<u>715,730</u>
<u>Total Expenditures</u>	<u>9,807,305</u>	<u>314,904</u>	<u>10,329,309</u>	<u>20,451,518</u>
<u>Excess (Deficiency) of Revenues and Other Financing Sources Over (Under) Expenditures</u>	446,169	(28,189)	1,545,616	1,963,596
<u>Fund Balances (Deficit) - July 1</u>	<u>108,871</u>	<u>62,783</u>	<u>(130,691)</u>	<u>40,963</u>
<u>Fund Balances - June 30</u>	<u>\$ 555,040</u>	<u>\$ 34,594</u>	<u>\$ 1,414,925</u>	<u>\$ 2,004,559</u>

The notes to financial statements are an integral part of this statement.

EXHIBIT C
LITCHFIELD SCHOOL DISTRICT
Combined Statement of Revenues, Expenditures and Changes in Fund Balances
Budget and Actual (Budgetary Basis)
General and Special Revenue Funds
For the Fiscal Year Ended June 30, 2000

	<u>General Fund</u>		Variance
	<u>Budget</u>	<u>Actual</u>	Favorable (Unfavorable)
<u>Revenues</u>			
School District Assessment	\$ 6,060,653	\$ 6,060,653	\$
Other Local	46,000	95,707	49,707
State	3,974,447	4,010,204	35,757
Federal	<u>50,000</u>	<u>43,640</u>	<u>(6,360)</u>
<u>Total Revenues</u>	<u>10,131,100</u>	<u>10,210,204</u>	<u>79,104</u>
<u>Expenditures</u>			
<u>Current</u>			
Instruction	6,514,486	6,406,869	107,617
<u>Support Services</u>			
Student	442,570	424,847	17,723
Instructional Staff	210,216	222,493	(12,277)
General Administration	31,407	85,621	(54,214)
Executive Administration	173,113	173,113	
School Administration	583,985	581,392	2,593
Business	1,500	2,628	(1,128)
Operation and Maintenance of Plant	673,677	722,823	(49,146)
Student Transportation	418,480	448,517	(30,037)
Non-Instructional Services	661	18	643
Debt Service	<u>1,179,272</u>	<u>715,730</u>	<u>463,542</u>
<u>Total Expenditures</u>	<u>10,229,367</u>	<u>9,784,051</u>	<u>445,316</u>
<u>Excess (Deficiency) of Revenues</u>			
<u>Over (Under) Expenditures</u>	<u>\$ (98,267)</u>	426,153	<u>\$ 524,420</u>
<u>Unreserved Fund Balances - July 1</u>		<u>98,267</u>	
<u>Unreserved Fund Balances - June 30</u>		<u>\$ 524,420</u>	

Special Revenue Funds			Total (Memorandum Only)		
Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)
\$	\$	\$	\$ 6,060,653	\$ 6,060,653	\$
120,000	192,827	72,827	166,000	288,534	122,534
	3,887	3,887	3,974,447	4,014,091	39,644
<u>63,000</u>	<u>90,001</u>	<u>27,001</u>	<u>113,000</u>	<u>133,641</u>	<u>20,641</u>
<u>183,000</u>	<u>286,715</u>	<u>103,715</u>	<u>10,314,100</u>	<u>10,496,919</u>	<u>182,819</u>
39,000	49,202	(10,202)	6,553,486	6,456,071	97,415
			442,570	424,847	17,723
			210,216	222,493	(12,277)
			31,407	85,621	(54,214)
			173,113	173,113	
			583,985	581,392	2,593
			1,500	2,628	(1,128)
			673,677	722,823	(49,146)
			418,480	448,517	(30,037)
144,000	265,702	(121,702)	144,661	265,720	(121,059)
<u> </u>	<u> </u>	<u> </u>	<u>1,179,272</u>	<u>715,730</u>	<u>463,542</u>
<u>183,000</u>	<u>314,904</u>	<u>(131,904)</u>	<u>10,412,367</u>	<u>10,098,955</u>	<u>313,412</u>
<u>\$ -0-</u>	(28,189)	<u>\$ (28,189)</u>	<u>\$ (98,267)</u>	397,964	<u>\$ 496,231</u>
	<u>62,783</u>			<u>161,050</u>	
	<u>\$ 34,594</u>			<u>\$ 559,014</u>	

The notes to financial statements are an integral part of this statement.

LITCHFIELD SCHOOL DISTRICT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2000

The financial statements of the Litchfield School District have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to the governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the government's accounting policies are described below.

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

In New Hampshire, each town constitutes a school district except districts organized under special acts of Legislature. The Litchfield School District serves the community of Litchfield, New Hampshire, and provides public education services for students in kindergarten through grade eight.

A. Reporting Entity

The School District is a municipal corporation governed by an elected 5-member board. As required by generally accepted accounting principles, these financial statements present the Litchfield School District (primary government). Component units are organizations for which the primary government is financially accountable or for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete. Based on the foregoing criteria, no other organizations are included in the School District's financial reporting entity.

B. Basis of Presentation - Fund Accounting

The accounts of the School District are organized on the basis of funds or account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures, as appropriate. The various funds are grouped by type in the financial statements. The following fund types and account groups are used by the School District:

Governmental Fund Types

General Fund - The General Fund is the general operating fund of the School District. All general tax revenues and other receipts that are not allocated by law or contractual agreement to another fund are accounted for in this fund. From the fund are paid the general operating expenditures, the fixed charges, and the capital improvement costs that are not paid through other funds.

Special Revenue Funds - Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than expendable trust or major capital projects) requiring separate accounting because of legal or regulatory provisions or administrative action.

Capital Projects Funds - Transactions related to resources obtained and used for the acquisition, construction, or improvement of capital facilities are accounted for in Capital Projects Funds.

LITCHFIELD SCHOOL DISTRICT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2000

Fiduciary Fund Types

Agency Funds - These funds account for assets held by the School District as an agent for student groups.

Account Groups

Account groups are not "funds." They are concerned only with the measurement of financial position. They are not involved with the measurement of results of operations. The School District uses the following account groups:

General Fixed Assets Account Group - General fixed assets have been acquired for general governmental purposes and have been recorded as expenditures in the applicable fund. These acquisitions are required to be capitalized at historical cost in a General Fixed Assets Account Group for accountability purposes. In accordance with the practices followed by most other municipal entities in the state, the School District does not maintain such a record of its general fixed assets and, accordingly, a statement of general fixed assets, required by generally accepted accounting principles, is not included in this financial report.

General Long-Term Debt Account Group - This account group is established to account for all long-term debt of the School District.

C. Measurement Focus/Basis of Accounting

Governmental and Agency Funds use the modified accrual basis of accounting. Under this method, revenues are recognized in the accounting period in which they become both available and measurable (flow of current financial resources measurement focus). Most miscellaneous revenues are recorded when received in cash. General taxes, intergovernmental revenues, charges for services, and investment earnings are recorded when earned (when they are measurable and available). Expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except expenditures for prepayments, debt service, and other long-term obligations, which are recognized when due.

D. Budgetary Accounting

General Budget Policies

General governmental revenues and expenditures accounted for in budgetary funds are controlled by a formal integrated budgetary accounting system in accordance with various legal requirements which govern the School District's operations. At its annual meeting, the School District adopts a budget for the next fiscal year for the General and Special Revenue Funds. Project-length financial plans are adopted for all Capital Project Funds. Except as reconciled on the following page, budgets are adopted on a basis consistent with generally accepted accounting principles.

LITCHFIELD SCHOOL DISTRICT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2000

Management may transfer appropriations between operating categories as deemed necessary, but expenditures may not legally exceed budgeted appropriations in total except as described in the following paragraph. Unexpended balances of special articles for specific purposes may not be transferred and all annual appropriations lapse at year-end unless encumbered.

In the case of emergency expenditures, overexpenditures are allowed under the provisions of the Municipal Budget Law (RSA Chapter 32) if prior approval is obtained from the New Hampshire Department of Education.

State statutes require balanced budgets, but provide for the use of beginning unreserved fund balance to achieve that end. In the fiscal year 1999-2000, \$98,267 of the beginning General Fund fund balance was applied for this purpose.

Encumbrances

Encumbrance accounting, under which purchase orders, contracts, and continuing appropriations (certain projects and specific items not fully expended at year end) are recognized, is employed in the governmental funds. Encumbrances are not the equivalent of expenditures and are therefore reported as part of the fund balance at June 30 and are carried forward to supplement appropriations of the subsequent year.

Amounts recorded as expenditures in the Combined Statement of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual - General and Special Revenue Funds (Exhibit C) are presented on the basis budgeted by the District. The amounts differ from those reported in conformity with generally accepted accounting principles in the Combined Statement of Revenues, Expenditures and Changes in Fund Balances - All Governmental Fund Types (Exhibit B) as follows:

	<u>General Fund</u>
<u>Expenditures and Other Financing Uses</u>	
Per Exhibit C (Budgetary Basis)	\$ 9,784,051
<u>Adjustments</u>	
<u>Basis Difference</u>	
Encumbrances - June 30, 1999	10,604
Encumbrances - June 30, 2000	(30,620)
Retirement contributions paid by State of NH	<u>43,270</u>
Per Exhibit B (GAAP Basis)	<u>\$ 9,807,305</u>

LITCHFIELD SCHOOL DISTRICT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2000

E. Assets, Liabilities and Fund Equity

Cash and Equivalents

For financial reporting purposes, cash and equivalents include amounts in demand deposits and money market funds, as well as certificates of deposit and short-term investments with original maturities of 90 days or less.

The School District treasurer is required by state statute to have custody of all moneys belonging to the School District and shall pay out the same only upon orders of the school board. The treasurer shall deposit the moneys in participation units in the public deposit investment pool established pursuant to RSA 383:22, or in solvent banks in the state, except that funds may be deposited in banks outside the state if such banks pledge and deliver specified collateral security in value at least equal to the amount of the deposit in each case to a third party custodial bank or the regional federal reserve bank. Whenever the treasurer has in custody an excess of funds which are not immediately needed for the purpose of expenditure, the treasurer shall, with the approval of the school board, invest the same in obligations of the United States government, in the public deposit investment pool established pursuant to RSA 383:22, in savings bank deposits, certificates of deposit, and repurchase agreements of banks incorporated under the laws of the State of New Hampshire or in banks recognized by the state treasurer. Any person who directly or indirectly receives any such funds for deposit or for investment in securities of any kind shall, prior to acceptance of such funds, make available at the time of such deposit or investment an option to have such funds secured by collateral having a value at least equal to the amount of such funds. Such collateral shall be segregated for the exclusive benefit of the School District. Only securities defined by the bank commissioner as provided by rules adopted pursuant to RSA 386:57 shall be eligible to be pledged as collateral.

Receivables

Receivables have been recorded for certain grants received from other governments which require that eligible expenditures be made in order to earn the grant. Revenue for these grants is recorded for the period in which eligible expenditures are made.

Deferred Revenue

The government reports deferred revenue on its combined balance sheet. Deferred revenue arises when a potential revenue does not meet both the "measurable" and "available" criteria for recognition in the current period. Deferred revenue also arises when resources are received by the government before it has a legal claim to them, as when grant monies are received prior to the incurrence of qualifying expenditures. In subsequent periods, when both revenue recognition criteria are met, or when the government has a legal claim to the resources, the liability for deferred revenue is removed from the combined balance sheet and revenue is recognized.

LITCHFIELD SCHOOL DISTRICT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2000

Long-Term Liabilities

General Obligation Debt - General obligation bonds, capital leases and other forms of long-term debt supported by general revenues are obligations of the School District as a whole. Accordingly, such unmatured obligations of the School District are accounted for in the General Long-Term Debt Account Group.

Compensated Absences - Employees may accumulate a limited amount of earned, but unused, vested benefits, which will be paid to employees upon separation from the School District's service. In governmental fund types and fiduciary fund types, the cost of vested benefits paid or expected to be liquidated with expendable available financial resources is reported as an expenditure and fund liability of the fund. Amounts of vested or accumulated leave benefits that are not expected to be liquidated with expendable available financial resources are reported in the general long-term debt account group. No expenditure is reported for these amounts.

Fund Equity

The portion of fund balance which has been legally segregated for a specific future use, or which indicates that a portion is not appropriable for expenditures, is shown as reserved. The following reserves are used by the School District:

Reserved for Encumbrances - is used to account for open purchase orders, contracts and other commitments at year end for which goods and services have not been received.

Reserved for Special Purposes - is used to account for the unencumbered balance of restricted funds. This consists of the uncommitted balances of Capital Projects Funds.

The portion of unreserved fund balance for which management has specific plans is shown as designated. The following designation is used by the School District:

Designated for Special Purposes - is used to account for the unencumbered balances of Special Revenue Funds.

F. Total Columns (Memorandum Only) on Combined Statements

Amounts in the "Total (Memorandum Only)" columns in the combined financial statement line items of the fund types and account group are presented for analytical purposes only. The summation includes the caption "amount to be provided," which is not an asset in the usual sense. Consequently, amounts shown in the "Total (Memorandum Only)" columns are not comparable to a consolidation and do not represent the total resources available or total revenues and expenditures of the School District.

LITCHFIELD SCHOOL DISTRICT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2000

NOTE 2 - STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY

Excess of Expenditures Over Appropriations

The following governmental funds had an excess of expenditures over appropriations for the year ended June 30, 2000:

<u>Special Revenue Funds</u>	
Food Service	\$ 121,702
Federal Projects	<u>10,202</u>
Total	<u>\$ 131,904</u>

Overexpenditures occurred primarily due to the receipt and expenditure of unanticipated funds and underbudgeting.

NOTE 3 - ASSETS

A. Cash and Equivalents

The School District maintains a common bank account in which the cash balances of most funds are maintained. The common bank account is used for receipts and disbursements relating to all these funds. All time deposits are the property of the General Fund.

All bank balances as of June 30, 2000, were insured or collateralized with securities held by the School District or its agent (Bank of New Hampshire) in the School District's name.

Repurchase Agreements

Included in the School District's cash equivalents at June 30, 2000, were short-term investments in repurchase agreements issued by a local banking institution. Under these agreements, the School District will be repaid principal plus interest on a specified date which is subsequent to year-end. The agreements are guaranteed/collateralized with securities held by the banking institution which exceed the amount of the agreements. To the extent that the banking institution may default on its commitment to these obligations, the School District is at risk of economic loss. Management considers this exposure to be minimal. At June 30, 2000, the School District held investments in the following repurchase agreements:

<u>Amount</u>	<u>Maturity Date</u>	<u>Collateral Pledged</u>	
		<u>Underlying Securities</u>	<u>Market Value</u>
\$ 1,372,913	July 3, 2000	FHLB	\$ 1,441,865
\$ 2,717,359	July 3, 2000	FG	\$ 2,853,430

LITCHFIELD SCHOOL DISTRICT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2000

B. Receivables

Receivables as of June 30, 2000, are as follows:

	<u>General Fund</u>	<u>Special Revenue Funds</u>	<u>Total</u>
Accounts	\$ 106	\$	\$ 106
Intergovernmental	<u>12,781</u>	<u>4,926</u>	<u>17,707</u>
<u>Total</u>	<u>\$ 12,887</u>	<u>\$ 4,926</u>	<u>\$ 17,813</u>

NOTE 4 - LIABILITIES

A. Construction

As of June 30, 2000, the School District had the following commitments with respect to an unfinished capital project:

<u>Capital Project</u>	<u>Contracts Payable</u>	<u>Retainage Payable</u>	<u>Remaining Construction Commitment</u>
High School Construction	\$ 840,212	\$ 467,925	\$ 1,390,424

B. Operating Lease

The School District is obligated under a certain lease accounted for as an operating lease. Operating leases do not give rise to property rights and therefore the results of such lease agreements are not reflected in the School District's Account Groups.

The following is a schedule by years of future minimum rental payments required under the operating lease as of June 30, 2000:

<u>Fiscal Year Ending June 30.</u>	<u>Amount</u>
2001	\$ 5,627
2002	5,627
2003	5,627
2004	<u>1,407</u>
<u>Total Minimum Payments Required</u>	<u>\$ 18,288</u>

LITCHFIELD SCHOOL DISTRICT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2000

C. Long-Term Debt

The following is a summary of the School District's general long-term debt transactions for the fiscal year ended June 30, 2000:

	General Obligation <u>Bonds Payable</u>	Capital Lease <u>Payable</u>	Compensated Absences <u>Payable</u>	<u>Total</u>
Balance, Beginning of Year	\$ 1,858,000	\$ 11,586	\$ 27,150	\$ 1,896,736
Issued	11,685,000			11,685,000
Retired	(502,000)	(8,187)		(510,187)
Net increase in				
Compensated Absences Payable			<u>46,063</u>	<u>46,063</u>
Balance, End of Year	<u>\$ 13,041,000</u>	<u>\$ 3,399</u>	<u>\$ 73,213</u>	<u>\$ 13,117,612</u>

Long-term debt payable at June 30, 2000, is comprised of the following:

	<u>Original Amount</u>	<u>Issue Date</u>	<u>Maturity Date</u>	<u>Interest Rate %</u>	<u>Outstanding at June 30, 2000</u>
<u>General Obligation</u>					
<u>Bonds Payable</u>					
School Building	\$ 3,850,000	1986	2003	7.20-7.30	\$ 600,000
Middle School Addition	\$ 1,260,000	1997	2003	5.21	756,000
High School Construction	\$ 11,685,000	2000	2015	4.50-5.25	<u>11,685,000</u>
					<u>13,041,000</u>
<u>Capital Lease Payable</u>					
Copier Machines					<u>3,399</u>
<u>Compensated Absences Payable</u>					
Vested Sick Leave					54,375
Accrued Vacation Leave					<u>18,838</u>
					<u>73,213</u>
<u>Total</u>					<u>\$13,117,612</u>

LITCHFIELD SCHOOL DISTRICT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2000

The annual requirements to amortize all general obligation debt outstanding as of June 30, 2000, including interest payments, are as follows:

Annual Requirements To Amortize General Obligation Bonds

<u>Fiscal Year Ending</u> <u>June 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2001	\$ 1,302,000	\$ 654,961	\$ 1,956,961
2002	1,302,000	587,581	1,889,581
2003	1,152,000	525,678	1,677,678
2004	800,000	475,462	1,275,462
2005	800,000	435,463	1,235,463
2006-2015	<u>7,685,000</u>	<u>2,124,625</u>	<u>9,809,625</u>
<u>Totals</u>	<u>\$13,041,000</u>	<u>\$ 4,803,770</u>	<u>\$17,844,770</u>

The final payment on the capital lease will be made in fiscal year 2001 and will consist of \$3,399 principal and \$124 interest, for a total payment of \$3,523.

All debt is general obligation debt of the School District, which is backed by its full faith and credit. The lease-purchase agreement contains a non-appropriation funding clause whereby, in the event no funds or insufficient funds had been appropriated by the School District, the lease would have terminated without penalty or expense to the School District.

NOTE 5 - OTHER INFORMATION

A. Risk Management

The School District is exposed to various risks of loss related to torts; theft of, damage to, or destruction of assets; errors or omissions; injuries to employees; or natural disasters. During the fiscal year, the School District was a member of the following public entity risk pool, currently operating as a common risk management and insurance program for member entities.

The New Hampshire School Boards Insurance Trust is a trust organized to provide certain property and liability insurance coverages to member school districts and school administrative units. The pool is self-sustaining through member premiums and includes varying amounts of coverage for property, auto, general liability, crime, umbrella, and boiler and machinery. Reinsurance through commercial companies is carried for claims in excess of self-insured amounts. Settled claims resulting from these risks have not exceeded coverage in any of the past three years. The trust agreement permits the Trust to make additional assessments to members should there be a deficiency in trust assets to meet its liabilities. At this time, the Trust foresees no likelihood that such action would be needed.

LITCHFIELD SCHOOL DISTRICT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2000

The School District continues to carry commercial insurance for all other risks of loss, including employee and public official fidelity bonds, health and accident insurance.

B. Defined Benefit Pension Plan

Plan Description and Provisions

The Litchfield School District participates in the New Hampshire Retirement System (the System) which is the administrator of a cost-sharing multiple-employer contributory pension plan and trust established in 1967 by RSA 100-A:2 and is qualified as a tax-exempt organization under Sections 401(a) and 501(a) of the Internal Revenue Code. The plan is a contributory, defined benefit plan providing service, disability, death and vested retirement benefits to members and their beneficiaries. Provisions for benefits and contributions are established and can be amended by the New Hampshire State Legislature. The System issues a publicly available financial report that may be obtained by writing the New Hampshire Retirement System, 4 Chenell Drive, Concord, NH 03301.

Description of Funding Policy

The System is financed by contributions from both the employees and the School District. Member contribution rates are established and may be amended by the State legislature while employer contribution rates are set by the System trustees based on an actuarial valuation. All employees are required to contribute 5% of earnable compensation. For the year ended June 30, 2000, the School District contributed 2.97% for teachers and 4.24% for other employees. The contribution requirements for the Litchfield School District for the fiscal years 1998, 1999, and 2000 were \$83,847, \$93,072, and \$107,699, respectively, which were paid in full in each year.

The State of New Hampshire funds 35% of employer costs for teachers employed by the School District. The State does not participate in funding the employer costs of other School District employees. GASB Statement #24, *Accounting and Financial Reporting for Certain Grants and Other Financial Assistance* requires this amount to be reported as a revenue and expenditure in the School District's financial statements. This amount \$43,270 has been included on Exhibit B - Combined Statement of Revenues, Expenditures and Changes in Fund Balances - All Governmental Fund Types and is reconciled to the budgetary expenditures in Note 1D.

C. Postemployment Healthcare Benefits

The School District does not provide postemployment healthcare benefits except those mandated by the Consolidated Omnibus Budget Reconciliation Act (COBRA). The requirements established by COBRA are fully funded by employees who elect coverage under the Act, and no direct costs are incurred by the School District.

LITCHFIELD SCHOOL DISTRICT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2000

D. Summary Disclosure of Significant Contingencies

Litigation

There are various claims and suits pending against the School District which arise in the normal course of the School District's activities. In the opinion of management, the ultimate disposition of these various claims and suits will not have a material effect on the financial position of the School District.

Grants

Amounts received or receivable from grantor agencies are subject to audit and adjustment by such grantor agencies, principally the federal government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount of expenditures which may be disallowed by the grantor cannot be determined at this time although the School District expects such amounts, if any, to be immaterial.

GRIFFIN MEMORIAL SCHOOL STAFF – 2000/2001

<u>Name</u>	<u>Position</u>	<u>Degree</u>	<u>Salary</u>
Allen, Tracy	Grade 1	B	28,140
Ashworth, Michelle	Grade 3	B	26,169
Benoit, Susan	Grade 2	B	28,140
Blakadar, Rita	Special Ed.	B	42,933
Bliss, James	Physical Ed.	B	41,969
Charest, Pauline	Grade 3	B	44,184
Cote, Doris	Grade 2	M	46,151
Cullen-Kent, Paula	Grade 4	B	44,184
Daron, Jodi	Grade 4	M	34,158
Deslauries, Jill	Speech	B	43,183
Faro, Constance	Reading	CAGS	54,461
Follett, Harrison	Grade 4	M	47,151
Gigerenzer, Carol	Grade 4	M	47,151
Harrington, Owen	Grade 2	B	26,347
Hirsch, Francine	Preschool	B	48,491
Hottel, Pamela	Grade 3	B	25,406
Jarecki, Heather	Grade 1	B	31,383
Joy, Joan	Grade 1	M	49,851
Labelle, Barbara	Music	B	44,651
Lewis, Jason	Grade 4	B	26,169
Lewis, Robert	Grade 2	M	29,941
McGowan, Susan	Grade 1	M	38,092
Michalewicz, Inga	Grade 2	B	33,292
Miller, Heidi	Art	B	44,433
Minnis, Diane	Guidance	M	45,374
Morris, Lori	Grade 1	B	28,140
Oldford, Deborah	ESL	B	25,234
Olszewski, William	Occupational Therapy	B	25,234
Parent, Margaret	Grade 4	M	48,491
Pemberton, Julie	Grade 2	B	27,138
Phaneuf, Michel	Grade 3	M	27,844
Prevel-Turmel, Melina	Librarian	M	38,982
Proctor, Marilyn	Grade 2	M	49,851
Puglise, Laura	Grade 1	B	26,169
Schieding, Carol	Grade 3	M	32,196
Scott, Linda	Principal	Ed.D	63,124
Shupe, Penelope	Grade 1	M	45,991
Skelly, Christine	Speech	B	32,632
Stearns, Jessica	Grade 3	B	25,234

GRIFFIN MEMORIAL SCHOOL STAFF – 2000/2001

<u>Name</u>	<u>Position</u>	<u>Degree</u>	<u>Salary</u>
St. Cyr, Robert	Asst. Principal	M	55,697
St. Louis, Julie	Grade 2	B	43,184
St. Pierre, Jennifer	Special Ed.	B	25,234
Tate, Christine	Special Ed.	B	31,049
Tibbetts, Mirian	Grade 3	B	45,433
Whalley, Laura	Speech	M	29,941
Wolfe, Diane	Special Ed.	B	37,126

LITCHFIELD MIDDLE SCHOOL STAFF – 2000/2001

<u>Name</u>	<u>Position</u>	<u>Degree</u>	<u>Salary</u>
Bowie, Karen	Grade 8/Lang. Arts	B	33,292
Brucker, Nancy	Grade 5	M	40,041
Choate, Joyce	Grade 7/Science	M	48,491
Cogan, Carolyn	Grade 7/Social Studies	B	44,184
Coutu, Karen	Reading Specialist	B	29,182
Cummings, Mary (1/2)	Guidance	M	14,971
Curren, Karen	Grade 8/Math	B	30,959
Demers, Phyllis (Job Share)	Grade 6/Math	M	22,326
Deslauries, Jill	Speech	B	44,493
Dodge, Jean	Grade 7/Math	B	33,748
Dwyer, Heather	Grade 6	B	27,138
Fuccillo, Karen	Special Education	M	33,390
Garabedian, Kathleen	Art	M	33,164
Gault, Amy	Grade 7/Lang. Arts	B	25,234
Guerrette, Jessica	Grade 7	B	29,182
Harrington, Owen	Grade 7/Lang. Arts	B	28,140
Hunter, Jacqueline	Special Education	B	26,772
Irving, Cheryl (Job Share)	Grade 6/Math	B	20,985
Langton, Debra	Grade 6/Science	B	31,383
Lecklider, Thomas	Asst. Principal	M	52,500
Leite, Carolyn	Music	B	40,469
Lippincott, Donald	Industrial Arts	B	41,969
Love, Holly	Grade 5	M	44,651
McPhee, Catherine	Grade 8/Social Studies	B	41,969
Medeiros, Maryellen	Grade 6/Lang. Arts	B	28,140
Mooradian, Catherine	Guidance	M	47,065
Nelson, Audra	Grade 6/SpEd	B	26,169
Nolan, Kim	Grade 5	M	35,905
Rowe, Ann	Special Education	B	25,234
Schlichter, Martin	Principal	M	66,306
Scurrah, Geraldine	Physical Ed.	B	33,748
Sidilau, Kathleen	Grade 6/Social Studies	B	41,969
Talbot, Christina	Science	B	26,169
Tarr, Teresa	Grade 5	B	41,969
Thayer, Martha	Grade 5	B	32,323
Underhill, Monica (1/2)	Foreign Language	B	12,617
Wallace, Yvonne	Librarian	M	33,936
Welch, Patricia	Home Economics	B	42,969
Zingales, Elizabeth	Grade 5	M	44,651

CAMPBELL HIGH SCHOOL STAFF – 2000/2001

<u>Name</u>	<u>Position</u>	<u>Degree</u>	<u>Salary</u>
Aaronson, Kristina	Librarian	M	41,920
Bastien, Daniel	Social Studies	B	26,169
Belmonte, Linda	Math	B	35,518
Burn, Aimee	English	B	26,169
Cassidy, Patricia	SpEd/Case Coordinator	M	44,651
Dodge, Christopher	Science	B	32,544
Flynn, Shawn	Math	B	30,262
Freeman, Denise	Art	B	32,104
George, Christopher	Principal	M	69,010
Harrigan, David	Social Studies	M	29,538
Harvey, Jane	English	B	44,051
Holloran, Annmarie	Dean of Students	M	52,500
Kiestlinger, Daniel	Physical Ed.	B	42,933
Lowrey, Jill	English	B	30,058
Malone, Molly	Science	B	28,140
Martin, Philip	Music	M	44,651
McDonough, Shawn	Computer	M	45,991
Ogrodowczyk, Karen	Science	B	28,790
Perreault, Dennis	Social Studies	M	32,938
Remington, Michael	Industrial Arts	B	41,401
Ryan, Melanie	Foreign Language	M	20,034
Sarsfield, Robert	Math	B	30,262
Slattery, Rae	Foreign Language	M	33,390
Sofield, Barbara	Guidance	M	38,816

Griffin Memorial School
229 Charles Bancroft Hwy
Litchfield, NH 03052

Linda N Scott
Principal

Robert St.Cyr
Asst. Principal

Annual School Health Report
September 1999-June 2000

Screenings:

Height and Weights	575
Vision Screening	590
Hearing Screening	600

Reported Communicable Diseases:

Chicken Pox	11
Conjunctivitis	8
Fifth Disease	25
Mononucleosis	0
Pediculosis	13
Strep Throat	55
Scarlet Fever	5
Scabies	0
Ring Worm	0

Respectfully submitted,

Susan G Seabrook RN

Susan G Seabrook, RN
GMS School Nurse

Litchfield Middle School
19 McELWAIN DRIVE
LITCHFIELD, NEW HAMPSHIRE 03052-2328

MARTIN SCHLICHTER
PRINCIPAL

TELEPHONE 424-2133 • FAX 424-1296

THOMAS LECKLIDER
ASSISTANT PRINCIPAL

ANNUAL SCHOOL HEALTH REPORT
(September 1999 - June 2000)

Physicals

Height & Weight	510
Vision Screening	510
Scoliosis Screening	510
Audiometer	510

Communicable Diseases

Chicken Pox	1
Conjunctivitis	5
Fifth's Disease	0
Mononucleosis	2
Pediculosis	6
Strep Throat	17

Visits to the Nurse's Office 5233

Respectfully submitted,



Barbara Rowe, R.N., B.S.
School Nurse

LITCHFIELD SCHOOL DISTRICT

**ENROLLMENT PROJECTIONS
ELEMENTARY/MIDDLE SCHOOL**

Grade	Enrolled October 2, 2000	Projected September 2001
1	123	133
2	151	126
3	141	149
4	158	138
5	149	160
6	136	155
7	126	139
8	112	127
Total	1,096	1,127

**ENROLLMENT PROJECTIONS
HIGH SCHOOL**

Grade	Enrolled October 2, 2000		Projected September 2001	
9	134	Campbell H.S.	130	Campbell H.S.
10	106	Campbell H.S.	115	Campbell H.S.
11	73	Alvirne H.S.	102	Campbell H.S.
12	79	Alvirne H.S.	62	Alvirne H.S.
Total	392		409	

Combined
Totals

1,488

1,536

Distribution of Central Office Salaries

2000-2001

Superintendent of Schools

<u>District</u>	<u>District Percentage</u>	<u>District Share</u>
Hudson	80	66,800.00
Litchfield	20	<u>16,700.00</u>
		83,500.00

Assistant Superintendent for Curriculum and Administration

<u>District</u>	<u>District Percentage</u>	<u>District Share</u>
Hudson	80	57,974.00
Litchfield	20	<u>14,493.00</u>
		72,467.00

Assistant Superintendent for School Resources

<u>District</u>	<u>District Percentage</u>	<u>District Share</u>
Hudson	80	55,200.00
Litchfield	20	<u>13,800.00</u>
		69,000.00

*4.290 Salary Pool for FY-01/02 to be distributed in May 2001.

LITCHFIELD

VOTING WARRANT

March 13, 2001

The State of New Hampshire

To the inhabitants of the School District of the Town of Litchfield in the County of Hillsborough and the State of New Hampshire, qualified to vote upon district affairs:

YOU ARE HEREBY NOTIFIED TO MEET AT THE LITCHFIELD MIDDLE SCHOOL IN SAID DISTRICT ON TUESDAY, THE 13TH DAY OF MARCH, 2001, AT 7:00 O'CLOCK IN THE FORENOON TO ACT UPON THE FOLLOWING QUESTIONS:

1. To choose a Moderator for the ensuing year.
2. To choose a Clerk for the ensuing year.
3. To choose a Member of the School Board for the ensuing three years.
4. To choose a Member of the School Board for the ensuing three years.
5. To choose a Treasurer for the ensuing year.

POLLS WILL BE OPEN FROM 7:00 A.M. AND WILL CLOSE NO EARLIER THAN 7:00 P.M.

GIVEN UNDER OUR HANDS AT SAID LITCHFIELD THIS 11TH DAY OF JANUARY 2001.

Laurie Ortolano
Laura Ferrari
Richard Lascelles
Richard Rafferty
Donna Straight
School Board

**LITCHFIELD
SCHOOL DISTRICT WARRANT
February 3, 2001
The State of New Hampshire**

To the inhabitants of the School District of Litchfield, New Hampshire qualified to vote in district affairs; you are hereby notified to meet in the Campbell High School in said district on the 3rd day of February, 2001, at 7 PM for the first session of the annual school district meeting, to deliberate on the following subjects and to meet again at the Litchfield Middle School in said district on Tuesday, March 13, 2001 between the hours of 7:00 a.m. and 7:00 p.m. for the second session of the annual school district meeting to vote by official ballot upon the following subjects:

ARTICLE 1

Shall the Litchfield School District vote to raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forward on the budget posted with the warrant or as amended by the vote at the first session, for the purposes set forth herein, totaling \$12,440,809? Should the article be defeated, the operating budget shall be \$12,509,010 which is the same as last year, with certain adjustments required by previous action of the Litchfield School District or by law, or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

**Recommended by the School Board
Recommended by the Budget Committee**

ARTICLE 2

Shall the Litchfield School District vote to approve the cost items included in the collective bargaining agreement reached between the Litchfield School Board and the Litchfield Education Association (NEA-NH), which calls for the following increases:

Year	Salaries & Benefits	Course Reimbursement	Workshops	Total
2001-02	\$219,670	\$9,500	\$7,500	\$236,670
2002-03	\$219,382	\$3,000	\$2,000	\$224,382
2003-04	\$225,529	\$1,000	\$1,000	\$227,529

And further to raise and appropriate the sum of \$236,670 for the 2001-02 fiscal year, such sums representing the additional costs attributable to salaries and benefits, course reimbursement and workshops over those of the appropriation at current staffing levels paid in the prior fiscal year?

Recommended by the School Board
Recommended by the Budget Committee

ARTICLE 3

Shall the Litchfield School District vote to raise and appropriate the sum of \$25,849, which includes salary and benefits, for the purpose of hiring a full-time office/special education administrative assistant at Griffin Memorial School, with the balance of the cost (\$13,000) to come from federal grant funds?

Recommended by the School Board
Recommended by the Budget Committee

ARTICLE 4

Shall the Litchfield School District vote to raise and appropriate the sum of \$24,260, which includes salary and benefits to increase a ½ time Spanish teacher at the Middle School level to full-time? This is needed due to enrollment and the increase of course selection in this area.

Recommended by the School Board
Recommended by the Budget Committee

ARTICLE 5

Shall the Litchfield School District vote to raise and appropriate up to the sum not to exceed \$100,000, for the purpose of purchasing additional equipment and furnishings for Campbell High School and authorize the transfer/use of that amount from the June 30th fund balance for this purpose. (This amount is equivalent to the interest earned on bond proceeds transferred to the general fund on or before June 30, 2001.

Recommended by the School Board
Recommended by the Budget Committee

ARTICLE 6

Shall the Litchfield School District vote to raise and appropriate a sum of \$45,000 to replace leaking roof sections located over several classrooms and the gymnasium at the Griffin Memorial School?

Recommended by the School Board
Recommended by the Budget Committee

ARTICLE 7

Shall the Litchfield School District vote to raise and appropriate the sum of \$0 to continue to enhance the entrance to Campbell High School at the intersection of Albuquerque and Nightingale by the purchase and planting of shrubbery?

Recommended by the School Board
Recommended by the Budget Committee

Laura K. Ferrari
Richard W. Lascelles
Laurie A. Ortolano
Richard T. Rafferty
Donna F. Straight

IN ACCORDANCE WITH CHANGES MADE AT FEBRUARY 3, 2001
DELIBERATIVE SESSION.

STATE OF NEW HAMPSHIRE
DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL SERVICES DIVISION
P.O. BOX 487, CONCORD, NH 03302-0487
(603)271-3397

DELIBERATIVE SESSION REVISION

SCHOOL BUDGET FORM

BUDGET FORM FOR SCHOOL DISTRICTS WHICH HAVE ADOPTED
THE PROVISIONS OF RSA 32:14 THROUGH 32:24

LITCHFIELD

Appropriations and Estimates of Revenue for the Fiscal Year From July 1, 2001 to June 30, 2002 _____

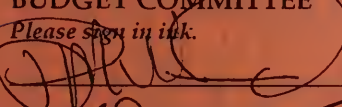
IMPORTANT:

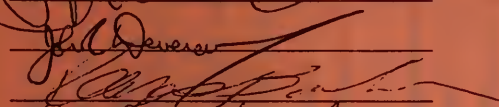
Please read RSA 32:5 applicable to all municipalities.

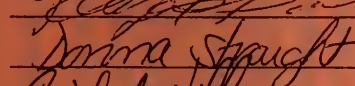
1. Use this form to list ALL APPROPRIATIONS in the appropriate recommended and not recommended area. This means the operating budget and all special and individual warrant articles must be posted.
2. Hold at least one public hearing on this budget.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the school clerk, and a copy sent to the Department of Revenue Administration at the above address.

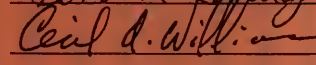
BUDGET COMMITTEE

Please sign in ink.









DATE: February 9, 2001

THIS BUDGET SHALL BE POSTED WITH THE SCHOOL WARRANT

123456789

PURPOSE OF APPROPRIATION WARR.
(RSA 32:3,V)ART.#

Expenditures
for Year 7/1/99
to 6/30/00

Appropriations
Prior Year As
Approved by DRA

SCHOOL BOARD'S APPROPRIATIONS
ENSUING FISCAL YEAR
RECOMMENDED NOT RECOMMENDED

BUDGET COMMITTEE'S APPROP.
ENSUING FISCAL YEAR
RECOMMENDED NOT RECOMMENDED

FUND TRANSFERS									
5220-5221	To Food Service				\$ 164,000.00			\$ 270,000.00	
5222-5229	To Other Special Revenue				\$ 39,000.00			\$ 189,000.00	
5230-5239	To Capital Projects				125582				
5251	To Capital Reserves								
5252	To Expendable Trust (see below)								
5253	To Non-Expendable Trusts								
5254	To Agency Funds								
5300-5399	Intergovernmental Agency Alloc.								
	SUPPLEMENTAL								
	DEFICIT								
	SUBTOTAL 1				\$9,753,445.19			\$12,797,912.00	\$12,440,809.00
									\$357,103.00

PLEASE PROVIDE FURTHER DETAIL:

* Amount of line 5252 which is for Health Maintenance Trust \$ (see RSA 198:20-c, V)

Help! We ask your assistance in the following: If you have a line item of appropriations from more than one warrant article, please use the space below to identify the make-up of the line total for the ensuing year.

*****SPECIAL WARRANT ARTICLES*****

Special warrant articles are defined in RSA 32:3, VI, as appropriations 1) in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriations to a separate fund created pursuant to law, such as capital reserve funds or trust funds; 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

1	2	3	4	5	6	7	8	9
PURPOSE OF APPROPRIATION (RSA 32:3.V)		Expenditures for Year 7/1/___ to 6/30/___	Appropriations Prior Year As Approved by DRA	SCHOOL BOARD'S APPROPRIATIONS WARR. ENSUING FISCAL YEAR	BUDGET COMMITTEE'S APPROP. ENSUING FISCAL YEAR			
Acct.#				ART.#	RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED
1200	Sped Admin Asst			3	\$ 25,849.00		\$ 25,849.00	
1100	Spanish Teacher			4	\$ 24,260.00		\$ 24,260.00	
4000	Expend Interest/CHS			5	\$ 100,000.00		\$ 100,000.00	
2620	Roof/Griffin Memorial			6	\$ 45,000.00		\$ 45,000.00	
4200	Shrubs/CHS			7	\$ 15,000.00		\$ 0.00	
SUBTOTAL 2 RECOMMENDED		XXXXXXXXXX	XXXXXXXXXX	XXXXX	\$ 210,109.00	XXXXXXXXXX	\$ 195,109.00	XXXXXXXXXX

INDIVIDUAL WARRANT ARTICLES

Individual" warrant articles are not necessarily the same as "special warrant articles". Examples of individual warrant articles might be: 1) Negotiated cost items for labor agreements; 2) Contingency appropriations; 3) Supplemental appropriations for the current year for which funding is already available; or 4) Deficit appropriations for the current year which must be funded through taxation.

1	2	3	4	5	6	7	8	9
Acct.#	PURPOSE OF APPROPRIATION (RSA 32:3 V)	Expenditures for Year 7/1/___ to 6/30/___	Appropriations Prior Year As Approved by DRA	SCHOOL BOARD'S APPROPRIATIONS		BUDGET COMMITTEE'S APPROP.		
				WARR.	ART.#	ENSUING FISCAL YEAR	ENSUING FISCAL YEAR	
					RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED
1100	Teacher Contract			2	\$236,670.00		\$236,670.00	
SUBTOTAL 3 RECOMMENDED		XXXXXXXXXX	XXXXXXXXXX	XXXXX	\$236,670.00	XXXXXXXXXX	\$236,670.00	XXXXXXXXXX

1	2	3	4	5	6
Acct.#	SOURCE OF REVENUE	WARR. ART.#	Actual Revenues Prior Year 99/00	Revised Revenues Current Year 00/01	ESTIMATED REVENUES ENSUING FISCAL YEAR 01/02
REVENUE FROM LOCAL SOURCES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
1300-1349	Tuition				
1400-1449	Transportation Fees		\$ 11,388.00	\$ 11,000.00	\$ 13,000.00
1500-1599	Earnings on Investments		\$ 55,863.90	\$ 40,000.00	\$ 50,000.00
1600-1699	Food Service Sales		\$ 188,896.00	\$ 180,000.00	\$ 220,000.00
1700-1799	Student Activities				
1800-1899	Community Services Activities				
1900-1999	Other Local Sources				
REVENUE FROM STATE SOURCES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3210	School Building Aid		\$ 332,071.36	\$ 138,795.00	\$ 390,600.00
3220	Kindergarten Aid				
3230	Catastrophic Aid		\$ 126,598.03	\$ 160,368.00	\$ 160,000.00
3240-3249	Vocational Aid				
3250	Adult Education				
3260	Child Nutrition				
3270	Driver Education				
3290-3299	Other State Sources (Foundation Aid)				
REVENUE FROM FEDERAL SOURCES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4100-4539	Federal Program Grants				
4540	Vocational Education				
4550	Adult Education				
4560	Child Nutrition		\$ 30,757.00	\$ 36,000.00	\$ 50,000.00
4570	Disabilities Programs		\$ 34,000.00	\$ 34,000.00	\$ 110,000.00
4580	Medicaid Distribution		\$ 43,640.13	\$ 85,000.00	\$ 45,000.00
4590-4999	Other Federal Sources (except 4810)		\$ 5,000.00	\$ 6,000.00	\$ 79,000.00
4810	Federal Forest Reserve				
OTHER FINANCING SOURCES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
5110-5139	Sale of Bonds or Notes				
5221	Transfer from Food Service-Spec.Rev.Fund				
5222	Transfer from Other Special Revenue Funds				
5230	Transfer from Capital Project Funds				
5251	Transfer from Capital Reserve Funds				

1	2	3	4	5	6
Acct.#	SOURCE OF REVENUE	WARR. ART.#	Actual Revenues Prior Year 99/00	Revised Revenues Current Year 00/01	ESTIMATED REVENUES ENSUING FISCAL YEAR 01/02
OTHER FINANCING SOURCES CONT.			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
5252	Transfer from Expendable Trust Funds				
5253	Transfer from Non-Expendable Trust Funds				
5300-5699	Other Financing Sources				
	This Section for Calculation of RAN's (Reimbursement Anticipation Notes) Per RSA 198:20-D For Adequacy Grant Borrowing RAN, Revenue This FY _____ less RAN, Revenue Last FY _____ =Net RAN				
5140	This Section for Calculation of RAN's (Reimbursement Anticipation Notes) Per RSA 198:20-D for Catastrophic Aid Borrowing RAN, Revenue This FY _____ less RAN, Revenue Last FY _____ =NET RAN				
Supplemental Appropriation (Contra)					
Voted From Fund Balance					
Fund Balance to Reduce Taxes			\$ 98,267.09	\$ 524,419.00	
Total Estimated Revenue & Credits			\$ 926,481.51	\$ 1,215,582.00	\$ 1,117,600.00

BUDGET SUMMARY

	School Board's Recommended Budget	Budget Committee's Recommended Budget
SUBTOTAL 1 Appropriations Recommended (from page 3)	\$12,797,912.00	\$12,440,809.00
SUBTOTAL 2 Special Warrant Articles Recommended (from page 4)	\$ 210,109.00	\$ 195,109.00
SUBTOTAL 3 "Individual" Warrant Articles Recommended (from page 4)		
TOTAL Appropriations Recommended	\$ 13,008,021.00	\$ 12,635,918.00
Less: Amount of Estimated Revenues & Credits (from above)	\$ 1,117,600.00	\$ 1,117,600.00
Less: Amount of Cost of Adequate Education (State Tax/Grant)*	\$ 3,521,682.00	\$ 3,521,682.00
Estimated Amount of Local Taxes to be Raised For Education	\$ 8,368,739.00	\$ 7,996,636.00

*Note: You will also be required to pay a State Education Tax RSA 76:3 and you may be required to pay an additional excess education tax in the amount of \$_____.

Description	Function	1998-99 Expenditures Net of Refunds	1999-00 Expenditures Net of Refunds
Expenditures Related to Special Education:			
Special Instruction	1200	\$ 802,634	\$ 1,167,934
Psychological Services	2140	\$ 40,913	\$ 53,625
Speech Services	2150	\$ 107,099	\$ 119,609
Other Pupil Services	2190	\$ 3,644	\$ 3,770
SAU 27 Special Education Services	2320	\$ 21,620	\$ 24,234
Special Services Administration	2330	\$ -	\$ -
Pupil Transportation (Special Education)	2722	\$ 105,775	\$ 117,960
Other Expenditures (Federal Projects)			
IDEA		\$ 65,595	\$ 56,578
Preschool		\$ 32,337	\$ 35,353
Literacy through Technology		\$ -	\$ -
Total Expenditures, Special Education		\$ 1,179,617	\$ 1,579,063

Revenues Related to Special Education:			
Pre-School Tution		\$ 7,525	\$ 12,480
Catastrophic Aid		\$ 76,174	\$ 126,598
Medicaid Reimbursement		\$ 22,565	\$ 43,640
Federal Grants		\$ 97,932	\$ 91,931
Total Revenue, Special Education		\$ 204,196	\$ 274,649

Net Cost of Special Education	\$ 975,421	\$ 1,304,414
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NOTES

